



# *Notice of Public Works Committee Meeting*

**CITY OF FALLS CITY, OREGON**  
**Meeting Location: 320 N Main Street, Falls City**  
**Thursday November 21, 2019 6:00 PM**  
**Posted on November 19, 2019**

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## **Committee Members**

Mike McConnell	Tony Meier
Jeff Propp	Cliff Lauder
Guy Mack	Gordon Hanson
	Tracy Young

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## ***AGENDA***

- 1) **Call to order**
- 2) **Pledge of Allegiance**
- 3) **Motion to adopt the entire agenda**
- 4) **Consent Agenda: Motion Action Approving Consent Agenda Items**
  - a. Meeting Minutes October 24, 2019 (pg. 1-2)
- 5) **Public Comments:** Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response, but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.
- 6) **Old Business**
  - a. Update on Parry Rd./Gillette waterline Improvements (pg. 3)
- 7) **New Business**
  - a. Public Works-Staff report for October (pg. 4)
  - b. SR William Sullivan- Greenway with Exhibit A (pg.5-7)
  - c. Chair McConnell- Discussion on Algae in Wastewater Lagoon
- 8) **Correspondence, Comments and Ex-Officio Reports**
- 9) **Committee Announcements**
- 10) **Adjourn**

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**City of Falls City**  
**Public Works Committee Meeting**  
Thursday October 24, 2019, 6:00 p.m.  
Meeting Location: 320 N Main Street, Falls City, OR 97344

**Committee Members Present**

Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack, Jeff Propp, Tony Meier. Committee Member Tracy Young was absent

**1) Call to Order**

Chair McConnell called the meeting to order at 6:04 p.m.

**2) Pledge of Allegiance**

Chair McConnell led committee in the Pledge of Allegiance.

**3) Motion to adopt the entire agenda**

A motion was made by Member Meier and seconded by Member Propp to adopt the entire Agenda. Motion carried 5-0-0-1 Ayes. Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack, Jeff Propp, Tracy Young

**4) Consent Agenda: Motion Action Approving Consent Agenda Items**

A. Public Works Committee Minutes September 26, 2019

A motion was made by Committee Member Meier and seconded by Committee Member Mack approving Consent Agenda items A. Motion carried 5-0-0-1 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack.

**5) Public Comments**

William Sullivan, City of Falls City Community Development & Outreach Coordinator informed the Public Works Committee that he is going to be developing a handbook for all Committees on Procedures, Rules and Processes. This will provide guidance and information for the Committee and new members.

**6) Old Business**

None

**8) New Business**

None

**9) Correspondence, Comments, and Ex-Officio reports**

- A. Members suggested November 21, 2019 at 6:00pm if no conflicts with other meetings
- B. Chair McConnell and Member Meier requested that the City provide maps of placement of the sewer lines to the lagoon(s) if available. The maps provided were too small and Committee request larger copies of larger maps if they show said placement.
- C. Committee requests City Staff to include any items the City needs/wants discussed.
- D. Committee requests City Staff to provide a monthly summary of tasks completed by Public Works Department.
- E. Committee requests to be updated on City Council actions to Committee recommendations.

**10) Adjourn**

A motion was made by Committee Member Mack and seconded by Committee Member Lauder to adjourn the meeting. Motion carried 5-0-0-1. Ayes: Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack, Jeff Propp, and Tracy Young

The meeting was adjourned at 6:25PM.

Signed: \_\_\_\_\_ Public Works Committee Member

Attested: \_\_\_\_\_ Public Works Committee Member

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## STAFF REPORT

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**TO:** PUBLIC WORKS  
**FROM:** JAMIE WARD, CITY CLERK  
**SUBJECT:** UPDATE ON GILLETTE – PARRY RD IMPROVEMENTS  
**DATE:** NOVEMBER 4, 2019

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**SUMMARY**

As of today the current progress on Rose and Bob Gillette's waterline improvements are that the design work is complete and Steve, City Engineer is going out for bids by the end of November. Meters on the line will likely be replaced with the replacement of the main.

**PROCESS**

N/A

**BACKGROUND**

N/A

**PREVIOUS COMMITTEE ACTION**

N/A

**ALTERNATIVES/FINANCIAL IMPLICATIONS**

N/A

**STAFF RECOMMENDATION**

N/A

**PROPOSED MOTION**

N/A

Public Works Staff Report for October,

Tuesday, 1 Working on leak on Montgomery, staff meeting.

Wednesday, 2 Replace service line on Montgomery.

