

# Notice of Public Meeting

## City Council Meeting

### AGENDA

#### CITY OF FALLS CITY, OREGON

Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Thursday January 12, 2017 7:00 p.m.

Posted on January 6, 2017

#### 1.) Call to Order

A) Roll Call: Terry Ungricht, Mayor\_\_\_\_ Dennis Sickles \_\_\_\_ Lori Jean Sickles \_\_\_\_  
Jennifer Drill \_\_\_\_ Tony Meier\_\_\_\_ Julee Bishop \_\_\_\_ Gerald Melin \_\_\_\_

#### 2.) Pledge of Allegiance

#### 3.) Motion to Adopt the Entire Agenda

#### 4.) Swearing-in of Mayor and Councilors:

- A. Swearing-in of Mayor Terry Ungricht and Councilors Dennis Sickles, Charlie Flynn, and Cliff Lauder.
- B. Proclamations

#### 5.) Consent Agenda: Motion Action Approving Consent Agenda Items

- A. Approval of the Bills .....pages 1-5
- B. Approval of December 8, 2016 Council Meeting Minutes .....pages 6-14
- C. Approval of December 8, 2016 Council Work Session Minutes.....pages 15-21

**6.) Public Comments** Citizens may address the Council or introduce items for Council consideration on any matters. Council may not be able to provide an immediate answer or response, but may direct staff to follow up on any questions raised. Out of respect to the Council and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.

#### 7.) New Business:

- A. Elect Council President ..... page 22
- B. Committee Appointments.....pages 23-31
- C. Council Goal Setting Session..... page 31
- D. OLCC License Renewal..... pages 32-35
- E. Resolution 01-2017 Application for Grant..... pages 36-38
- F. Resolution 02-2017, Water/Wastewater fees.....pages 39-44
- G. Michael Harding Park Expansion..... pages 45-52

#### 8.) Correspondence, Comments, and Ex-Officio Reports

- A. Mayor Report.....pages 53-55
- B. Council Reports
  - Polk County Sheriff Garton's report.....pages 56-57
  - Fire Department Monthly Report, January through May.....pages N/A
  - Public Works Department Monthly Report .....pages 58
  - Library Monthly Report .....pages N/A

#### 8) Council Announcements

- A. Next regular Council Meeting, February 9, 2017 7:00 pm.

#### 9) Adjourn

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

**City of Falls City  
Paid Bills Report  
As of January 3, 2017**

	Date	Memo	Account	Class	Amount
<b>Edge Analytical</b>					
	12/04/2016	16-26394	Accounts Payable		-205.00
	12/04/2016	16-26394	Lab Analysis Services	20 WATER OPERATING FUND	205.00
					0.00
<b>Total Edge Analytical</b>					0.00
<b>Jay Epperson</b>					
	12/04/2016	E122 repair parts	Accounts Payable		-176.68
	12/04/2016		Equipment Maintenance/Repair	01 GENERAL FUND:01.07 Fire Departm	176.68
					0.00
<b>Total Jay Epperson</b>					0.00
<b>Johanna Birr</b>					
	12/04/2016	TDML meeting mileage	Accounts Payable		-58.10
	12/04/2016	TDML meeting, mileage	Travel/Meeting Expense	01 GENERAL FUND:01.01 Administrativ	58.10
					0.00
<b>Total Johanna Birr</b>					0.00
<b>Knife River</b>					
	12/04/2016	South Main overlay final payment reques	Accounts Payable		-51,128.91
	12/04/2016	South Main overlay final payment reques Grant Project		11 STREET FUND	51,128.91
					0.00
<b>Total Knife River</b>					0.00
<b>Oregon Association of Municipal Recorders</b>					
	12/04/2016	Dues for Domenica Protheroe	Accounts Payable		-50.00
	12/04/2016	Dues 2016 Domenica Protheror	Education/Training/Dues	01 GENERAL FUND:01.01 Administrativ	50.00
					0.00
<b>Total Oregon Association of Municipal Recorders</b>					0.00
<b>Terry Ungricht</b>					
	12/04/2016	November Expenses	Accounts Payable		-89.10
	12/04/2016	November Expenses	Travel/Meeting Expense	01 GENERAL FUND:01.01 Administrativ	89.10
					0.00
<b>Total Terry Ungricht</b>					0.00
<b>Verizon Wireless</b>					
	12/04/2016	9775898965	Accounts Payable		-37.94
	12/04/2016	December	Telephone	01 GENERAL FUND:01.01 Administrativ	18.97
	12/04/2016	December	Telephone	20 WATER OPERATING FUND	18.97
					0.00
<b>Total Verizon Wireless</b>					0.00
<b>Buhler &amp; Meyer CPAs LLP</b>					
	12/08/2016	November	Accounts Payable		-442.40
	12/08/2016	35% Admin, November	Professional Services	01 GENERAL FUND:01.01 Administrativ	154.84
	12/08/2016	5% Court	Professional Services	01 GENERAL FUND:01.04 Municipal Cc	22.12
	12/08/2016	10% Street	Professional Services	11 STREET FUND	44.24
	12/08/2016	15% Sewer	Professional Services	13 SEWER FUND	66.36
	12/08/2016	35% Water	Professional Services	20 WATER OPERATING FUND	154.84
					0.00
<b>Total Buhler &amp; Meyer CPAs LLP</b>					0.00
<b>City of Salem</b>					
	12/08/2016	Inv#2303892	Accounts Payable		-1,763.21
	12/08/2016	70% Inv#2303892, 911	911 Fee - Fire Department	01 GENERAL FUND:01.07 Fire Departm	1,234.25
	12/08/2016	30% Inv#2303892	911 Fee - Law Enforcement	01 GENERAL FUND:01.01 Administrativ	528.96
					0.00
<b>Total City of Salem</b>					0.00
<b>Edge Analytical</b>					
	12/08/2016	16-29607	Accounts Payable		-20.00
	12/08/2016	16-29607	Lab Analysis Services	20 WATER OPERATING FUND	20.00
					0.00
<b>Total Edge Analytical</b>					0.00
<b>HBH Consulting Engineering</b>					
	12/08/2016	December	Accounts Payable		-1,620.00
	12/08/2016	December	Professional Services	20 WATER OPERATING FUND	1,620.00
					0.00
<b>Total HBH Consulting Engineering</b>					0.00
<b>JMS Engineering</b>					
	12/08/2016	217	Accounts Payable		-430.00

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	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>
Total JMS Engineering	12/08/2016	Engineering for South Main St project, fin Street Projects		11 STREET FUND	430.00
Johanna Birr	12/08/2016	Net assets meeting mileage	Accounts Payable		0.00
	12/08/2016	Net Assets meeting, mileage	Travel/Meeting Expense	01 GENERAL FUND:01.01 Administrativ	-64.37
Total Johanna Birr					0.00
Mid Willamette Valley COG	12/08/2016	1617163	Accounts Payable		-395.00
	12/08/2016	inv 1617163, land use	Council of Governments Planning	01 GENERAL FUND:01.01 Administrativ	395.00
Total Mid Willamette Valley COG					0.00
Net Assets Corporation	12/08/2016	66-201611	Accounts Payable		-11.00
	12/08/2016	50% Lien service -66-201611	Professional Services	13 SEWER FUND	5.50
	12/08/2016	50% Lien service -66-201611	Professional Services	20 WATER OPERATING FUND	5.50
Total Net Assets Corporation					0.00
Speer Hoyt LLC	12/08/2016	38042	Accounts Payable		-665.00
	12/08/2016	INV: 38042	Attorney/Special Council	01 GENERAL FUND:01.01 Administrativ	665.00
Total Speer Hoyt LLC					0.00
West Valley Hospital	12/08/2016	INV. 1066 acct# 1533	Accounts Payable		-131.46
	12/08/2016	EMS Medication Billing, inv 1066	Medical Supplies	01 GENERAL FUND:01.07 Fire Departm	131.46
Total West Valley Hospital					0.00
Westech Engineering	12/08/2016	22050	Accounts Payable		-236.00
	12/08/2016	22050, review master water plan	Grants to Local Projects	20 WATER OPERATING FUND	236.00
Total Westech Engineering					0.00
Xerox Corporation	12/08/2016	inv 087204161	Accounts Payable		-147.50
	12/08/2016	65% inv 087204161	Maintenance Supplies	01 GENERAL FUND:01.01 Administrativ	95.87
	12/08/2016	35%	Maintenance Supplies	20 WATER OPERATING FUND	51.63
Total Xerox Corporation					0.00
Xerox Financial Services	12/08/2016	680906	Accounts Payable		-180.75
	12/08/2016	lease Nov. 65%, inv 680906	Copier Lease/Maintenance	01 GENERAL FUND:01.01 Administrativ	117.49
	12/08/2016	lease 10%	Copier Lease/Maintenance	11 STREET FUND	18.07
	12/08/2016	lease 10%	Copier Lease/Maintenance	13 SEWER FUND	18.07
	12/08/2016	lease 15%	Copier Lease/Maintenance	20 WATER OPERATING FUND	27.12
Total Xerox Financial Services					0.00
City of Coos Bay	12/10/2016	6121	Accounts Payable		-3.43
	12/10/2016	Charter franchise negotiation,6121	Attorney/Special Council	01 GENERAL FUND:01.01 Administrativ	3.43
Total City of Coos Bay					0.00
First American Title Insurance Company	12/10/2016	Closing costs for lots 11,12, 13, 14, 15, 1 Accounts Payable			-1,880.67
	12/10/2016	Closing costs for lots 11,12, 13, 14, 15, 1 Contractual Services		01 GENERAL FUND:01.01 Administrativ	1,880.67
Total First American Title Insurance Company					0.00
Guardian Fire Protection	12/10/2016	inv# 133192	Accounts Payable		-197.00
	12/10/2016	10 lb ext inv# 133192	Maintenance Supplies	01 GENERAL FUND:01.07 Fire Departm	89.00
	12/10/2016	2 - 5 lb ext	Maintenance Supplies	20 WATER OPERATING FUND	108.00
Total Guardian Fire Protection					0.00

