



Notice of Public Works Committee Meeting

AGENDA

PUBLIC WORKS COMMITTEE - CITY OF FALLS CITY, OREGON

Meeting Location: 320 N Main Street, Falls City

Meeting Date: Thursday, September 20, 2018 7:00 PM

Posted on September 18, 2018

New Time

1. Call to order

Roll Call: Chair Jennifer Drill ___ Mayor Gordon ___ Mike McConnell ___ Guy Mack ___
Mitchell Padilla ___ Tony Meier ___ Cliff Lauder ___

2. Pledge of Allegiance

3. Motion to adopt the entire agenda

4. Consent Agenda: Motion Action Approving Consent Agenda Items

A. Public Works Committee Meeting Minutes August 16, 2018 (p. 1)

5. Public Comments: Citizens may address the Committee or introduce items for Committee consideration on any matters. The Committee may not be able to provide an immediate answer or response, but may direct staff to follow-up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.

6. Old Business

a. Wastewater Project Update (p. 2-4)

7. New Business

- a. Leak adjustment- Getchell (p. 5-6)
- b. August Backflow Testing (p. 7-10)

8. Correspondence, Comments and Ex-Officio Reports

A. Next Public Works Meeting will be held October 18, 2018 at 7:00 pm.

9. Adjourn

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City of Falls City
Public Works Committee Meeting
Thursday August 16, 2018, 5:00 p.m.
Meeting Location: 320 N Main Street, Falls City, OR 97344

Committee Members Present

Tony Meier, Michael McConnell, Mitchell Padilla, Jennifer Drill, Guy Mack.

Chair Drill called the meeting to order at 6:33 PM

1) Call to Order

Chair Drill took roll call. Mayor Gordon and Committee Member Lauder were absent.

2) Pledge of Allegiance

Pledge not given as meeting was held outside of Community Center.

3) Motion to Adopt the entire agenda

A motion was made by Committee Member Padilla and seconded by Committee Member McConnell to adopt the entire agenda. Motion carried 5-0-0 Ayes. Jennifer Drill, Tony Meier, Michael McConnell, Mitchell Padilla, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

A. Public Works Committee Minutes June 21, 2018

B. Public Works Committee Minutes July 19, 2018

A motion was made by Member Mitchell and seconded by Member Meier approving Consent Agenda items A and B. Motion carried 5-0-0 Ayes. Jennifer Drill, Tony Meier, Michael McConnell, Mitchell Padilla, Guy Mack.

5) Public Comments - None

6) Old Business

A. Wastewater Project

B. City Water Mainline Discussion

Both items were tabled until next meeting due to absence of Mayor Gordon.

7) New Business

8) Correspondence, Comments and Ex-Officio Reports

A. Next Public Works Committee Meeting will be held September 20, 2018, 6:30 pm.

9) Adjourn

A motion was made by Member Mack and seconded by Member Mitchell to adjourn the meeting. Motion carried 5-0-0. Ayes: Michael McConnell, Mitchell Padilla, Jennifer Drill, Tony Meier, Guy Mack.

The meeting was adjourned at 6:37 PM.

_____ Public Works Committee Chair

Attested: _____ Public Works Committee Member

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AGENDA REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: MAC CORTHELL, CITY MANAGER
SUBJECT: WASTEWATER UPDATE- MAYOR
DATE: 09/18/2018

Mayor Gordon will provide update to Committee on the progression of the Wastewater project.

SUMMARY

The City has identified a viable piece of property and a willing seller for placement of the lagoons. The City Manager and City Engineer performed a site visit and at first blush the property looks like a winner.

The property is located just east of the cemetery (see attached map). This property presents several advantages. First, the owner is willing to sell. This has been a point of contention with the two previously identified property. The Avery property owner had no willingness to sell at all. The Lamb property owner was only interested in a long term lease, and was only willing to part with 8 acres. All partners on this project including DEQ heavily advised against this path. The investment the City would make cannot be satisfactorily protected with a lease.

Second, the City can use existing right of way for much of the piping that will need to be added to reach the lagoons. This is a huge cost savings both in dollars and in administrative capital due to the reduced need to purchase easements and administer/negotiate the purchase and recording of the same.

Third, the owner of the newly identified property is willing to sell 17 acres which will allow for future expansion of the system.

Currently, the City has received two of three necessary bids for appraisal services. There is a need for at least 2 appraisers for this project. One would perform the appraisal and the second would verify the methods used by the first. The City should have appraisals in work by the end of October.

After appraisal the City will need to enter a promise to sell agreement with the seller. This is a contractual relationship that guarantees the City's right to purchase so long as the engineering and environmental reveal that the property is in fact viable for the project. This phase of the project will need to be approved by the City Council.

Prior to the approval of an agreement City Staff and our partners on the project will produce an informational flier and host a town hall meeting to gauge community impact and consensus.

PREVIOUS COMMITTEE ACTION

This item was tabled due to the absence of Mayor and staff.

