



**City of Falls City**  
**Parks and Recreation Committee Meeting Minutes**  
Wednesday January 16, 2019 11:00 am  
Meeting Location: 320 N Main Street, Falls City, Oregon

**Committee Members Present:** Janelle Anzalone, Dennis Sickles, Lori Jean Sickles, Janet Propp

**Staff Present:** None

Chairperson L. Sickles called the meeting to order at 11:05 am.

1) **Roll Call**  
Chair L. Sickles took roll call.

2) **Pledge of Allegiance**  
None

3) **Motion to adopt the entire agenda**

A motion was made by Committee Member L. Sickles and seconded by Committee Member D. Sickles to adopt the entire agenda. Motion carried 4-0-0. Ayes: L. Sickles, Janelle Anzalone, Dennis Sickles, Janet Propp

4) **Public Comments**  
Mayor Gordon and Committee discussed an upcoming grant the City is applying for with the help of Committee Member Anzalone to be used to build bathrooms in Michael Harding Park. Mayor Gordon explained the City's recent land acquisition may be used as matching funds. Further discussion of the grant took place. This is a local government ORPD grant which opens January 1, 2019 and is due in March or April depending on how we structure it.

5) **Old Business**  
The City's Tree City USA Arbor Day Celebration will be moved to the 1<sup>st</sup> Saturday in April. The 2019 celebration will include planting Red Maple Trees and Crape Myrtle tree along main St. Acquisition of the trees is still ongoing. Committee requested this item be kept on the agenda. The Committee also decided to move the SOLVE River Clean Up back to the Saturday following Labor Day. All were in favor of both.

6) **New Business**  
None

7) **Correspondence, Comments and Ex-Officio Reports**  
Committee is curious about the donation insert requested to be placed in the water bills.

8) **Committee Announcements**  
Next Parks and Recreation committee meeting will be February 20, at 11:00 am.

9) **Adjourn**  
The meeting adjourned at 11:45 am.

\_\_\_\_\_ Parks Committee Chair L. Sickles

Attested: \_\_\_\_\_ Parks Committee Member \_\_\_\_\_

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**AGENDA REPORT**

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**TO:** PARKS AND RECREATION COMMITTEE  
**FROM:** JOHANNA BIRR, CITY CLERK  
**SUBJECT:** STREET TREES- ARBOR DAY BOOSTER GRANT OPPORTUNITIES- UPDATE  
**DATE:** 2/15/2019

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**SUMMARY**

Committee requested this item be kept on the agenda. There will be a verbal update from Committee Member Anzalone.

Oregon Community Trees has offered a Booster Grant up to \$500.00 to at least four Tree City USA communities to enrich Oregon Arbor Week celebrations during the Month of April.

**BACKGROUND****PREVIOUS COMMITTEE ACTION**

At the October 17, 2018 Parks and Recreation Committee meeting, Committee members discussed street trees to line N. Main St. Committee agreed Crape Myrtles would be a nice addition. Jill Anzalone was assigned to research donations of trees and or cost.

In September, City Manager Corthell requested the Parks Committee research street trees to line N. Main St. Part of being a Tree City USA participant required the City to belong to the Arbor Day Foundation. The Arbor Day Foundation offers a large variety of trees and shrubs for purchase. Recently staff received a pamphlet of available items with discounted pricing for members.

1-2 foot Crape Myrtles are available for \$6.00 each at regular cost and \$3.98 to members. The Arbor Day Foundation also offers a free 3-4 foot Red Maple to members for supporting the Foundation with a flat \$9.95 shipping fee per order. The pamphlet is available at City Hall for viewing and ordering.

**ALTERNATIVES/FINANCIAL IMPLICATIONS** N/A

**STAFF RECOMMENDATION**

Consider which committee member will be responsible to complete the grant and act as contact person. City Manager Corthell should be consulted on how the funds will be apportioned for long term reusable items.

**EXHIBIT-** Arbor Day Booster Grant Announcement

**PROPOSED MOTION** N/A

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**AGENDA REPORT**

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**TO:** PARKS AND RECREATION COMMITTEE  
**FROM:** JOHANNA BIRR, CITY CLERK  
**SUBJECT:** ORPD GRANT UPDATE  
**DATE:** 2/15/2019

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**SUMMARY**

Mayor Gordon and Committee discussed an upcoming grant the City is applying for with the help of Committee Member Anzalone to be used to build bathrooms in Michael Harding Park. Mayor Gordon explained the City's recent land acquisition may be used as matching funds. Further discussion of the grant took place. This is a local government ORPD grant which opens January 1, 2019 and is due in March or April depending how it is structured.

The grant is desired to assist in building bathrooms in the South Michael Harding Memorial Park (Original Falls Park).