**City of Falls City  
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<b>Oregon Association of Municipal Recorders</b>					
	12/10/2016	Dues for Johanna Birt	Accounts Payable		-50.00
	12/10/2016	Dues 2016 J Birt	Education/Training/Dues	01 GENERAL FUND:01.01 Administrativ	50.00
					0.00
<b>Total Oregon Association of Municipal Recorders</b>					0.00
<b>Petro Card</b>					
	12/10/2016	C130412	Accounts Payable	11 STREET FUND	-83.49
	12/10/2016	20% C130412	Vehicle Operation	13 SEWER FUND	16.69
	12/10/2016	20%	Vehicle Operation	20 WATER OPERATING FUND	16.69
	12/10/2016	60%	Vehicle Operation		50.11
					0.00
<b>Total Petro Card</b>					0.00
<b>CenturyLink</b>					
	12/26/2016	multiple phone bills December	Accounts Payable		-426.89
	12/26/2016	December	Telephone	01 GENERAL FUND:01.01 Administrativ	183.84
	12/26/2016	multiple phone bills December	Telephone	20 WATER OPERATING FUND	69.99
	12/26/2016	multiple phone bills December	Telephone	01 GENERAL FUND:01.07 Fire Departm	173.06
					0.00
<b>Total CenturyLink</b>					0.00
<b>City of Dallas</b>					
	12/26/2016	INV# 201612021921	Accounts Payable		-300.00
	12/26/2016	INV# 201612021921-October	Streets Maintenance/Repair	11 STREET FUND	300.00
					0.00
<b>Total City of Dallas</b>					0.00
<b>Complete Wireless Solutions</b>					
	12/26/2016	90284	Accounts Payable		-182.50
	12/26/2016	Service, 90284	Equipment O&M	01 GENERAL FUND:01.07 Fire Departm	182.50
					0.00
<b>Total Complete Wireless Solutions</b>					0.00
<b>Consumers Power Inc</b>					
	12/26/2016	Account # 1155301	Accounts Payable		-232.93
	12/26/2016	December Power	Power/Heat	20 WATER OPERATING FUND	232.93
					0.00
<b>Total Consumers Power Inc</b>					0.00
<b>Edge Analytical</b>					
	12/26/2016	16-29596	Accounts Payable		-227.00
	12/26/2016	16-29596	Lab Analysis Services	13 SEWER FUND	227.00
					0.00
<b>Total Edge Analytical</b>					0.00
<b>OCCMA</b>					
	12/26/2016	2017 dues	Accounts Payable		-34.50
	12/26/2016	Dues 2017	Education/Training/Dues	01 GENERAL FUND:01.01 Administrativ	34.50
					0.00
<b>Total OCCMA</b>					0.00
<b>Office Craft</b>					
	12/26/2016	M99-5165	Accounts Payable		-78.22
	12/26/2016	M99-5165	Copier Lease/Maintenance	01 GENERAL FUND:01.01 Administrativ	78.22
					0.00
<b>Total Office Craft</b>					0.00
<b>Ole Bergman Excavating, Inc</b>					
	12/26/2016	inv#3729	Accounts Payable		-535.00
	12/26/2016	Blocks for Park, inv 3729	Contractual Services	01 GENERAL FUND:01.03 Parks	535.00
					0.00
<b>Total Ole Bergman Excavating, Inc</b>					0.00
<b>Pacific Power</b>					
	12/26/2016	multiple accounts, 21091561-006 2	Accounts Payable		-2,029.78
	12/26/2016	December	Power/Heat	01 GENERAL FUND:01.07 Fire Departm	693.31
	12/26/2016	multiple accounts, 21091561-006 2	Power/Heat	01 GENERAL FUND:01.01 Administrativ	119.14
	12/26/2016	multiple accounts, 21091561-006 2	Power/Heat	01 GENERAL FUND:01.03 Parks	36.60
	12/26/2016	multiple accounts, 21091561-006 2	Power/Heat	13 SEWER FUND	488.71
	12/26/2016	multiple accounts, 21091561-006 2	Street Lights	11 STREET FUND	626.60
	12/26/2016	multiple accounts, 21091561-006 2	Power/Heat	20 WATER OPERATING FUND	65.42

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	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>
Total Pacific Power					0.00
<b>Piney Bowes</b>					
	12/26/2016	8000-9000-0969-9830	Accounts Payable		-301.50
	12/26/2016	Postage 20%	Office Supplies	01 GENERAL FUND:01.01 Administrativ	60.30
	12/26/2016	30%	Office Supplies	13 SEWER FUND	90.45
	12/26/2016	50%	Office Supplies	20 WATER OPERATING FUND	150.75
					0.00
<b>Total Piney Bowes</b>					
<b>US Bank Visa</b>					
	12/26/2016	Account Number: 4798 5312 1498 1146	Accounts Payable		-194.00
	12/26/2016	Website	Computer Software Maintenance	01 GENERAL FUND:01.01 Administrativ	194.00
					0.00
<b>Total US Bank Visa</b>					
<b>Valley Electric Company, LLC</b>					
	12/26/2016	December statement	Accounts Payable		-225.00
	12/26/2016	December, WTP	Equipment Maintenance/Repair	20 WATER OPERATING FUND	135.00
	12/26/2016	December, WWTP	Equipment Maintenance/Repair	13 SEWER FUND	90.00
					0.00
<b>Total Valley Electric Company, LLC</b>					
<b>Van Well Building Supply</b>					
	12/26/2016	inv. 1153758	Accounts Payable		-65.00
	12/26/2016	Batteries	Small Tools & Supplies	01 GENERAL FUND:01.07 Fire Departm	65.00
					0.00
<b>Total Van Well Building Supply</b>					
<b>Advantage Precast INC</b>					
	01/03/2017	inv. 34515	Accounts Payable		-1,000.00
	01/03/2017	Barricades	Equipment Maintenance/Repair	01 GENERAL FUND:01.03 Parks	500.00
	01/03/2017	inv. 34515	System Maintenance/Repair	01 GENERAL FUND:01.03 Parks	500.00
					0.00
<b>Total Advantage Precast INC</b>					
<b>CenturyLink Business Services</b>					
	01/03/2017	December 1396466664	Accounts Payable		-2.20
	01/03/2017	December 1396466664-95%	Telephone	01 GENERAL FUND:01.01 Administrativ	1.87
	01/03/2017	December 1396466664-15%	Telephone	20 WATER OPERATING FUND	0.33
					0.00
<b>Total CenturyLink Business Services</b>					
<b>City of Dallas</b>					
	01/03/2017	INV# 201612211937	Accounts Payable		-300.00
	01/03/2017	INV# 201612211937 December	Streets Maintenance/Repair	11 STREET FUND	300.00
					0.00
<b>Total City of Dallas</b>					
<b>Edge Analytical</b>					
	01/03/2017	16-31298	Accounts Payable		-149.00
	01/03/2017	16-31298	Lab Analysis Services	13 SEWER FUND	149.00
					0.00
<b>Total Edge Analytical</b>					
<b>Mountain Valley Monitoring</b>					
	01/03/2017	INV#1767	Accounts Payable		-90.00
	01/03/2017	Security Monitoring Jan-March 1767	Professional Services	01 GENERAL FUND:01.01 Administrativ	45.00
	01/03/2017	Security Monitoring Jan-March 1767	Professional Services	01 GENERAL FUND:01.07 Fire Departm	45.00
					0.00
<b>Total Mountain Valley Monitoring</b>					
<b>OMA</b>					
	01/03/2017	2017 dues	Accounts Payable		-67.00
	01/03/2017	2017 dues	Education/Training/Dues	01 GENERAL FUND:01.01 Administrativ	67.00
					0.00
<b>Total OMA</b>					
<b>Petro Card</b>					
	01/03/2017	C135682	Accounts Payable		-107.69
	01/03/2017	20% C135682	Vehicle Operation	11 STREET FUND	21.53
	01/03/2017	20%	Vehicle Operation	13 SEWER FUND	21.53
	01/03/2017	60%	Vehicle Operation	20 WATER OPERATING FUND	64.63

City of Falls City  
**Paid Bills Report**  
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	Date	Memo	Account	Class	Amount
Total Petro Card					0.00
<b>Richard P Evans</b>					
	01/03/2017	inv. 5673, 189 tests	Accounts Payable		-3,780.00
	01/03/2017	inv. 5673, 189 tests	Backflow Tests	20 WATER OPERATING FUND	3,780.00
					0.00
Total Richard P Evans					
<b>Van Well Building Supply</b>					
	01/03/2017	inv. 1161308, S111037	Accounts Payable		-58.86
	01/03/2017	inv. 1161308, S111037	Small Tools & Supplies	11 STREET FUND	58.86
					0.00
Total Van Well Building Supply					

City of Falls City  
City Council Regular Meeting  
Meeting Minutes  
December 8, 2016 7:00 PM  
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

**Council Present:** Mayor Terry Ungricht, Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

**Staff Present:** Domenica Protheroe, City Clerk; Don Poe, Public Works Lead Worker

Mayor Ungricht called the meeting to order at 7:16 PM.

**1) Roll Call**

Clerk Protheroe took roll call.

**2) Pledge of Allegiance**

Mayor Ungricht led the pledge.

**3) Motion to adopt the entire Agenda**

A motion was made by Councilor D. Sickles and seconded by Councilor Meier to adopt the entire agenda. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

**4) Consent Agenda**

Clerk Protheroe distributed an Agenda Report titled "Leak Adjustment Request –Cynthia Sample-Blake" (Exhibit A)

Councilor Drill requested a correction to the November 10, 2016 City Council Minutes on page 5 (page 10 of the Packet), third paragraph, second sentence: replace "voted to direct him to research ways to eliminate vehicle traffic" with "voted to direct him to proceed with the barricades".

A motion was made by Councilor D. Sickles and seconded by Councilor Meier to adopt the Consent Agenda with the addition of Item D on the Consent Agenda – Leak Adjustment for 153 3<sup>rd</sup> Street and the correction to the minutes. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

**5) Public Comments**

None

**6) New Business**

**A. Clean Water Act and TMDL Reporting**

Mayor Ungricht informed councilors that the State accepted our 2015-2016 Annual Total Maximum Daily Load (TMDL) Implementation Plan report. Mayor Ungricht welcomed suggestions for the TMDL matrix. Mayor Ungricht reported that City Clerk JoHanna Birr recently attended a TMDL workshop and found the City was ahead of other small communities.

**B. Resolution 23-2016, Tree City USA**

Mayor Ungricht stated the City wanted to be a Tree City Member by the end of the year.

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A motion was made by Councilor L. Sickles and seconded by Councilor Bishop to adopt Resolution 23-2016, A Resolution Allowing Falls City to Apply to Become a Member of Tree City USA and Establishing the Falls City Parks and Recreation Committee as the Falls City Tree Board. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

**C. Resolution 24-2016, Arbor Day**

Councilor Drill announced the Saturday, December 10 1:00 PM Arbor Day Celebration at the Community Center. Tree Care brochures, a children's coloring sheet will be available and hot chocolate will be served. She invited people to drop off smaller fir and cedar branches for Arbor Day that will be used to green the walking bridges.

A motion was made by Councilor Melin and seconded by Councilor Bishop to adopt Resolution 24-2016, A Resolution Declaring Support of Arbor Day and Setting a Date to Celebrate Arbor Day for 2016. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

**D. Michael Harding Park expansion, land use application**

Mayor Ungricht informed Council closing papers had been prepared for the purchase of the land owned by Falls City Alliance for the expansion of Michael Harding Park. He was negotiating with the Falls City Alliance for the payment of back property taxes. He hoped that the City and Falls City Alliance could sign the purchase agreement on Monday and so the deed could be recorded in the City's name.

Mayor Ungricht informed Council that the Oregon Park and Recreation Land Acquisition Grant required the City to change the zoning of the land from Residential to Public and record a document protecting the land as open space for fifty years. Mayor Ungricht requested that Council consider waiving the land use fee because the Land Use application will be submitted by the City Hall. Regardless, the City must pay for the land use planner and other application expenses.

A motion was made by Councilor Meier and seconded by Councilor L. Sickles that the City Council of the City of Falls City waive the \$1,000.00 Land Use Application. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

**E. Official Elections Results**

Mayor Ungricht read the official election results into the record:

On the Mayor election the only certified candidate was Terry Ungricht, he received 375 votes, 92.36%, there were 31 write in, and 88 under votes.