ALTERNATIVES/FINANCIAL IMPLICATIONS

- Non-compliance with DEQ regulations

02

- Effluent leaching to surface of football field/ health hazard
- Limited users supporting the system

STAFF RECOMMENDATION

None

PROPOSED MOTION

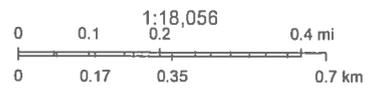
None

ArcGIS Web Map



August 7, 2018

- Urban Growth Boundaries
- Taxlots
- City Limits



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri, Polk County GIS
n DOT, State of Oregon GEO, Esri, HERE, Garmin, INCREMENT P, USGS, MET/ANAS, EPA, USDA | NRCS, USDA, Polk County | Polk County Assessor, Polk County GIS | U.S. Fish and Wildlife Service, National Standards and Support Team, wetlands_team@fw.gov |

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AGENDA REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: RACHEL INMAN ASSISTANT, CITY CLERK
SUBJECT: LEAK ADJUSTMENT REQUEST –GETCHELL
DATE: 09/18/2018

SUMMARY

Terry Getchell of 34 Sheldon Ave. has requested a leak adjustment for the month of August 2018. The August 2018 high usage registered at 9000 gallons amounting to a \$52.16 water charge. The twelve-month average water consumption for this property is 29,000 gallons. A licensed plumber was recruited and located the leak at the meter and the leak was repaired.

Staff has calculated a leak adjustment for Council, using the approved formula.

BACKGROUND

Council no longer needs to approve leak adjustments. It was determined it is administrative task performed by staff.

The leak adjustment policy considers an adjustment to a single month water charge, in this case the August 2018 charge of \$52.16

Average water bill amount over 12 months	\$ 42.18	
Multiply the average bill amount by 1.5 times	\$ 64.22	= Calculated base for adjustment
Actual water service charge for month of leak	\$ 52.16	
Subtracted by the calculated base for adjustment	\$ 64.22	
Credit Amount		\$ -12.06

PREVIOUS COUNCIL ACTION N/A

ALTERNATIVES/FINANCIAL IMPLICATIONS N/A

STAFF RECOMMENDATION

Staff denied the leak adjustment because the customer would owe \$12.06.

EXHIBIT N/A

PROPOSED MOTION N/A

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FORBES PLUMBING 22045
 CCB# 5189
 325 Orchard Drive
 DALLAS, OREGON 97338
 (503) 623-8595 • www.thegreenvans.com

QTY.	MATERIAL	PRICE	AMOUNT
1	3/4" Shark B. Tape		14.00
2	Wireb 90°	4.00	8.00
1	1 3/4" adapter		8.00
5	3/4" Rings	.75	3.75
	Thread Tapes		3.00
	Customer Special Per Shannon \$50. PDKett Per \$161.75		19.36 75

NAME Terry Gethrell		DATE 8-24-18
ADDRESS 34 Sheldon Ave		
CITY Falls City, OR	PHONE 97344	
JOB LOCATION		
JOB PHONE	ORDER TAKEN BY	STARTING DATE
DESCRIPTION OF WORK Repaired leak at meter. No leaks.		
		TOTAL MATERIAL 36.25
		TOTAL LABOR 175.00
		TOTAL 50.00
SIGNATURE		TAX
DATE COMPLETED		
Thank You		PAY THIS AMOUNT \$161.75

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AGENDA REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: JOHANNA BIRR, CITY CLERK
SUBJECT: AUGUST BACKFLOW TEST RESULTS
DATE: 09/14/2018

SUMMARY

Scott Rule of West Coast Cross Connections recently submitted the results for his August portion of backflow tests results. A total of 171 devices were tested with 124 devices passing and 49 failing. 16 devices could not be tested for various reasons. No fails were retested.

BACKGROUND

April 12, 2018, A motion was made by Councilor Meier and seconded by Councilor Drill to move the backflow ownership issue back to Public Works. Motion carried 5-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles Nays: Charlie Flynn
Options discussed by Council;

1. City seeks bids from licensed plumber to replace customers backflows, create a loan fund to allow customer to pay off cost over 6, 9, or 12 months.
2. Discuss with Public Works for different options. There has been discussion of changing Ordinance to remove all property requirements, institute a cross connection program and only properties required under ORS regulations will be required to have them at property owners expense.
3. Unless service is a high risk to system, give customer a time limit to have the backflow changes out or have water shut off.

In October of 2013, the City and Richard Evans entered into a Personal Services Contract to perform the Backflow Testing for water customers. The last known testing prior was in 2005. The City added a charge of \$2.25 per month to each account to cover the cost of inspection.

The backflow devices were installed through the Water Treatment Plant grant. At the time Council felt that with The Clean Water Action Plan of 2009 coming into effect, backflows would be a requirement, so they proactively installed the backflow devices on every account. It did not become a requirement, but with the backflow devices installed, requirements must be followed to test each device annually. Past Administration designated the devices as the customers' responsibility according to OAR 333.061.0070, thus the testing fee, and the city set up inspections, but if a device failed it would be the customers' responsibility to replace.

PREVIOUS COMMITTEE ACTION None
ALTERNATIVES/FINANCIAL IMPLICATIONS None
STAFF RECOMMENDATION None
PROPOSED MOTION None

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