



Notice of Public Works Committee Meeting

AGENDA

PUBLIC WORKS COMMITTEE - CITY OF FALLS CITY, OREGON

Meeting Location: 320 N Main Street, Falls City

Meeting Date: Thursday, August 16, 2018 6:30 PM

Posted on August 9, 2018

1. Call to order

Roll Call: Chair Jennifer Drill ___ Mayor Gordon ___ Mike McConnell ___ Guy Mack ___
Mitchell Padilla ___ Tony Meier ___ Cliff Lauder ___

2. Pledge of Allegiance

3. Motion to adopt the entire agenda

4. Consent Agenda: Motion Action Approving Consent Agenda Items

- A. Public Works Committee Meeting Minutes June 21, 2018 (p. 1-2)
- B. Public Works Committee Meeting Minutes July 19, 2019 (p. 3-4)

5. Public Comments: Citizens may address the Committee or introduce items for Committee consideration on any matters. The Committee may not be able to provide an immediate answer or response, but may direct staff to follow-up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.

6. Old Business

- a. Wastewater Project Update (p. 5)
- b. City Water Mainline Discussion (p. 6)

7. New Business

8. Correspondence, Comments and Ex-Officio Reports

- A. Next Public Works Meeting will be held September 20, 2018 at 6:30 pm.

9. Adjourn

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City of Falls City
Public Works Committee Meeting
Thursday June 21, 2018, 6:30 p.m.
Meeting Location: 320 N Main Street, Falls City, OR 97344

Committee Members Present

Tony Meier, Mitchell Padilla, Michael McConnell, Jennifer Drill, Jeremy Gordon

Chair Drill called the meeting to order at 6:33 PM

1) Call to Order

Chair Drill took roll call. City manager, Mac Corthell was present. Cliff Lauder was absent and Guy Mack was excused.

2) Pledge of Allegiance

Chair Drill led the pledge of allegiance.

3) Motion to Adopt the entire agenda

A motion was made by Committee Member McConnell and seconded by Mayor Gordon to adopt the entire agenda. Motion carried 5-0-0 Ayes. Jennifer Drill, Jeremy Gordon, Tony Meier, Michael McConnell

4) Consent Agenda: Motion Action Approving Consent Agenda Items

A. Public Works Committee Minutes May 17, 2018

A motion was made by Mayor Gordon and seconded by committee Member Meier approving Consent Agenda items. Motion carried 5-0-0 Ayes. Jennifer Drill, Tony Meier, Cliff Lauder, Michael McConnell, Jeremy Gordon, Guy Mack.

5) Public Comments

Victoria Avery was present. She inquired as to the thought process, options and other ideas to yet be explored regarding the wastewater project.

6) Old Business

None

7) New Business

Mr. Corthell addressed the comment. The city's current wastewater system is not DEQ compliant. The drain field located under the football field has a tendency to flood, creating a health hazard. The city has been awarded federal funding through a CDBG grant for the design and engineering process. The engineer gave a tentative evaluation for a facility with a lagoon system. This would provide potential opportunity for future growth.

Due to regulations governing the grant, staff was not allowed to contact property owners until the grant was signed and funding secured. A letter was given to Ms. Avery and Mr. Atherton who are owners of the property identified as the ideal location. The letter contained required language and obscured the intent of the city. It appeared to convey the city would take the land regardless of the land owner's wishes. This is not the case. Mr. Corthell expressed that he and Mayor Gordon would do a better job in the future of informing the public. Mr. Corthell is working on a revised letter and approach to other property owners.

Mayor Gordon added that in hind sight, he and staff should have went over the letter with the Ms. Avery and Mr. Atherton during their initial meeting to clarify intent. After learning Ms. Avery isn't interested in selling a portion of land, the city contacted COG, CDBG and the engineer to explore other options. In the future, land owners will be met with, then a town hall

meeting with the city engineer to inform the rest of the citizens and answer questions. Mayor Gordon suggested a field trip to Brooks or Tangent for committee or citizens to get an idea of what the system will be modeled after. Approximately 1 year and 5 months remain to complete the design and engineering phase.

A radius map of potential properties downstream and east of the city is being prepared including a list of pros and cons for each location.

8) Correspondence, Comments and Ex-Officio Reports

A. Next Public Works Committee Meeting will be held July 19, 2018, 6:30 pm.

9) Adjourn

The motion and time of adjournment were not recorded.

_____ Public Works Committee Chair Drill

Attested: _____ Public Works Committee Member

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City of Falls City
Public Works Committee Meeting
Thursday July 19, 2018, 5:00 p.m.
Meeting Location: 320 N Main Street, Falls City, OR 97344

Committee Members Present

Tony Meier, Cliff Lauder, Michael McConnell, Mitchell Padilla, Jennifer Drill, Jeremy Gordon, Guy Mack.