The following certified candidates for Council and their vote tally was;

Dennis Sickles, 304 votes

Cliff Lauder, 241 votes

Charlie Flynn, 208 votes

Shane Curry, 164 votes

Jim Partridge, 156 votes

There were also 17 write in votes and 392 under votes for the Council seats.

The certified election results has Dennis Sickles, Cliff Lauder, and Charlie Flynn as our new Falls City Councilors and Terry Ungricht as the Mayor.

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**F. Resolution 22-2016, Fire Assistance Grant**

The grant application included an Emergency Rescue Response kit, 10 self-contained breathing apparatuses, and 10 extra tanks. The existing tanks can still be filled, but are old and the City cannot afford to replace them.

A motion was made by Councilor D. Sickles and seconded by Councilor Bishop that the City Council of the City of Falls City adopt Resolution 22-2016, A Resolution Authorizing an Application for a Federal Emergency Management Administration (FEMA) Fire Assistance Grant. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julee Bishop

**G. 200 Church Street Water Service Rate Structure**

Council previously requested an evaluation of the water rate structure for Green Haven RV Park, located at 200 Church Street, to determine if rates are equitable with other dwellings. The review was triggered by notification of the passage of ORS 197.493. This State Law instructs local government not to prohibit placement or occupancy of an RV or impose any limit on the length of occupancy if the trailer is located in a recreational vehicle park and is connected to water and electrical supply system and a sewer disposal system. The Public Works Committee reviewed rate options and recommended a rate multiplier of one on all units not considered temporary under State Law ORS 197.493. Mayor Ungricht clarified that he was asking for direction and he was not asking Council to approve a rate change at this meeting. Additionally, he recommended that a rate increase wait until after he meets with Mr. Bowman and after the Water Master Plan Rate Study is completed.

Mayor Ungricht informed Council that the City charges Green Haven RV Park for one 2" commercial water connection each month. The City charges the duplex one base rate for each dwelling unit. The City had provided two options to the owner of the duplex: install two water meters, one for each unit, or use the existing water meter with a multiplier for each dwelling unit. The owner selected the multiplier, which resulted in a monthly charge of two base rates and provides up to 10,000 gallons of water. Overage charges kick in when the usage exceeds 10,000 gallons. The apartments have a multiplier of five (5) which results in a monthly charge of five base rates, one for each apartment. Overage rates kick in after 25,000 gallons a month.

The RV Park has a Department of Environmental Quality (DEQ) approved septic system and does not use City sewer. The system is in good shape and monitored by DEQ.

Mayor Ungricht asked councilors how to proceed with non-temporary RV spaces:

- Councilor Bishop questioned why a temporary user should pay less than a permanent user and she was in general agreement that rates should be fair across the board.
- Councilor Drill and Councilor Meier thought it was fair to charge non-temporary RV spaces like other Falls City residents.
- Councilor Drill suggested a progressive increase; for example start with a rate multiplier of 15 and increase to 30 after six months.
- Councilor Melin was in general agreement that a rate change was needed.

Councilor D. Sickles stated that the City made a previous agreement for the water rate structure at Green Haven RV Park, and he was concerned that the City wanted to change the original agreement. He was concerned that the RV Park will need to pay for a separate water meter for each non-temporary RV space. Mayor Ungricht stated that ORS 179.493 eliminated restrictions for length of stay in some cases and Council has asked staff to review rates for Green Haven RV Park. Mayor Ungricht thought it was unlikely that the RV Park will choose that option due to the expense. The other option was to assign a rate multiplier up to or less than

the number of non-temporary dwelling units at the RV Park. The Municipal Code also provided an option for a special contract. Council discussed changing the rate structure from the 2" commercial rate to a 5/8" residential rate with a rate multiplier for non-temporary dwelling units. Councilor D. Sickles concluded that the rate should be fair and equitable with everyone else in the community.

Mayor Ungricht clarified that the RV Park could not be considered a manufactured home park under state law.

Mayor Ungricht and Councilor Drill will meet with Mr. Richard Bowman to discuss the water rate structure and ask him how many RV spaces are not considered temporary under ORS 197.493. They will report to Council.

## **7) Correspondence, Comments and Ex-Officio Reports**

### **A. Mayors Report**

Mr. Roger Fitts donated eight stackable cement blocks to the City. Michael Atherton lent his truck for transport. - The cost to the City was 20 gallons of diesel for the truck. Mayor Ungricht sent a thank you letter/donation receipt to Mr. Fitts. Mayor Ungricht hoped Mr. Fitts would donate eight additional blocks. Ole Bergman transported the large blocks that the City purchased; the large blocks are hollow but very heavy and difficult to move. Mayor Ungricht thanked Don Poe for volunteering his time on weekend and Jeff Propp for his help. Mayor Ungricht hoped that the cement blocks would be placed in Michael Harding Park by the end of January. A metal gate was still needed.

The City was declined the CDBG grant funding for the sewer system. Mayor Ungricht wondered if the grant was not awarded because the City was in compliance with DEQ, or because of the amount requested. He will meet with the Oregon Infrastructure Finance Authority and CDBG. He will reapply by March 31, 2017 and will explore options to purchase the land.

Amy Houghtaling submitted a letter of resignation from the Public Works Committee. Mayor Ungricht expected an additional resignation for this Committee. He recommended waiting to fill the position until after new councilors are seated in January 2017.

Mayor Ungricht met with Professor and Graduate Student from Western Oregon University to discuss code enforcement. The graduate student will research other Oregon cities to see if any have a City Council based code enforcement program instead of a municipal court. He will meet with neighboring Camp Adair. Mayor Ungricht had reached out several times to the Code Enforcement Association without receiving a reply. He was waiting to hear from Bob Crowson who previously served as a code enforcement officer in Falls City. He felt the City could begin code enforcement after contracting with a code enforcement officer.

### **B. Council Reports**

Mayor Ungricht thanked Councilor Bishop and Councilor Melin for serving as City Councilors and encouraged them to attend the January City Council meeting to turn their seat over to the newly elected.

Councilor Melin stated he was glad he had the opportunity to serve on City Council; it opened his eyes to many things and some things he did not want to know.

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Councilor Drill reported the Tree Lighting event was successful. She thanked Don Poe and Mica Fournier for their help.

The Volunteer Fire Association will donate reflected signs to the RV Park for each RV space. The reflective space number signs will help emergency responders.

Councilor Drill reported the Community Center kitchen did not have paper towels or dishtowels. When she when thought the cupboards it looked like quite a few things are missing. Mayor Ungricht reported the Community Center kitchen sink was plugged after the Community Thanksgiving Potluck dinner. No one notified the City or the Fire Association and by the time the issue was found, it was three weeks after the event. The Thanksgiving group did a great job cleaning the facility, but he wished they had notified the City of the blocked sink before it became rancid. Mayor Ungricht used his shop-vac to unplug the sink. In addition, he reported the black cabinet in the Community Center had been opened. City Hall contacted renters, but all reported they had not opened the cabinet.

Mayor Ungricht asked two councilors to volunteer to inventory the kitchen and identify needed items to consider for the next budget cycle. He also requested they review the community center rental policy in order to limit access to the kitchen. Mayor Ungricht and the Fire Chief agree we need to get control of Community Center keys and restrict access to the kitchen area. Mayor Ungricht was considering requesting all keys be returned in order to create a list of who had a key and to limit access where needed. Clerk Protheroe reported Allsafe could program Community Center keys. Councilor Drill and Councilor-Elect Charlie Flynn volunteered.

Council considered the bear water fountain and foosball table in the lobby of the Community Center. Council agreed to raffle the bear water fountain and Councilor Drill agreed to ask Mountain Gospel Fellowship if they want the game table, which is in bad shape. If Mountain Gospel does not want the foosball table, Mayor Ungricht will offer the table on the Falls City Group Facebook page. Removing these items will allow the lobby door to be opened to the back parking lot as was requested by Randolph Osman.

Councilor Drill asked for the status of signs for parking at Michael Harding Park. Clerk Protheroe reported the Park and Recreation Committee would consider signs at their next meeting.

Mayor Ungricht referred to documents distributed earlier in the meeting; Exhibit B – Polk County Sheriff November 2016 Falls City Stats, and Exhibit C- Response Query. Deputy Jenkins explained calls include 911 calls, non-emergency calls, serving papers, traffic stops, and area checks. Deputy Jenkins summarized the November 2016 Falls City Stats. Council thanked Deputy Jenkins.

**8) Council Announcements**

Clerk Protheroe reported that 185 people were served at the Community Thanksgiving Potluck Dinner. An additional 125 to go boxes were distributed; many boxes went to the Green Haven RV Park.

**9) Adjourn**

The meeting adjourned at 8:22 pm.

\_\_\_\_\_ Mayor Terry Ungricht

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Attested: \_\_\_\_\_ City Clerk Domenica Protheroe

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AGENDA REPORT

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**TO:** MAYOR AND COUNCIL  
**FROM:** DOMENICA PROTHEROE, CITY CLERK  
**SUBJECT:** LEAK ADJUSTMENT REQUEST – CYNTHIA SAMPLE-BLAKE  
**DATE:** 12/05/2016

**SUMMARY**

Cynthia Sample- Blake, owner of 153 3<sup>rd</sup> Street has requested a leak adjustment for the month of November 2016. She provided a receipt for the plumber. The November 2016 high usage registered at 196,000 gallons amounting to a \$529.01 water charge. The twelve-month average water consumption for this property is 8,300 gallons per month (not including the leak). Staff has calculated a leak adjustment for Council, using the approved formula.

**BACKGROUND**

To date, we've tested two typical methods of leak adjustments. The first was where we adjusted a customer's bill to 1.5 times the average usage. The Public Works Committee thought the adjustments were too generous using this calculation. To address their concerns, the new trial adjustment calculation considers the 12-month average water charge including the month where the leak occurred.

The trial leak adjustment policy considers an adjustment to a single month water charge, in this case the November 2016 charge of \$592.01.

Average water bill amount over 12 months \$ 90.20  
Multiply the average bill amount by 1.5 times \$ 135.30 = Calculated base for adjustment

Actual water service charge for month of leak \$ 529.01  
Subtracted by the calculated base for adjustment \$ 135.30  
**Credit Amount \$ 393.71**

**PREVIOUS COUNCIL ACTION** The Council has not taken previous action on this request. Past leak requests have been evaluated on a case-by-case basis.

**ALTERNATIVES/FINANCIAL IMPLICATIONS**

The financial impact to the city would be a charge waiver of \$393.71.

**STAFF RECOMMENDATION** Staff recommends this leak request approved by Council.

**EXHIBIT N/A**

**PROPOSED MOTION**

I move that the City Council of the City of Falls City approve the leak adjustment of \$393.71 in the form of a credit to the utility account for 153 3<sup>rd</sup> Street.