<b>BACKGROUND</b>	N/A
<b>PREVIOUS COMMITTEE ACTION</b>	N/A
<b>ALTERNATIVES/FINANCIAL IMPLICATIONS</b>	N/A
<b>STAFF RECOMMENDATION</b>	N/A
<b>EXHIBIT</b>	N/A
<b>PROPOSED MOTION</b>	N/A

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**AGENDA REPORT**

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**TO:** PARKS AND RECREATION COMMITTEE  
**FROM:** JOHANNA BIRR, CITY CLERK  
**SUBJECT:** TREE CITY USA 3<sup>RD</sup> YEAR RECOGNITION  
**DATE:** 2/15/2019

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**SUMMARY**

Falls City has submitted an application for and was accepted for the 3<sup>rd</sup> (third) year in a row into Tree City USA (TCUSA) program.

**BACKGROUND**

Falls City was accepted into the TCUSA program in 2016. Being a part of the program allows for grant opportunities and satisfies Department of Environmental Quality (DEQ) requirements in an effort to clean the watersheds of toxins, provide a green canopy for air filtration and energy conservation as well as provide an enhanced environment for families.

**PREVIOUS COMMITTEE ACTION**

Committee chose to pursue TCUSA membership.

**ALTERNATIVES/FINANCIAL IMPLICATIONS** N/A

**STAFF RECOMMENDATION** N/A

**EXHIBIT A-** Email Notification of Acceptance to Clerk Birr

**PROPOSED MOTION** N/A

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## JoHanna Birr

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**From:** LOMPA Katie \* ODF <Katie.LOMPA@oregon.gov>  
**Sent:** Tuesday, February 12, 2019 11:25 AM  
**Cc:** RAMSTAD Kristin \* ODF; LOMPA Katie \* ODF  
**Subject:** Tree City USA - Congratulations!

Congratulations! We are happy to announce that your city is 1 of **66** cities in Oregon whose 2018 Tree City USA application was approved by the Arbor Day Foundation. Additionally, we are thrilled that **10** Oregon Tree City USA communities achieved a Tree City USA Growth Award for their innovative urban forestry programs and projects that go beyond the Tree City USA standards (see which cities have an X by their name in the table below).

So what is next? Planning for your city's 2019 Arbor Day observation! We encourage you to visit <https://www.arborday.org/programs/treecityusa/index-strengthen.cfm> for inspiration!

Being recognized as a Tree City USA is quite the accomplishment. As a part of the city's Arbor Day/Week/Month celebration we hope you include in a schedule of events the presenting of the 2018 Tree City USA award to the mayor and/or city council. So you can do this, our goal is to make sure you have your award materials in hand by Mid to Late-March. If you know you will need them before this, please let us know.

**Attention:** Is your city one of the **15** cities celebrating 1, 5, 10, 15, 25, 30 or 40 years as a Tree City USA (in **bold** below)? If so, we have an offer for you! In the next few days we will send to the urban forestry contact in your city an email containing a link to a **SHORT** survey that will explain the offer. We would appreciate prompt attention to answering the survey's questions.

The work you and other city staff and volunteers do to support healthy Oregon urban and community forests is appreciated.

On behalf of all Oregonians, we thank you!

CITY	# Years Tree City USA	2018 Growth Award	CITY	# Years Tree City USA	2018 Growth Award	CITY	# Years Tree City USA	2018 Growth Award
Albany	25		Gervais	12		Redmond	14	
Ashland	34		Grants Pass	31	X	Rivergrove	3	
Aumsville	2		Gresham	11		Rogue River	36	
Baker City	34		Happy Valley	15		Roseburg	3	
Bandon	10		Hillsboro	1		Salem	43	X
Banks	13		Hood River	7		Sandy	14	
Beaverton	25	X	Independence	7		Seaside	21	
Bend	16		Klamath Falls	16		Sherwood	14	
Brownsville	13		La Grande	29	X	Sisters	12	
Cannon Beach	11		Lake Oswego	30		Stanfield	5	
Central Point	6		Lebanon	17		Sunriver Owners Assc.	39	
Coburg	21		Lincoln City	11		Sweet Home	32	X
Coos Bay	25		Madras	26		Talent	19	
Corvallis	18	X	McMinnville	22		Tigard	18	
Cottage Grove	25	X	Medford	23		Tillamook	32	
Creswell	9		Milwaukie	3		Toledo	25	
Dallas	11		Monmouth	17		Troutdale	19	
Eagle Point	27		Newport	7		Tualatin	32	
Echo	30		Oregon City	7		Umatilla	1	
Eugene	40	X	Pendleton	2		Veneta	10	
Falls City	3		Philomath	25		West Linn	26	
Forest Grove	29		Portland	42	X	Wilsonville	21	X

Oregon Department of Forestry-Urban & Community Forestry Assistance Program

Kristin Ramstad, Manager

503-945-7390 [kristin.ramstad@oregon.gov](mailto:kristin.ramstad@oregon.gov)

Katie Lompa, Statewide Community Assistance Forester

541.480.3790 [katie.lompa@oregon.gov](mailto:katie.lompa@oregon.gov)

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