Thursday, 3 Finish service line, clean up.

Friday, 4 Took water sample.

Saturday, 5 & Sunday, 6 Routine water & sewer.

Monday, 7 Town parts, equipment maintenance.

Tuesday, 8 Intake, brush cutting, mow city grounds.

Wednesdays , 9 Brush cutting, street indicator sign installed, sewer samples.

Thursday, 10 State DEQ paper work.

Friday, 11 Josh Delsman hauled gravel for the city.

Saturday, 12 & Sunday, 13 Routine water & sewer.

Monday, 14 Salem parts, 26 South having problem with pump system.

Tuesday, 15 Working on water service Valsets heights.

Wednesday, 16 Physical shut offs, rock and grade some roads in town, Montgomery, Chamberlain, Sheldon, and Fairview.

Thursday, 17 Hach, service instruments at WTP, graded road into WTP.

Friday, 18 Graded Mitchell after County installed new bridge also graded East Ave.

Saturday, 19 & Sunday, 20 Routine water & sewer.

Monday, 21 Intake, getting ready switch over? Work on UV system WWTP.

Tuesday, 22 Meter reading, graded all roads South side of town.

Wednesday, 23 Rereads, switch over from Teal to Glaze Creeks.

Thursday, 24 Steal having electrical with 26 South main called Valley Electric.

Friday, 25 Intake problems, leafs and early rains, park maintenance, blow off stairs.

Saturday, 26 & Sunday, 27 Routine water & sewer.

Monday, 28 Mowed lower cemetery, ditch work East Ave.

Tuesday, 29 & Wednesday, 30 ditch work East Ave.

Wednesday, 31 Had to switch back over to Teal Cr. No rain! Brandon Instruments calibrated flow meters WTP.

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## STAFF REPORT

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**TO:** PUBLIC WORKS COMMITTEE  
**FROM:** WILLIAM SULLIVAN, COMMUNITY DEVELOPMENT & OUTREACH  
COORDINATOR  
**SUBJECT:** FALLS CITY GREENWAY  
**DATE:** NOVEMBER 21, 2019

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### **SUMMARY**

In collaboration with the Oregon Office of the Governor's Regional Solutions Team, the City is pursuing further exploration of the Falls City Greenway project. The project includes paving a pathway from the Little Luckiamute River Falls across Bridge Street to Fay Wilson Memorial Park. We are exploring the feasibility of restroom facilities at the Falls, improved fencing and signage, and a footbridge connecting the area above the Falls and south of the River to the Michael Harding "Upper Park." A small portion between Mill Street and the 3<sup>rd</sup> Street Footbridge will be paved as part of the project and Mill Street itself will be repaved with funds awarded to the City through ODOT's Small City Allotment Grant. The second portion of the Greenway will allow for exploration of ADA-accessibility of North Main Street sidewalks, a permanent traffic island at the intersection of Mitchell and Bridge Streets, and renewed landscaping. The final portion will involve paving and lighting a walkway up Boundary Street, connecting the High School on North Main Street and the Elementary School on Prospect Avenue to ensure safe travel for students to and from school. A sidewalk and lighting would also be installed along Prospect Avenue between Boundary Street and the Elementary School.

This project is in development and will be presented to City Council for final approval, when ready. The first phase of the project is to work with the City Engineer to explore feasibility of the project and work through design considerations. The Public Works Committee, Parks & Recreation Committee, and City Council will see design documents before final funding is applied for and long before any construction begins.

### **BACKGROUND**

In December 2017, City Council passed a Parks Master Plan, initiated by the Parks & Recreation Committee. The Plan calls for a river trail along the Little Luckiamute River. The City is working on realizing the portion of the river trail from the 3<sup>rd</sup> Street Bridge, through Fay Wilson Memorial Park, across Bridge Street, and up to the Falls. The project has been presented for initial consideration to both the City Council and the Falls City School Board.

In October 2019, the City was awarded \$100,000 through ODOT's Small City Allotment grant program. These funds will cover the costs of repaving Mill Street.

### **PREVIOUS COUNCIL ACTION**

City council was informed of the Falls City Greenway project at the November 19, 2019 meeting.