Exhibit B

# November 2016 Falls City Stats

Falls City Calls for Service					
	DOA	1	Miss Person	0	Susp Activity
911 Hangup	3	1	Miss Person	0	Susp Person
Accident	0	0	Misc Crime	2	Susp Vehicle
Animal	3	5	OD	1	Theft
Area Check	10	1	Mental	0	Water Res
Assault	0	3	Noise	1	traffic assist
Assist Other Agency	3	0	Ordin Vio	0	Traffic Stops
ATL (attempt to locate)	1	9	proowler	0	Trespass
Burglary	1	0	runaway	0	Uncon
Citizen Contact	8	0	sex offense	1	Welfare Check
Civil Paper Service	9	1	Shots Fired	0	Misc
Criminal Mischief	0	3	Stolen Veh	0	

Falls City Calls for Service	99	Of the FC Calls for Service	31	involved crimes
Total Calls for Service (county wide)	1768	FC Cases Cleared by Arrest	19	61.3% clearance
Falls City % of Total Calls	5.6%	Total Arrests in Falls City	11	13.9% of total arrests

Total Service Calls (Polk County)	1768	Crimes Occ	5	(county wide)
Of the calls for service (county wide)	166	Juvenile Arrests	2	(Falls City)
Cases Cleared by arrest	71	(only true crimes reported here)		
Total Arrests (county wide)	79			

# Response Query

Sequence #	Creation Date/Time	Incident #	Type	Response Location	Primary Zone	Priority	Dispo
DAS201611010043	11/01/2016 20:18		HARASS2	200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	DAS03-FALLS CITY	4	00- CLEAR
DAS201611040020	11/04/2016 13:13	DAS16002116	OD1	200 CHURCH ST #13 (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	DAS03-FALLS CITY	22	01- REPORT
DAS201611080027	11/08/2016 13:56	DAS16002144	CRIME3	200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	DAS03-FALLS CITY	4	01- REPORT
DAS201611080038	11/08/2016 19:06	DAS16002145	DOMDIS1	200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	DAS03-FALLS CITY	T2	01- REPORT
DAS20161100016	11/10/2016 10:38		CIVIL1	200 CHURCH ST #10		4	00- CLEAR
DAS20161120002	11/12/2016 00:32		HARASS3	200 CHURCH ST #37 (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	DAS03-FALLS CITY	4	00- CLEAR
DAS20161120042	11/12/2016 23:24	DAS16002183	AOA	**DNB** 200 CHURCH ST # 37 (MapBook:4099), FALLS CITY, 97338 (VINE ST/S MAIN ST)		4	01- REPORT
DAS20161140002	11/14/2016 00:45		AOA	200 CHURCH ST ( 200 CHURCH ST, @GREEN HAVEN RV PARK (MapBook:4099), FALLS CITY )	DAS03-FALLS CITY	4	00- CLEAR
DAS20161150012	11/15/2016 07:37		CITCON	200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	DAS03-FALLS CITY	4	00- CLEAR
DAS20161150032	11/15/2016 16:27	DAS16002201	AOA	**P023**200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	DAS03-FALLS CITY	4	01- REPORT
DAS20161170027	11/17/2016 14:04	DAS16002220	DOMDIS3	200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	DAS03-FALLS CITY	3	01- REPORT

*Exhibit C*

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DAS20161170041	11/17/2016 19:36	CIVIL2	200 CHURCH ST #10 (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	P030	DAS03-FALLS 4 CITY	00- CLEAR
DAS20161190032	11/19/2016 12:18	AOA	200 CHURCH ST (MapBook:4099), FALLS CITY (VINE ST/S MAIN ST; @GREEN HAVEN RV PARK)	P025	DAS03-FALLS 4 CITY	01- REPORT
DAS20161190042	11/19/2016 16:19	AREACK	200 CHURCH ST (MapBook:4099), FALLS CITY (VINE ST/S MAIN ST; @GREEN HAVEN RV PARK)	P025	DAS03-FALLS T2 CITY	00- CLEAR
DAS201611210032	11/21/2016 15:38	CITCON	200 CHURCH ST #10 @GREEN HAVEN RV PARK, FALLS CITY (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	P024	DAS03-FALLS 4 CITY	00- CLEAR
DAS201611220026	11/22/2016 13:34	CRIME3	200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	P024	DAS03-FALLS 4 CITY	00- CLEAR
DAS201611230018	11/23/2016 09:45	TRF	200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	P025	DAS03-FALLS T6 CITY	01- REPORT
DAS201611240034	11/24/2016 16:50	AREACK	200 CHURCH ST (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	P025	DAS03-FALLS T2 CITY	00- CLEAR
DAS201611250038	11/25/2016 14:50	CITCON	200 CHURCH ST #34 (MapBook:4099), @GREEN HAVEN RV PARK, FALLS CITY (VINE ST/S MAIN ST)	P025	DAS03-FALLS 4 CITY	00- CLEAR
<b>TOTAL:</b>	<b>19</b>					

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City of Falls City  
City Council Work Session  
Meeting Minutes  
December 8, 2016 6:30 PM  
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

**Council Present:** Mayor Terry Ungricht, Lori Jean Sickles, Jennifer Drill, Tony Meier, Gerald Melin, Dennis Sickles, Julie Bishop

**Falls City School Board Member Present:** Board Chair Jami Kidd, Vice Chair Robert Young, and directors Larry Sickles, Kristy Major and Shane Castle.

**Staff Present:** Domenica Protheroe, City Clerk; Don Poe, Public Works Lead Worker

Mayor Ungricht called the meeting to order at 6:30 PM.

**1) Roll Call**

Clerk Protheroe took roll call. Councilor L. Sickles arrived at 6:32 PM, left at 6:57 and returned at 6:58 PM. Councilor Drill arrived at 6:32, left at 6:57 and returned at 6:59 PM. Councilor Bishop arrived at 6:31, left at 6:31 and returned at 6:33 PM.

**2) Joint Meeting of the Falls City School District to discuss Library Viability**

Mayor Ungricht distributed a six (6)-page email from Douglas Schmidt, Polk County Assessor regarding the Library District/Levy (Exhibit A).

Librarian Andy Rommel reported that the national Every Library organization provides training on how to run an information campaign and get out the vote campaign on a pro bono basis. Jami Kidd stated that library funding had been a struggle for years. Neither the School or City of Falls City could create a library district instead; a new Library District governing body would work directly with the Polk County to form a new library district. A five-year levy would be a short-term solution and would require a levy campaign to begin in year three. The Falls City School District has 1,075 tax accounts in their district and City of Falls City has 654. All agreed that it would take a group effort to form a district or a levy. A district could lease a building in order to keep costs down. Councilor Meier thought that people who do not use the library would vote against a levy or a district. Falls City resident Mica Fournier reported that some residents could not afford cable, Netflix, internet and depend on the library. Councilor Drill wondered if Falls City could become a satellite library of one of the surrounding library districts, Mayor Ungricht would ask at the Polk County breakfast meeting. The group was unsure if community members would support a new tax district when considering that the gym bond had failed twice. The group wanted to hear from residents who would vote against funding a library.

The group concluded that a survey was needed to determine if the town would support a library district or a levy before starting to work on a district or a levy. The Library Board and Librarian Andy Rommel would create the survey. The City would mail the survey inside utility bills. The School would send the survey home with students, distribute at sporting events and might create a survey monkey. The survey could be distributed in food boxes and at James II dinners. Librarian Andy Rommel mentioned ways to increase library use: provide tax preparation service at tax time, offer financial education series.

**3) Adjourn**

The meeting adjourned at 7:12 pm.

\_\_\_\_\_ Mayor Terry Ungricht, Attested: \_\_\_\_\_ City Clerk Domenica Protheroe

# Exhibit A

## Mayor Ungricht

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**From:** Schmidt, Douglas <schmidt.douglas@co.polk.or.us>  
**Sent:** Thursday, December 08, 2016 4:18 PM  
**To:** Terry Ungricht  
**Subject:** Re: Library District/Levy  
**Attachments:** 5701 Tax Rate 2016.xlsx; Compression Example Simple.xls; Compression Loss Graph Local Option.docx; Compression Loss Graph Permant Rate.docx; City and SD 2016 Values-Taxes-Compression.xlsx

Mayor, I do apologize but I do not believe I will make the meeting. I think it is important for me to stress that for you to do a Local Option for the Library, whoever does it probably needs to own the Library, not just the building but the function, staffing, books. etc.

This is not my area of expertise and I would advise you to get counsel from League of Oregon Cities, Special Districts and whoever the legal counsel is for schools on any local option you may decide to move forward with.

Like we have discussed, the problem with the school doing a local option is the local option the school district already has is under compression, which means it does not get its full funding from the local option.

I have attached a couple documents for you to look at. I had prepared these to have for discussion at the meeting, but I probably will not make it. Some of them may need some explanation at some point.

When you look at the graphs. Please note that the right side of the graphs represent percentages of loss. The school district local option one is in full percentages, the school district permanent rate is in tenths of percentages. There is very little compression in the Falls City School District permanent rate, most of the compression comes out of the local option.

Just a refresher, Compression is a loss of tax revenue due to Measure 5 rate limits. M5 limits education taxes to no more than \$5.00 per thousand of Real Market Value. That means if the taxes generated by the permanent rates and local option rates multiplied against the Assessed Value are greater than the Measure 5 taxes, the permanent rates and local option are "compressed" down to only levy the \$5.00 maximum. Education rates include all school rates like Chemeketa, ESD and the actual school district.

Another issue is any Local Option levy is compressed before the permanent rates are compressed. That is why on the City and School District Values-Taxes-Compression document you see so little compression on the school permanent rates versus the local option rates.

I know this is confusing but it is important to keep in mind for any additional school local option levy's.

On Thu, Dec 8, 2016 at 3:29 PM, Terry Ungricht <[mayorungricht@fallscityoregon.gov](mailto:mayorungricht@fallscityoregon.gov)> wrote:  
>the meeting is still on but we understand if you can't make it. We will  
be having another meeting in 3 months and can schedule you for that one.  
I have most of the figures from you, so we will have a basis for  
discussion.

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Terry

# FALLS CITY "EDUCATION" RATES versus CITY OF DALLAS "EDUCATION" RATES

## 2016 - 2017 Tax Rates By Code Area

### CODE 5701

#### City of Falls City

<u>NAME</u>	<u>TOTAL</u>	<u>EDUCATION</u>	<u>GOVERNMENT</u>	<u>NON-LIMITED (BONDS)</u>
POLK COUNTY	1.7160		1.7160	
POLK COUNTY BONDS AFTER 2001	0.5043			0.5043
POLK COUNTY PUBLIC SAFETY	0.3196		0.3196	
CHEMEKETA COMMUNITY COLLEGE	0.6259	0.6259		
CHEMEKETA REGIONAL LIBRARY	0.0818		0.0818	
CHEMEKETA CC BONDS AFTER 2001	0.2759			0.2759
WILLAMETTE ESD	0.2967	0.2967		
FALLS CITY	2.9202		2.9202	
POLK SOIL/WATER CD	0.0500		0.0500	
FALLS CITY SD 57	4.2052	4.2052		
FALLS CITY SD 57 LOCAL OPTION	1.2500	1.2500		
4-H/M GARDEN/AG/FOREST EXT DIST	0.0750		0.0750	
	<b>12.3206</b>	<b>6.3778</b>	<b>5.1626</b>	<b>0.7802</b>

