Notice of Parks and Recreation Committee Meeting

AGENDA

CITY OF FALLS CITY, OREGON

Meeting Location: 320 N Main Street, Falls City

Meeting Date: Wednesday June 20, 2018 at 11:00 AM ***NEW TIME!!!***

Posted on June 15, 2018

1) **Call to order** Roll Call: Janelle Anzalone____ Lori Jean Sickles___ Dennis Sickles ___ Vacant ___ Janet Propp___ Vacant____ Dani Haviland

2) **Pledge of Allegiance**

3) **Motion to adopt the entire agenda**

4) **Consent Agenda: Motion Action Approving Consent Agenda Items**
   a. Minutes April 18, 2018 (p. 1-2)
   b. Minutes May 16, 2018 (p. 3)

5) **Public Comments:** Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response, but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.

6) **Old Business**
   a. Donations for Park Improvements on water bill (p. 4)

7) **New Business**
   a. Ordinance 341- Vehicle Tax Levy (p. 5-6)
   b. Spohn Ranch Skate Parks (p. 7)

8) **Correspondence, Comments and Ex-Officio Reports**

9) **Committee Announcements**

10) **Adjourn**

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City of Falls City
Parks and Recreation Committee Meeting Minutes
Wednesday April 18, 2018 6:60 pm
Meeting Location: 320 N Main Street, Falls City, Oregon

Committee Members Present: Janelle Anzalone, Dennis Sickles, Lori Jean Sickles, Dani Haviland, Janet Propp

Staff Present:

Chairperson Anzalone called the meeting to order at 6:33 pm.

1) **Roll Call**
Amy Bliss was absent. Lori Jean Sickles arrived late.

2) **Pledge of Allegiance**
None

3) **Motion to adopt the entire agenda**
A motion was made by D. Sickles and seconded by Committee Member Propp to adopt the entire agenda. Motion carried 4-0-0. Ayes: Janelle Anzalone, Dani Haviland, Dennis Sickles, Janet Propp

4) **Motion to adopt consent agenda**
(Not recorded)

5) **Public Comments**
none

6) **Old Business**

A. **Park Project Summer Discussion**
Discussed the Third of July celebrations, when it would take place and who would be involved. It was decided to discuss further at a later date after a few unknowns were researched.

B. **Park Improvement Donations**
A $3.00 opt out was discussed on both how to implement it and could it be earmarked for certain projects without including it in the General Fund. This subject is to be put on the next City Council agenda.

C. Falls City code states we can charge a $5.00 vehicle fee for every car on a resident's property. This little known code is to be investigated and put on the next City Council agenda.

D. Committee discussed putting the Parks and Recreation District on the 2020 ballot so it is not part of the City or City Budget. A levy would be applied by School District 57. This means it would be eligible for grants and other entities (besides homeowners, i.e. timber companies) would share in paying into the Park and Recreations Budget. To be discussed at a future meeting after more research is done.

7) **New Business**

A. **Spring Clean 2018**

Bo Johnson a resident of Falls City has volunteered to head the City Wide Garage Sale. Committee felt it needs better signage. Committee Member Anzalone will make power point signs. The City creates maps and a sign-up sheet only.

B. **SCORP (Statewide Comprehensive Outdoor Recreation Plan) Trail Needs**

Committee discussed designating the South Main Side of the bridge as a trailhead parking area so it would qualify for grants. For creek trail right-of-way, easements are needed from property owners involved in the pathway. More discussion is needed on these topics.

Accomplishments were discussed including the south parking lot of Michael Harding Park, creating a Parks Master Plan, becoming a Tree City USA with the Arbor Day Foundation, successful grant to pay for refreshments during the Solve/Arbor Day event, and researching contractors for new bathroom facilities at George Kitchin Park.

8) **Correspondence, Comments and Ex-Officio Reports**

For future meetings, replace thorny bushes outside of the Community Center and discuss the viability of acquiring "Adult" playground equipment for the parks.

9) **Committee Announcements**

Next Parks and Recreation committee meeting will be May 16, 2018 at 6:30pm

10) **Adjourn**

The meeting adjourned at 7:10 pm.

_____ **Parks Committee Chair L. Sickles**

Attested:_____ **Parks Committee Member**_____

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City of Falls City
Parks and Recreation Committee Meeting Minutes
Wednesday May 16, 2018 11:00 AM
Meeting Location: 320 N Main Street, Falls City

1) **Roll Call**
Meeting cancelled the meeting due to no quorum.

2) **Committee Announcements, Comments and Ex-Officio Reports**

Next Parks and Recreation Committee meeting: Wednesday June 20, 2018 at 11:00 AM.

_____**PR Committee Chair Lori Jean Sickles**

Attested:_____ _____**PR Committee Member**

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AGENDA REPORT

TO: PARKS AND RECREATION COMMITTEE

FROM: JOHANNS BIRR, CITY CLERK

SUBJECT: DONATIONS THROUGH UTILITY SYSTEM FOR PARK IMPROVEMENTS

DATE: 02/05/2018 (UPDATED- APRIL 24, 2018)

SUMMARY

This item was discussed previously with Council on March 8, 2018. The following is an excerpt from the adopted Council Minutes "Councilor L. Sickles would like a $3.00 donation option of the utility bills for park equipment and improvements. Clerk Birr informed Council this was not possible due to restricted access to editing and limited space on the forms created by the City's utility system vendor".

Staff researched and found there is no available area on remittance stubs to add verbiage. Continental Utility Billing System IT Technician opened the backdoor of the program and confirmed it is not possible to add additional information to the formatting to match our preprinted billing statements.

During the April City Budget meeting, Councilor D. Sickles requested an additional line item for park donations. Committee agreed unanimously. This will ensure donations are kept separate from the General Fund.