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

N/A

**STAFF RECOMMENDATION**

N/A

**EXHIBITS**

Exhibit A- Greenway Proposal Map

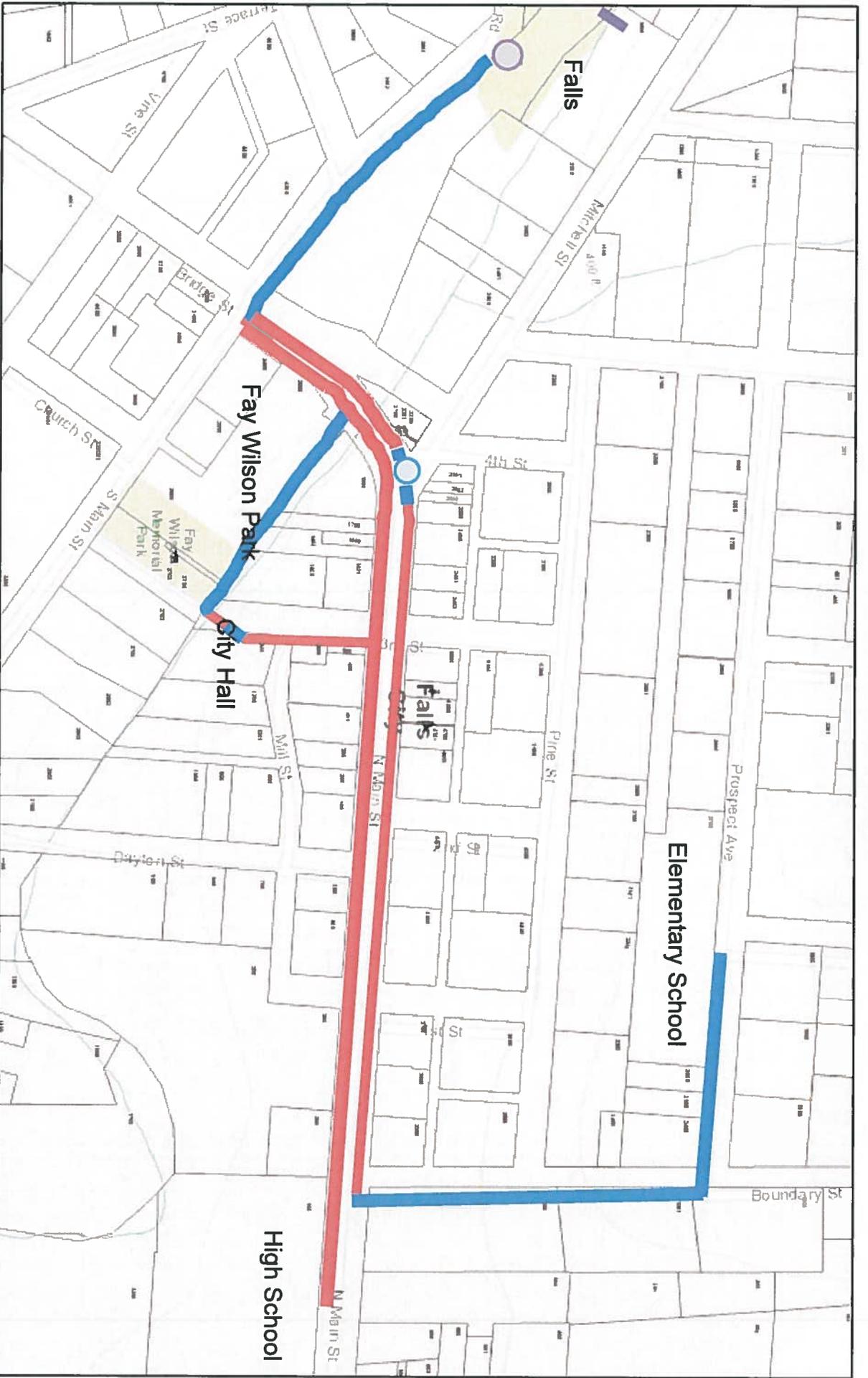
**PROPOSED MOTIONS**

I move the Public Works Committee of the City of Falls City to make an initial expression of support for the Falls City Greenway project.



# Falls City Greenway

Exhibit A



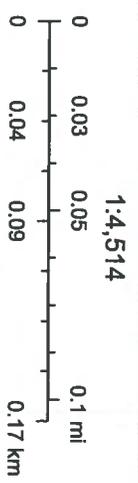
11/7/2019, 8:18:33 AM

Urban Growth Boundaries 2000 Scale 100 Scale

City Limits 400 Scale

Taxlots 200 Scale

Bureau of Land Management, State of Oregon, State of Oregon DOT, State of Oregon GEO, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA | Oregon Statewide Imagery Program (OSIP) - Oregon Imagery Framework Implementation Team |



Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, Pok County GIS