## 2016 - 2017 Tax Rates By Code Area

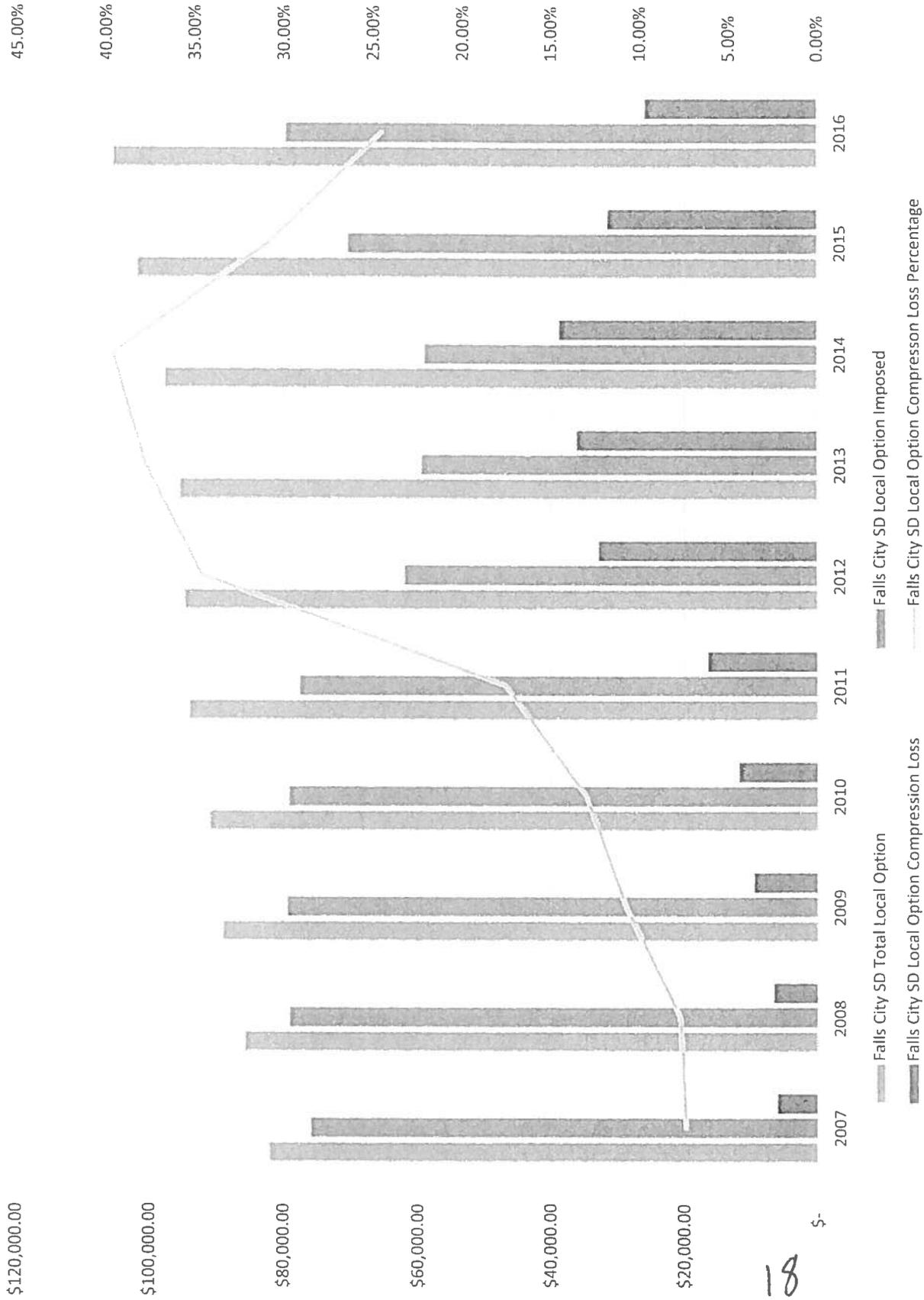
### CODE 0201

#### City of Dallas

<u>NAME</u>	<u>TOTAL</u>	<u>EDUCATION</u>	<u>GOVERNMENT</u>	<u>NON-LIMITED (BONDS)</u>
POLK COUNTY	1.6922		1.6922	
POLK COUNTY BONDS AFTER 2001	0.5043			0.5043
POLK COUNTY PUBLIC SAFETY	0.3196		0.3196	
CHEMEKETA COMMUNITY COLLEGE	0.6173	0.6173		
CHEMEKETA REGIONAL LIBRARY	0.0807		0.0807	
CHEMEKETA CC BONDS AFTER 2001	0.2759			0.2759
WILLAMETTE ESD	0.2926	0.2926		
DALLAS CITY	4.1372		4.1372	
DALLAS CITY BONDS PRIOR TO 2001	0.4596			0.4596
DALLAS CITY BONDS AFTER 2001	0.0970			0.0970
DALLAS URBAN RENEWAL	0.1677		0.1677	
DALLAS CD	0.0540		0.0540	
POLK SOIL/WATER CD	0.0494		0.0494	
DALLAS SD 2	4.4895	4.4895		
DALLAS SD 2 BONDS AFTER 2001	1.4878			1.4878
4-H/M GARDEN/AG/FOREST EXT DIST	0.0740		0.0740	
	<b>14.7988</b>	<b>5.3994</b>	<b>6.5748</b>	<b>2.8246</b>

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# Falls City SD Local Option Compression Loss



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**FALLS CITY SCHOOL DISTRICT and CITY OF FALLS CITY  
VALUES and COMPRESSION**

<u>Falls City School District</u>	<u>2016</u>
Real Market Value (RMV) \$	134,052,610
Assessed Value (AV) \$	84,543,186
Accounts	1,075
Permanent Rate Taxes Extended \$	355,520.93
Permanent Rate Taxes Imposed \$	354,320.44
Measure 5 Compression Loss \$	(1,200.49)
Local Option Taxes Extended \$	105,680.07
Local Option Taxes Imposed \$	79,730.10
Measure 5 Compression Loss \$	(25,949.97)

<u>City of Falls City</u>	<u>2016</u>
Real Market Value (RMV) \$	51,869,870.00
Assessed Value (AV) \$	39,089,080.00
Accounts	654
Permanent Rate Taxes Extended \$	114,147.98
Permanent Rate Taxes Imposed \$	114,145.41
Measure 5 Compression Loss \$	(2.57)

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## CITY OF FALLS CITY EDUCATION COMPRESSION EXAMPLE

### EXAMPLE 1 - GOVERNMENT - CURRENT RATE

	M-50 Consolidated Rate Value	M-5 Rate Per Thousand	Calculated Tax	Tax Levied	Loss Due To Compression
RMV \$ 199,750		\$ 10.0000	\$ 1,997.50		
MAV \$ 199,750					
AV \$ 199,750	\$ 5.1626		\$ 1,031.23	\$ 1,031.23	\$ -

**RMV to AV Pcent Difference = N/A When Compression Starts**

### EXAMPLE 2 - GOVERNMENT - CURRENT WITH LIBRARY LOCAL OPTION

	M-50 Rate Value	M-5 Rate Per Thousand	Calculated Tax	Tax Levied	Loss Due To Compression
RMV \$ 199,750		\$ 10.0000	\$ 1,997.50		
MAV \$ 199,750					
AV \$ 199,750	\$ 6.1626		\$ 1,230.98	\$ 1,230.98	\$ -

**RMV to AV Pcent Difference = N/A When Compression Starts**

NOTE: The M5 Rate is set by law.

NOTE: The total 2016-2017 M-50 Consolidated Education Rate is made up of the following districts:

NOTE: Even with RMV and AV the same, there is no compression until the M-50 rate is over \$10.00

### CURRENT PERMANENT RATES

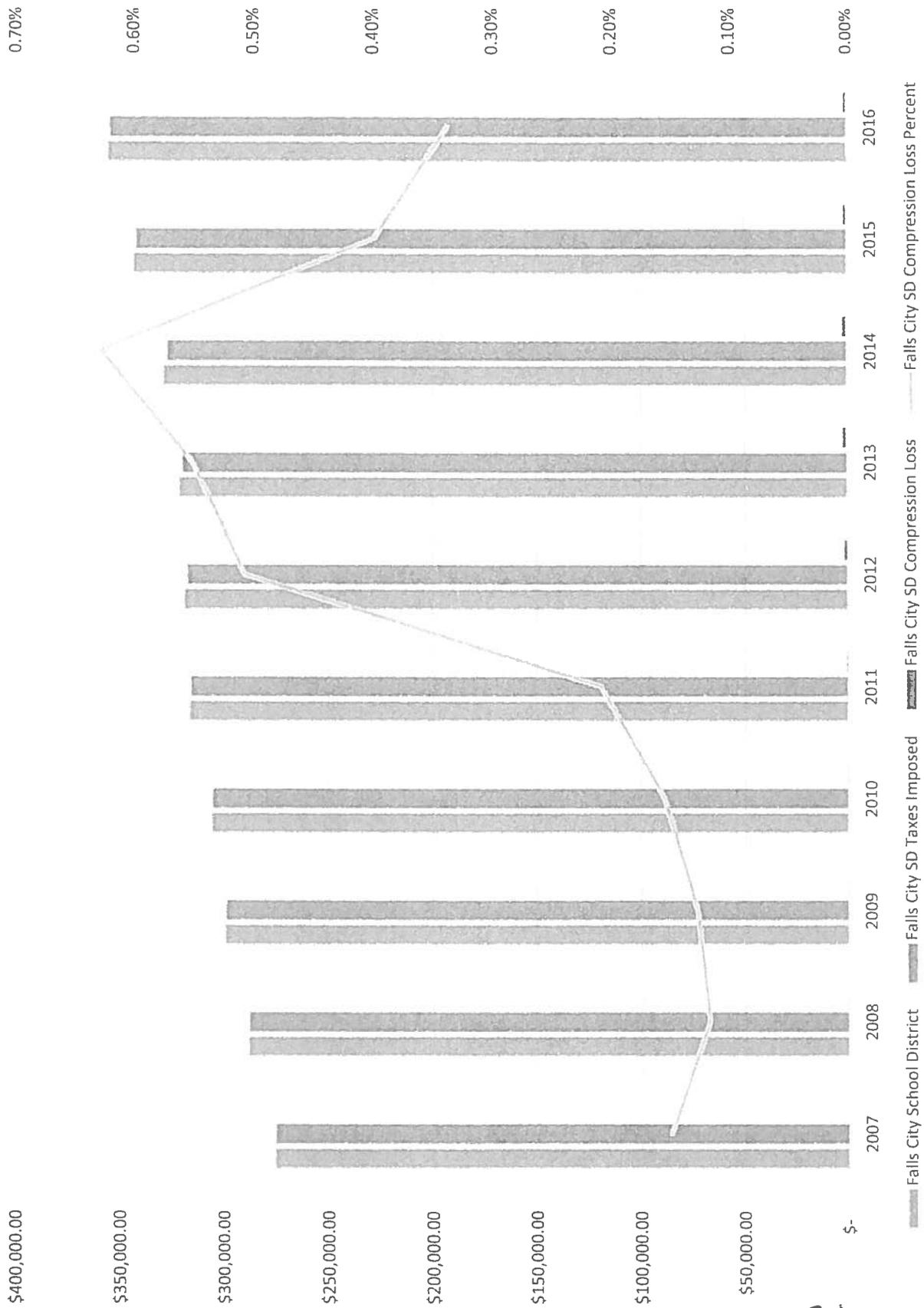
Polk County	\$ 1.7160
Polk County Public Safety	\$ 0.3196
Chemeketa Regional Library	\$ 0.0818
City of Falls City	\$ 2.9202
Polk Soil and Water CD	\$ 0.0500
4-H/Master Gardener District	\$ 0.0750
	\$ 5.1626

### CURRENT PERMANENT RATES WITH LIBRARY LOCAL OPTION

Polk County	\$ 1.7160
Polk County Public Safety	\$ 0.3196
Chemeketa Regional Library	\$ 0.0818
City of Falls City	\$ 2.9202
City of Falls City Local Option	\$ 1.0000
Polk Soil and Water CD	\$ 0.0500
4-H/Master Gardener District	\$ 0.0750
	\$ 6.1626

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# Falls City SD Permanent Rate Compression Loss



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## AGENDA REPORT

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**TO:** CITY COUNCIL  
**FROM:** MAYOR UNGRICHT  
**SUBJECT:** ELECTION OF COUNCIL PRESIDENT  
**DATE:** 1/3/2017

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### **SUMMARY**

The Falls City Charter requires the election of a Council President at the first meeting of a new year.