BACKGROUND

PREVIOUS COMMITTEE ACTION

Committee discussed the possibility of placing the option of allowing customers to participate in a monthly donation of $3.00 to go toward parks funding. The customer could also opt-out.

ALTERNATIVES/FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Insert a colorful 1/3 page form to utility bills with a brief explanation that would allow customers to mark the appropriate box and return to City Hall. This would take 152 sheets of paper at $0.02 each, for a total of $3.04 and a bit of toner. The returned forms would then be stored in the corresponding property's street file at City Hall as back up documentation for the added charge on the utility system. Staff has the ability to create a code within the utility billing system and apply only to those accounts that wish to donate. It would be assigned the appropriate monetary value.

EXHIBIT

N/A

PROPOSED MOTION

N/A

AGENDA REPORT

TO: CITY COUNCIL

FROM: JOHANNS BIRR, CITY CLERK THROUGH MAYOR GORDON

SUBJECT: MUNICIPAL CODE SECTION 70.02 VEHICLE TAX LEVY

DATE: 05/09/2018

SUMMARY

The Parks and Recreation Committee asked staff to research the following and place before City Council.

Staff has researched Municipal Code Section 70.02 Vehicle Tax Levy, Ordinance 341 passed by Council June 12, 1971. The tax is $5.00 annually for each registered vehicle as provided in HB 1979 adopted by the Oregon Legislature in 1971. The Board of County Commissioners of Polk County was requested under the provisions of Section 12 of said HB 1979 to forthwith levy the tax provided for in section 1 of Ordinance 341. After adoption of Ordinance 341, it shall remain in full force and effect from and after its passage by the Council and approval by the Mayor.

Upon researching Oregon Legislative websites, staff noted HB 3113 (circa 2009) Allowing Cities to collect vehicle registration fees was sent back and stalled in Committee. Staff is still researching the history of HB 1979 with little luck. The online House Bill Roster only dates back to 2009. There is no online information regarding HB 1979.

According to Interim City Manager Ungricht in an email to staff: "The Revenue sharing we receive from the State for our roads is from the gas tax. I assume the money they talk about in the new bill you refer will be allocated through grants. I do hear rumors that there is going to be more money allocated to the City's for streets but have not seen anything concrete. We have never received the $5.00 per registered vehicle that is referenced that I know of."

The article below seems to indicate all registration fees are collected by the Oregon Department of Transportation and allotted to counties and cities. This is usually based on populations and road mileage. Falls City has a population of 950 and 14 miles of roads.

The State of Oregon will be increasing vehicle registration fees from $86 to $112, effective January 1, 2018. House Bill 2017 was passed by lawmakers in an effort to improve Oregon roads, bridges and highway safety.

HB 2017 outlines a law that further raises registration fees beginning in 2020 based on how many miles-per-gallon the vehicle gets. The more MPG your vehicle gets, the more money you'll pay. Each year, you'll be charged anywhere from $15 for a vehicle getting 0-19 MPG to $110 for an electric vehicle.

Aside from the vehicle registration fee increase, the law includes other transportation-related fees that will take effect beginning next year. These include increased fuel taxes and fees for commercial motor vehicle title transfers. The bill also creates a 0.5% "privilege tax" on new vehicle purchases and a tax on new adult bicycles costing $200 or more.

The Oregon Department of Motor Vehicle said the increased funds will also help build a "Safe Routes to School" infrastructure to reduce hazards for children walking or biking to and from school. That program will receive $10 million per-year.

Half the money collected by the new law will go directly to the Oregon Department of Transportation. 30% will go to individual counties and 20% to cities. Monies are allotted to State Police, transportation projects, programs to reduce pollution/congestion, bridges and public transportation.

Sources- NBC 52 Medford https://kobi5.com/news/63605-63605/ https://gov.oregonlive.com/bill/ https://www.oregonlegislature.gov/Pages/SearchResultsBills.aspx?k=HB%201979#k=HB%201979#s=11

BACKGROUND
N/A

PREVIOUS COMMITTEE ACTION
Committee discussed Ordinance 341 and requested it be placed on the Council agenda.

ALTERNATIVES/FINANCIAL IMPLICATIONS
Staff is still researching a definitive response to Committee. Until such time, this item will not be put before Council.

STAFF RECOMMENDATION
Staff feels a professional review of the Falls City Municipal Code would be prudent to ensure it is aligned with current state laws.

EXHIBIT
N/A

PROPOSED MOTION
N/A

AGENDA REPORT

TO: PARKS AND RECREATION COMMITTEE

FROM: JOHANNA BIRR, CITY CLERK

SUBJECT: SPOHN RANCH SKATE PARKS

DATE: 02/07/2018 (UPDATED JUNE 15, 2018)

SUMMARY

Recently, a young man named Owen Russell and company, have been imploring the City to build a skate park. He pointed out; there is no real place fun for he and his friends to ride their skateboards. Mr. Owen spoke to Council during the Public Comment portion regarding the issue. Staff has reintroduced this report on behalf Mr. Owen and company.

February 6, 2018 staff received an email inquiry via the city's website from Jeff Stern, of Spohn Ranch Skate parks. Mr. Stern works with conceptual designs, site analysis, construction cost analysis etc.

Last year while committee and staff were developing the new Parks Master Plan, Mr. Stern reviewed its progress as posted on the city website and noted it included a skate park. He has reached out to see if there was an established deadline for development and if he could be of service.

BACKGROUND

The Parks Master Plan lists it ranked #8 in improvement priorities.

PREVIOUS COMMITTEE ACTION

N/A

ALTERNATIVES/FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

N/A

EXHIBIT

N/A

PROPOSED MOTION

N/A