Chair Drill called the meeting to order at 5:08 PM

1) Call to Order

Chair Drill took roll call. City Manager, Mac Corthell, also present.

2) Pledge of Allegiance

Chair Drill led the pledge of allegiance.

3) Motion to Adopt the entire agenda

A motion was made by Committee Member McConnell and seconded by Chair Drill to adopt the entire agenda. Motion carried 6-0-0 Ayes. Jennifer Drill, Jeremy Gordon, Tony Meier, Cliff Lauder, Michael McConnell, Mitchell Padilla.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

A. Public Works Committee Minutes June 21, 2018

A motion was made by Committee Member McConnell and seconded by Committee Member Mitchell approving Consent Agenda items. Motion carried 7-0-0 Ayes. Jennifer Drill, Tony Meier, Cliff Lauder, Michael McConnell, Mitchell Padilla, Jeremy Gordon, Guy Mack.

5) Public Comments - None

6) Old Business

A. Wastewater Project

City Manager, Mac Corthell informed the Committee that the property owners on the south side of the Little Luckiamute River, Mike Atherton and Vicki Avery are reluctant to have property used for lagoons. He informed the Committee that Bob Lamb, on the north side of the Little Luckiamute is more receptive, has an 8.5 acre site suitable and is interested in a long term lease (City is more interested in purchasing property). His (Mr. Lamb) major concerns are environmental. If the City can obtain a Lease or buy the property, the project could move forward in three Phases. Phase One, design lagoons and infrastructure to pipe effluent to them. Phase Two, build lagoons and infrastructure thus easing burden and adding more development on north side of City. Phase Three, design and build infrastructure to bring south side of City on line.

7) New Business

A. 5th Street Paving

City Manager, Mac Corthell informed Committee that the paving project on 5th Street may be delayed in an effort to obtain another Grant to pave Fair Oaks and Boundary Streets and hopefully partner with Polk County to make the project more economical.

B. City Pipes

Committee Member Lauder mentioned Citizens concerned about the condition of City water pipes in various areas of the City and wondered if certain identified areas could be repaired

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with a combination of City and volunteer labor. City Manager, Mac Corthell said this would have to be explored further since work on Public Projects must meet stringent government guidelines.

8) Correspondence, Comments and Ex-Officio Reports

A. Next Public Works Committee Meeting will be held August 16, 2018, 6:30 pm.

9) Adjourn

A motion was made by Committee Member Mack and seconded by Committee Member Meier to adjourn the meeting. Motion carried 7-0-0. Ayes: Michael McConnell, Mitchell Padilla, Jennifer Drill, Jeremy Gordon, Tony Meier, Cliff Lauder, Guy Mack.

The meeting was adjourned at 7:42 PM.

_____ Public Works Committee Chair Padilla

Attested: _____ Public Works Committee Member

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AGENDA REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: JOHANNA BIRR, CITY CLERK
SUBJECT: WASTEWATER UPDATE- MAYOR AND CITY MANAGER
DATE: 08/01/2018

Mayor Gordon and City Manager Corthell will provide update to Committee on the progression of the Wastewater project.

SUMMARY

City Manager, Mac Corthell informed the Committee that the property owners on the south side of the Little Luckiamute River, Mike Atherton and Vicki Avery are reluctant to have property used for lagoons. He informed the Committee that Bob Lamb, on the north side of the Little Luckiamute is more receptive, has an 8.5 acre site suitable and is interested in a long term lease (City is more interested in purchasing property). His (Mr. Lamb) major concerns are environmental. If the City can obtain a Lease or buy the property, the project could move forward in three Phases. Phase One, design lagoons and infrastructure to pipe effluent to them. Phase Two, build lagoons and infrastructure thus easing burden and adding more development on north side of City. Phase Three, design and build infrastructure to bring south side of City on line.

BACKGROUND

PREVIOUS COMMITTEE ACTION

ALTERNATIVES/FINANCIAL IMPLICATIONS

STAFF RECOMMENDATION

None

PROPOSED MOTION

None

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AGENDA REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: JOHANNA BIRR, CITY CLERK
SUBJECT: CITY WATER MAINLINE DISCUSSION- DON POE
DATE: 08/01/2018

SUMMARY

Committee Member Lauder mentioned Citizens concerned about the condition of City water pipes in various areas of the City and wondered if certain identified areas could be repaired with a combination of City and volunteer labor. City Manager, Mac Corthell said this would have to be explored further since work on Public Projects must meet stringent government guidelines. A verbal by Public Works Supervisor Don Poe.

BACKGROUND

PREVIOUS COMMITTEE ACTION

None

ALTERNATIVES/FINANCIAL IMPLICATIONS

STAFF RECOMMENDATION

None

PROPOSED MOTION

None

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