### **BACKGROUND**

Under Chapter 3, Council, of the Falls City Charter; Section 9. Council President. At its first meeting each year, the council must elect a president from its membership. The president presides at council meetings in the absence of the mayor and acts as mayor when the mayor is unable to perform duties.

### **PREVIOUS COUNCIL ACTION**

The Council elected Councilor Dennis Sickles at the January 8, 2015 Council meeting.

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

N/A

### **STAFF RECOMMENDATION**

N/A

### **EXHIBIT**

N/A

### **PROPOSED MOTION**

I nominate \_\_\_\_\_ for the position of Council President.

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## AGENDA REPORT

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**TO:** COUNCIL  
**FROM:** MAYOR UNGRICHT  
**SUBJECT:** COMMITTEE APPOINTMENTS  
**DATE:** 01/03/2017

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### **SUMMARY**

The City has received applications to fill vacancies on the Public Works Committee and Historical Commission.

### **BACKGROUND**

The City has received an application for a committee appointment from Cliff Lauder and Tony Meier for the Public Works Committee and Mike McConnell on the Historic Landmarks Commission. As per the City Charter, the Mayor appoints committee members with the consent of Council.

### **PREVIOUS COUNCIL ACTION**

N/A

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

There are no fiscal impacts.

### **STAFF RECOMMENDATION**

N/A

### **EXHIBIT**

Committee applications.  
Committee members with term expiration date.

### **PROPOSED MOTION**

I move the Falls City Council grant its consent to appoint Cliff Lauder and Tony Meier to the Public Works Committee and Mike McConnell to the Historic Landmarks Commission.



# Application for Committees

## City of Falls City

299 Mill Street, Falls City, Oregon 97344

Instructions: Fill out both sides of form and submit to City Hall.

### Contact Information

Name:	CLIFFORD W. HENDER
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	Falls City OR 97344
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

### Background

Years of Residence in Falls City:	45
Place of Employment:	RETIRED
Occupation:	CARPENTER
Educational Background:	H.S. 2 YRS COMMUNITY COLLEGE
Prior Civic Activities:	VOLUNTEER

### Committees of Interest

Please check all of the following Committees that interest you:

- City Council
- Budget Review Committee
- Planning Commission
- Parks and Recreation (Cemeteries) Committee
- Public Works Committee
- Historic Landmark Commission

Economic Development Committee

\* See REVERSE for completion of form

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**Special Skills or Qualifications**

Summarize any special training, skills or experience you may have pertinent to the Committees to which you are applying.

*Life time professional construction*

**Motivation**

Discuss your motivation for serving on this Committee.

*working with the community*

**Special Notice**

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

**Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)

Signature

Date

*Cliff Gifford, Hudson  
1-4-17*

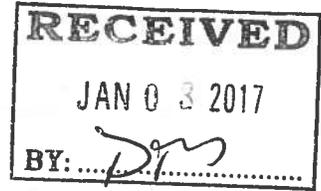
*25*

Thank you for completing this application form and for your interest in volunteering with us.



# Application for Committees

City of Falls City  
299 Mill Street, Falls City, Oregon 97344



Instructions: Fill out both sides of form and submit to City Hall.

### Contact Information

Name: **TONY MEZER**  
Street Address: [REDACTED]  
Mailing Address: [REDACTED]  
City/State/Zip Code: **FALLS CITY OR. 97344**  
Home Phone: [REDACTED]  
Work Phone:  
E-Mail Address: [REDACTED]

### Background

Years of Residence in Falls City: **14**  
Place of Employment:  
Occupation: **Retired**  
Educational Background: **GED some college**

Prior Civic Activities:  
**City Council**  
**Library Committee**  
**Budget Committee**

### Committees of Interest

Please check all of the following Committees that interest you:

- Budget Review Committee
- Parks and Recreation Committee
- Public Works Committee
- Historic Landmark Commission
- Planning Commission

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\*Please continue to reverse side of form for completion.

**Special Skills or Qualifications**

Summarize any special training, skills or experience you may have pertinent to the Committees to which you are applying.

Worked on budget committee

**Motivation**

Discuss your motivation for serving on this Committee.

It is a committee I would like to be part of.

**Special Notice**

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

**Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) TONY MEZER  
Signature Tony Mezer  
Date

Thank you for completing this application form and for your interest in volunteering with us.

27

**RECEIVED**  
DEC 26 2016  
BY: *[Signature]*



## Application for Committees

### City of Falls City

299 Mill Street, Falls City, Oregon 97344

Instructions: Fill out both sides of form and submit to City Hall.

#### Contact Information

Name: *Mike McConiell*  
Street Address: *[Redacted]*  
Mailing Address: *[Redacted]*  
City/State/Zip Code: *Falls City, OR. 97344*  
Home Phone: *[Redacted]*  
Work Phone: *[Redacted]*  
E-Mail Address: *[Redacted]@[Redacted].com*

#### Background

Years of Residence in Falls City: *50+ yrs*  
Place of Employment: *Luckiamute Auto Body*  
Occupation: *owner/operator*  
Educational Background: *AS degree Auto Body*  
Prior Civic Activities: *Public Works Falls City  
Faces - FC schools - teacher  
Historic Commission FC*

#### Committees of Interest

Please check all of the following Committees that interest you:

- Budget Review Committee
- Planning Commission
- Parks and Recreation Committee
- Public Works Committee
- Historic Landmark Commission
- Economic Development Committee

*28*

\*Please continue to reverse side of form for completion.

**Special Skills or Qualifications**

Summarize any special training, skills or experience you may have pertinent to the Committees to which you are applying.

This, that and the other, all over the board

**Motivation**

Discuss your motivation for serving on this Committee.

Pride in the city

**Special Notice**

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

**Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)

Signature

Date

Mike McLaughlin  
12-29-16

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Thank you for completing this application form and for your interest in volunteering with us.



## City Council, Commission, and Committee Members

- 1.) City Council
- 2.) Parks and Recreation Committee
- 3.) Public Works Committee
- 4.) Budget Review Committee
- 5.) Historic Landmark Commission
- 6.) Economic Development Committee
- 7.) Planning Commission

### 1.) City Council

- |    |                                  |                       |
|----|----------------------------------|-----------------------|
| 1. | Mayor Terry Ungricht             | Term ends: 12/31/2018 |
| 2. | Council President Dennis Sickles | Term ends: 12/31/2020 |
| 3. | Lori Jean Sickles                | Term ends: 12/31/2018 |
| 4. | Jennifer Drill                   | Term ends: 12/31/2018 |
| 5. | Anthony (Tony) Meier             | Term ends: 12/31/2018 |
| 6. | Charlie Flynn                    | Term ends: 12/31/2020 |
| 7. | Cliff Lauder                     | Term ends: 12/31/2020 |

### 2.) Parks and Recreation Committee

- |    |                             |                       |                       |
|----|-----------------------------|-----------------------|-----------------------|
| 1. | Janelle Anzalone (Chair)    | Appointed: 09/11/2014 | Term ends: 12/31/2018 |
| 2. | Dennis Sickles (Vice Chair) | Appointed: 11/18/2014 | Term ends: 12/31/2018 |
| 3. | Jennifer Drill (Secretary)  | Appointed: 02/12/2015 | Term ends: 12/31/2018 |
| 4. | Lori Jean Sickles           | Appointed: 11/18/2014 | Term ends: 12/31/2018 |
| 5. | John Hawkins                | Appointed: 03/12/2015 | Term ends: 12/31/2018 |
| 6. | Jim Partridge               | Appointed: 08/11/2016 | Term ends: 12/31/2020 |
| 7. | Janet Propp                 | Appointed: 09/08/2016 | Term ends: 12/31/2020 |

### 3.) Public Works Committee

- |    |                             |                       |                       |
|----|-----------------------------|-----------------------|-----------------------|
| 1. | Mitchell Padilla (Chair)    | Appointed: 11/13/2014 | Term ends: 12/31/2018 |
| 2. | Mike McConnell (Vice Chair) | Appointed: 10/14/2014 | Term ends: 12/31/2018 |
| 3. | Guy Mack (Secretary)        | Appointed: 10/14/2014 | Term ends: 12/31/2018 |
| 4. | Mayor Terry Ungricht        | Appointed: 02/12/2015 | Term ends: 12/31/2018 |
| 5. | Johnathan Ungricht          | Appointed: 02/12/2015 | Term ends: 12/31/2018 |
| 6. | Open                        | Appointed:            | Term ends:            |
| 7. | Open                        | Appointed:            | Term ends:            |

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**4.) Budget Review Committee**

1-7. City Council and Mayor (All seven members)

In addition, seven residents:

- |                       |                       |                       |
|-----------------------|-----------------------|-----------------------|
| 1. Debera Ellis       | Appointed: 2014       | Term ends: 12/31/2017 |
| 2. Guy Mack           | Appointed: 2014       | Term ends: 12/31/2017 |
| 3. Steve Dixon        | Appointed: 2014       | Term ends: 12/31/2017 |
| 4. Dawn Taylor        | Appointed: 2014       | Term ends: 12/31/2017 |
| 5. Johnathan Ungricht | Appointed: 02/12/2015 | Term ends: 12/31/2018 |
| 6. Amy Houghtaling    | Appointed: 02/12/2015 | Term ends: 12/31/2018 |
| 7. Patti Sample       | Appointed: 02/11/2016 | Term ends: 12/31/2019 |

**5.) Historic Landmark Commission**

- |                                 |                       |                       |
|---------------------------------|-----------------------|-----------------------|
| 1. Amy Houghtaling (Vice Chair) | Appointed: 02/12/2015 | Term ends: 12/31/2018 |
| 2. Guy Mack (Secretary)         | Appointed: 01/14/2016 | Term ends: 12/31/2019 |
| 3. Randolph Osman               | Appointed: 10/07/2014 | Term ends: 12/31/2018 |
| 4. Bruce Garrett                | Appointed: 10/07/2014 | Term ends: 12/31/2018 |
| 5. Rachel Burks                 | Appointed: 08/11/2016 | Term ends: 12/31/2018 |
| 6. Open                         | Appointed:            | Term ends:            |
| 7. Open                         | Appointed:            | Term ends:            |

**6.) Economic Development Committee**

(limited term committee/Ends 2/9/2017)

1. Councilor Tony Meier (Chair)
2. Councilor Gerald Melin (Secretary)
3. Patti Sample
4. Rose Bajorins
5. Rachel Burks
6. Linda Melin
7. Open

**7.) Planning Commission**

- |                  |                                   |
|------------------|-----------------------------------|
| 1. Tracy Young   |                                   |
| 2. Rose Bajorins | Appointed 2016 (Serves 2016-2019) |
| 3. Open          |                                   |
| 4. Open          |                                   |
| 5. Open          |                                   |
| 6. Open          |                                   |
| 7. Open          |                                   |

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## AGENDA REPORT

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**TO:** CITY COUNCIL  
**FROM:** MAYOR UNGRICHT  
**SUBJECT:** COUNCIL GOALS SETTING SESSION  
**DATE:** 12/27/2016

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### **SUMMARY**

Each year Council sets goals before the Budget process begins.

