



February 27, 2018

Jeremy Gordon, Mayor
c/o Terry Ungricht, Manager
City of Falls City
299 Mill Street
Falls City, OR 97344

RE: Award for Community Development Block Grant, Falls City Wastewater System Improvements,
Project # P17004

Dear Mayor Gordon:

Congratulations on your successful application for the above-referenced project! You will be receiving a grant for \$330,000 from the Oregon Community Development Block Grant program. This program, administered by Business Oregon Infrastructure Finance Authority, provides grant funds to cities and counties to upgrade public infrastructure, develop community facilities and provide essential services to the workforce and your citizens.

Please note that the legal obligations for funding and for reimbursement of project expenses are subject to execution of a contract between your jurisdiction and the state acting by and through Oregon Business Development Department.

Contract documents will be sent to you shortly for your review and signature.

Funds cannot be obligated or spent for any activity until the environmental review process described in Chapter 3 of the Grant Management Handbook has been completed for each activity. Grant administration and engineering are exempt from environmental review and can be started as soon as your Certifying Officer completes a Finding of Exemption for those two activities.

We encourage you to expand public awareness of your project's purposes and benefits through events and the media. Please notify us of any event celebrating your project.

We look forward to working as a partner with you to complete this important project. If you need assistance, please contact me at 503-791-2732 or email: Dennie.Houle@oregon.gov.

Sincerely,

Dennie Houle

Dennie Houle, Regional Development Officer
Business Oregon

Enclosure: Grant Management Handbook