### **BACKGROUND**

Staff feels that scheduling for two evenings will be sufficient. Staff asks all Councilor's to bring their schedules to the meeting and help set up dates that will be convenient for all Councilors.

### **PREVIOUS COUNCIL ACTION**

None.

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

None

### **STAFF RECCOMENDATION**

N/A

### **EXHIBIT**

N/A

### **PROPOSED MOTIONS**

N/A

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## AGENDA REPORT

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**TO:** CITY COUNCIL  
**FROM:** MAYOR UNGRICHT  
**SUBJECT:** OLCC LICENSE RENEWALS  
**DATE:** 01/02/2017

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### **SUMMARY**

Oregon Liquor Control Commission (OLCC) gives municipalities an opportunity to comment on liquor license renewals.

### **BACKGROUND**

OLCC liquor licenses will expire on March 31, 2017. In Falls City, three businesses have five (5) state liquor licenses. Oregon Revised Statute (ORS) 471.166 establishes a process for local governments to make recommendations to the OLCC before a license is renewed. State statutes also require OLCC to notify businesses of the renewal application or processing fees charged by the local community. Falls City has a \$25.00 renewal fee for on and off premise.

In Falls City, the three businesses that have an OLCC license are; Frink's General Store, The Boondocks and The Bread Board. Staff can cite no reason why Council would request extra time to further investigate the renewal requests or to make an unfavorable recommendation for the businesses.

### **PREVIOUS COUNCIL ACTION**

None.

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

5 x \$25.00 fee.

### **STAFF RECOMMENDATION**

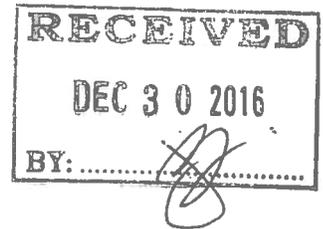
Staff recommends that Council direct staff to write a renewal recommendation for all three Falls City businesses on the state's list.

### **EXHIBIT**

Exhibit A – OLCC Letter, reasons to decline, and Business List.

### **PROPOSED MOTIONS**

I move the City Council direct staff to write a liquor license renewal recommendation to OLCC for Frink's General Store, The Boondocks, and The Bread Board.



City of Falls City  
FALLS CITY  
299 Mill Street  
Falls City, OR 97344

### RENEWAL NOTIFICATION PROCESS

It's time again for liquor license renewals in your area. Liquor licenses are due to expire **3/31/2017**. Attached is the list of licensees who are required to submit their renewal application to local government for comment. According to our records you charge:

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\$25.00 Renewal Fee for ON-PREMISES    \$25.00 Renewal Fee for OFF-PREMISES

We told applicants to mail your local government fees to the address on this letter.  
**PLEASE NOTIFY US IMMEDIATELY IF THE FEE(S) OR ADDRESS ARE INCORRECT**

---

### HOW TO MAKE A RECOMMENDATION

**You have until 3/3/2017 to make your recommendation. Below are your options for renewals:**

#### RECOMMEND APPROVAL

1. **DO NOTHING.** If you do not submit a recommendation by **3/3/2017**, the OLCC will process the renewal application as a favorable recommendation.

#### RECOMMEND DENIAL (see additional information on page 2)

1. File an unfavorable recommendation, stating the grounds for the unfavorable (must meet the denial criteria on back of form); **OR**
2. Make a written request for additional time to complete an investigation. The request must state: 1) you are considering making an unfavorable recommendation; 2) the specific grounds being considered. **The grounds must be one referenced in Oregon Administrative Rule 845-005-0308(3).** If your request is granted you will be given a 45-day extension to file your unfavorable recommendation. Unfavorable means recommending denial of a license or requesting restrictions be placed on a license.

If you need assistance or would like to discuss a specific application, please contact your local OLCC office for help. Please send renewal recommendation correspondence to [OLCC.Renewals@oregon.gov](mailto:OLCC.Renewals@oregon.gov) or OLCC License Renewals, P.O. Box 22297, Portland, OR 97269-2297. If you have questions, contact our license renewal section at 503.872.5138 or toll free at 1.800.452.6522 ext 5138. **33**

**REASONS WE MAY DENY OR RESTRICT A LICENSE**  
**ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322**  
**845-005-0325, 845-005-0326(4)(5) or 845-005-0355**

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC can consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:

obtrusive or excessive noise, music or sound vibrations  
public drunkenness  
fights or altercations  
harassment  
unlawful drug sales  
alcohol or related litter

OLCC is not able to consider the following issues when deciding to renew a liquor license:

lack of parking  
increase in traffic  
too many licenses in a specific area (saturation)  
entertainment type - nude dancing, gambling, live bands, etc.  
increased noise  
zoning issues

Visit [www.oregon.gov/olcc/](http://www.oregon.gov/olcc/) to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.

<u>License No./ Premises No.</u>	<u>Tradenname/Licensee/License Type</u>	<u>Premises Address &amp; Phone</u>	<u>Premises Mailing Address</u>
Lic. 233266 Prem. 54780	<b>FRINK'S GENERAL STORE</b> CATHY L. FRINK O - OFF-PREMISES SALES	319 N MAIN ST FALLS CITY, OR 97344 503-787-8036	
Lic. 233661 Prem. 37476	<b>THE BOONDOCKS</b> LOAJEANS LLC O - OFF-PREMISES SALES	318 N MAIN ST FALLS CITY, OR 97344 503-787-2700	PO BOX 81 FALLS CITY, OR 97344
Lic. 233662 Prem. 37476	<b>THE BOONDOCKS</b> LOAJEANS LLC F-COM - FULL ON-PREMISES SALES	318 N MAIN ST FALLS CITY, OR 97344 503-787-2700	PO BOX 81 FALLS CITY, OR 97344
Lic. 245087 Prem. 37476	<b>THE BOONDOCKS</b> LOAJEANS LLC L - LIMITED ON-PREMISES SALES	318 N MAIN ST FALLS CITY, OR 97344 503-787-2700	PO BOX 81 FALLS CITY, OR 97344
Lic. 232711 Prem. 48292	<b>THE BREAD BOARD</b> THE BREAD BOARD LLC L - LIMITED ON-PREMISES SALES	404 N MAIN ST FALLS CITY, OR 97344 503-787-1817	

Count for FALLS CITY

5

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## AGENDA REPORT

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**TO:** CITY COUNCIL  
**FROM:** MAYOR UNGRICHT  
**SUBJECT:** RESOLUTION 01-2017, AUTHORIZING AN APPLICATION FOR CERTIFIED LOCAL GOVERNMENT HISTORIC PRESERVATION GRANT  
**DATE:** 01/02/2017

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### **SUMMARY**

The Falls City Historic Commission is requesting permission to apply for a grant.

### **BACKGROUND**

The Falls City Historic Commission would like to apply for a grant that will allow them to cover the cost of submitting a Falls City property onto the National Registry. The Commission has taken the steps to be certified under State and Federal rules to work with property owners in the Community that would like their property registered as a Local Historical property.

This grant would allow them to take the next step in actually nominating a property to the National Register. The cost share of the grant would more than be made up by staff and volunteer hours; there would be no cost to the City.

### **PREVIOUS COUNCIL ACTION**

Authorized the establishment of the Commission.

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

N/A

### **STAFF RECCOMENDATION**

N/A

### **EXHIBIT**

Exhibit 1, Resolution 01-2017

### **PROPOSED MOTIONS**

THE CITY OF FALLS CITY RESOLVES AS FOLLOWS, ADOPT RESOLUTION 01-2017 A RESOLUTION AUTHORIZING AN APPLICATION FOR CERTIFIED LOCAL GOVERNMENT HISTORIC PRESERVATION GRANT.

## RESOLUTION 01-2017

### A RESOLUTION AUTHORIZING AN APPLICATION FOR CERTIFIED LOCAL GOVERNMENT HISTORIC PRESERVATION GRANT

#### FINDINGS:

1. The Certified Local Government (CLG) program offers matching grants to cities and counties that are "certified" as historic preservation partners with both the state and the federal governments.
2. The Falls City Historic Landmarks Commission has obtained Local Government Certification.
3. The Oregon Parks and Recreation Department is accepting applications for the Certified Local Government Grant program.
4. These grants can be used for a wide-range of preservation projects, including National Register nominations, historic resource surveys, preservation education, preservation code development, building restoration, and preservation planning.
5. The State of Oregon requires Historic Landmarks Commissions to review and comment on any National Register of Historic Places nominations of properties within the local government boundaries.
6. The Historic Landmarks Commission met with Kuri Gill, Historic Certified Local Governments (CLG) Coordinator, Oregon State Historic Preservation Office (SHPO) to review the National Registry nomination process.
7. The Historic Landmarks Commission desires to apply for a grant from the Oregon Parks and Recreation Department in order to meet specific nomination requirements for the National Registry of Historic Properties for one or more properties, with the consent of the owner.
8. Consultants hired for Certified Local Government are required to meet Professional Qualifications and therefor charge a fee.
9. The grant will require a 50/50 match that can include: volunteer time, public education, workshops, walking tour to historic properties, staff time to prepare meeting packets and notices, and cost of printing.
10. The Historic Landmark Commission will track activities and costs that can be allocated as the 50/50 match.

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NOW THEREFORE;

THE CITY OF FALLS CITY RESOLVES AS FOLLOWS:

Section 1. The City Council supports the submittal of a grant application to pay for the preparation of specific requirements for the National Historic Registration of one or more properties within the City of Falls City.

Section 2. This Resolution was duly PASSED and ADOPTED by the Falls City Council this twelfth (12) day of January 2017, and takes affect upon signing by the Mayor.

Approved:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terry Ungricht, Mayor

Attest:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Domenica Protheroe, City Clerk

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## AGENDA REPORT

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**TO:** CITY COUNCIL  
**FROM:** MAYOR UNGRICHT  
**SUBJECT:** RESOLUTION 02-2017, DETAILING FEES FOR WATER SERVICE  
**DATE:** 01/02/2017

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### **SUMMARY**

Council had asked for a review of multiple dwellings on one meter water charges.

### **BACKGROUND**

At the November 10, 2016 Council meeting Council requested a review of Green Have RV Parks Water usage and a review of how the City charges multiple unit dwellings with only one meter.

Staffs review has shown that while we have been doing this for multi-unit property developers for years and that it is allowed under our Municipal Code Chapter 51, section 51.08, item E, we have not been following the code completely. Past practice has been that we give the owner of the property the choice of installing meters for each dwelling or to agree to a multiplier. The City was okay doing this, but we should have submitted a written agreement to Council for approval.

This Resolution will ensure that future staff follows the Ordinance setting up multiple dwellings serviced with one meter.

### **PREVIOUS COUNCIL ACTION**

Passed resolution 05-2016 updating water fees.

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

will not change what we are currently receiving.

### **STAFF RECCOMENDATION**

Pass the Resolution.

### **EXHIBIT**

Exhibit A – Resolution 02-2017

### **PROPOSED MOTIONS**

THE CITY OF FALLS CITY RESOLVES AS FOLLOWS, ADOPT RESOLUTION 02-2017 A RESOLUTION DETAILING FEES FOR WATER SERVICE AND RELATED CHARGES; AND SEWER CONNECTION FEES; AND REPEALING PRIOR RESOLUTIONS.

**RESOLUTION NO. 02 -2017**

**A RESOLUTION DETAILING FEES FOR WATER SERVICE AND RELATED CHARGES; AND SEWER CONNECTION FEES; AND REPEALING PRIOR RESOLUTIONS.**

**Findings:**

1. **The Public Works Committee and staff are in the process of auditing the Falls City Water and Wastewater rates for the Master Water Plan.**
2. **The Falls City Public Works Committee reviewed the rate for Multiple Dwelling customers with one meter.**
3. **Falls City currently charges a multiplier on multiple dwellings with one meter but it is not reflected within the resolution setting payment for services.**
4. **The Falls City Zoning and Development Code, Chapter 51, part 51.08, item E, prohibits the use of a single meter except under special contract.**
5. **The audit of multiple dwellings shows that the Falls City has allowed owners of property with multiple dwellings to install separate service meters to each dwelling or to agree on a dwelling unit multiplier of a base charge by meter size verbally instead of following the written requirements under Chapter 51, part 51.08, item E.**
6. **This Resolution will add the steps to allow a multiplier that benefits developers of multi-unit properties and will add a tracking procedure for future staff to follow the requirements of Municipal Code Chapter 51.**
7. **Municipal Code Section 51.09 authorizes the Falls City Council to establish by resolution, and from time to time amend, water rates to be charged for each class of service, including minimum charges, charges for water consumption, service connection charges and all other related fees and charges.**
8. **The Falls City Council has determined that the rates and charges set forth in this resolution are appropriate and in the best interest of the City.**

**NOW THEREFORE, THE CITY OF FALLS CITY RESOLVES AS FOLLOWS:**

*Section 1.* Water furnished to water districts, cooperatives or corporations, organized and existing under the laws of the State of Oregon and receiving water through a master meter, shall pay therefor such amount as may be established by agreement between the City and the water districts, cooperatives or corporations, fire districts or departments, or other persons or entities prior to receiving such water.

- (a) Where an agreement is not in place, and where bulk water is needed, the Bulk Water Rate will be \$5.00 per unit (1000 gallons) charged according to the size of the tanker truck or vessel; and
- (b) Payment in advance is required for the sale of bulk water where a written agreement is not in place; and

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- (c) Sale of bulk water without a written agreement is a privilege and can be denied or revoked at any time.

**Section 2.** In addition to the monthly fees established herein, Exhibit 1, the following service fees are hereby established:

- (a) Reconnection fee during regular business hours..... \$35.00
- (b) Reconnection fee during other than regular business hours ..... \$65.00
- (c) Setup connection fee for sale of bulk water where a written agreement is not in place ..... \$80.00
- (d) Returned check fee ..... \$25.00
- (e) Payment Late fee ..... \$10.00

**Section 3.** In addition to monthly fees established herein, Exhibit 1, the following utility connection fees are hereby established:

- (a) Sewer Connection fee:  
Facility rate of \$3,250.00 plus customer will be responsible for all costs to connect to the system (Municipal Code 50.06 (A).
  - (b) Water Connection Fee Simple:  
Facility rate of \$1,250.00 plus customer will be responsible for over twenty (20) feet at \$40.00 per foot and/or cost plus.
  - (c) Water Connection Fee Complex:  
Facility rate of \$1,500.00 plus customer will be responsible for over twenty (20) feet at \$40.00 per foot and/or cost plus.
  - (d) Additional Water Connection fees where the length of service exceeds 100 feet:  
The applicant shall pay the extra cost of the line on the basis of actual cost to the Water department for labor, materials and equipment plus 15% (Municipal Code 51.07.F)
- Section 7.** In addition to the monthly fees established herein, Exhibit 1, a Capital Improvement Fee shall be assessed any service with a water meter or sewer connection, active or inactive, in the amount of \$10.00. When both a residence and a commercial operation or development exist on a property zoned Commercial Residential, the Capital Improvement Fee will be assessed separately for both the residence and the commercial operation or development.

**Section 4.** In addition to the monthly fees established herein, Exhibit 1, a Backflow Testing Fee shall be assessed each month on each water meter service account in the amount of \$2.25 from July 1, 2014 through June 30, 2018.

**Section 5.** Water furnished to multi-unit properties where the property owner desires one (1) water meter to serve all units shall be charged at the following;

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**Overage:** Consumption shall be charged at **\$2.55** per Unit over 5 Units

**Residential - Outside City Limits (RO)**

Size of Meter	Consumption	Base Rate
5/8" METER	5 Units	47.06
1" METER	5 Units	69.74
1 1/2" METER	5 Units	77.68
2" METER	5 Units	92.42
3" METER	5 Units	111.70
4" METER	5 Units	157.06
<b>Overage:</b> Consumption shall be charged at <b>\$2.84</b> per Unit over 5 Units		

**Residential/Commercial – Inside City Limits (RCI)**

Size of Meter	Consumption	Base Rate
5/8" METER	5 Units	64.64
1" METER	5 Units	87.32
1 1/2" METER	5 Units	96.39
2" METER	5 Units	108.86
3" METER	5 Units	129.28
4" METER	5 Units	174.64
<b>Overage:</b> Consumption shall be charged at <b>\$3.12</b> per Unit over 5 Units		

**Residential/Commercial – Outside City Limits (RCO)**

Size of Meter	Consumption	New Base Rate
5/8" METER	5 Units	69.74
1" METER	5 Units	92.42
1 1/2" METER	5 Units	101.49
2" METER	5 Units	113.97
3" METER	5 Units	134.38
4" METER	5 Units	179.74
<b>Overage:</b> Consumption shall be charged at <b>\$3.12</b> per Unit over 5 Units		

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**“Exhibit 1”  
Water Service Rate Table**

**Non-Residential Commercial – Inside City Limits (NCI)**

Size of Meter	Consumption	Base Rate
5/8" METER	5 Units	64.64
1" METER	5 Units	87.32
1 1/2" METER	5 Units	96.39
2" METER	5 Units	108.86
3" METER	5 Units	129.28
4" METER	5 Units	174.64
<b>Overage:</b> Consumption shall be charged at <b>\$3.12</b> per Unit over 5 Units		

**Non-Residential Commercial – Outside City Limits (NCO)**

Size of Meter	Consumption	Base Rate
5/8" METER	5 Units	69.74
1" METER	5 Units	92.42
1 1/2" METER	5 Units	101.49
2" METER	5 Units	113.97
3" METER	5 Units	134.38
4" METER	5 Units	179.74
<b>Overage:</b> Consumption shall be charged at <b>\$3.12</b> per Unit over 5 Units		

**2 Meters-Outside (2MO)**

Size of Meter	Consumption	Base Rate
5/8" METER	5 Units	79.38
<b>Overage:</b> Consumption shall be charged at <b>\$2.55</b> per Unit over 5 Units		

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## AGENDA REPORT

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**TO:** CITY COUNCIL  
**FROM:** MAYOR UNGRICHT  
**SUBJECT:** MICHAEL HARDING PARK EXPANSION UPDATE  
**DATE:** 12/29/2016

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### **SUMMARY**

Council approved applying for a land acquisition grant from Oregon Parks and Recreation Department (OPRD). Falls City was awarded the grant under project LG16-011 and Council passed resolution 18-2016 adopting the agreement between the City and OPRD.

### **BACKGROUND**

Council gave authority for the Mayor to sign for the assumption of the loan by Falls City Alliance for lots 11, 12, 13, 14, 15, and 16, block R, Frist Addition to Falls City. Exhibit one (1) shows the City's portion of closing costs and Exhibit two (2) shows the deed recorded into Falls City's ownership.

As discussed at the meeting that gave the Mayor authority to sign for the assumption, once it was in the City's name we could move forward on the zone change. I sent OPRD a copy of the deed with their required Notice of Grant filed with it. When I talked with OPRD they informed me that since we had already met our share of the cost (34.5%) for the complete grant they would reimburse the City all but \$8500.00 which is contingent on the City finishing the cleanup of evasive species and planting native trees on the property. Exhibit three (3) is the reimbursement request for the \$76,500.00.

Once the City receives the reimbursement I will meet with Polk Community Development to refinance the loan we assumed which will leave us a balance of \$55,622. We will be able to drop the interest rate from 4% to 1% and expect around a \$2500.00 yearly payment.

### **PREVIOUS COUNCIL ACTION**

Resolution 06-2016 authorizing application for OPRD grant, Resolution 18-2016 authorizing the terms of the grant, and Resolution 21-2016 authorizing assumption of Alliance loan.

### **ALTERNATIVES/FINANCIAL IMPLICATIONS**

Land payment currently \$6000.00 a year; will be reduced to \$2500.00 a year with refinance of the loan.

### **STAFF RECCOMENDATION**

N/A

### **EXHIBIT**

Exhibit 1, closing cost for loan assumption.  
Exhibit 2, recorded deed (5 pages).  
Exhibit 3, OPRD grant reimbursement request.

### **PROPOSED MOTIONS**

N/A

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Exhibit 1

American Land Title Association

ALTA Settlement Statement – Buyer

Adopted 05-01-2015

File No.: 7121-2784165

First American Title Company of Oregon

Printed: 12/12/2016, 8:41 AM

Officer/Escrow Officer: Kami Anderson/KJA

807 Main Street • Dallas, OR 97338



First American

Settlement Location:

Phone: (503)623-5513 Fax: (866)712-4648

Estimated Settlement Statement

807 Main Street, Dallas, OR 97338

Property Address: Not Yet Assigned, Falls City, OR 97344

Buyer: City of Falls City

Seller: Falls City Alliance

Lender:

Settlement Date:

Disbursement Date:

Description	Buyer	
	Debit	Credit
<b>Financial</b>		
Sale Price	132,122.00	
Existing Loan Assumed or Taken Subject To: Polk Community Development		
Unpaid Principal Balance		132,122.00
<b>Title Charges &amp; Escrow / Settlement Charges</b>		
Policy: ALTA Owners - 2006 STD to First American Title Company of Oregon	533.00	
E-recording Fee to First American Title Company of Oregon	11.50	
Escrow/Closing Fee to First American Title Company of Oregon	362.50	
<b>Government Recording and Transfer Charges</b>		
Record Warranty Deed-First to Polk County Clerk	28.00	
Record Notice of Grant to Polk County Clerk	28.00	
Record Assumption Agreement to Polk County Clerk	43.00	
<b>Miscellaneous</b>		
2014/15 taxes due to Polk County Tax Collector	317.41	
2015/16 taxes due to Polk County Tax Collector	292.85	
2016/17 taxes due to Polk County Tax Collector	264.41	
<b>Subtotals</b>	134,002.67	132,122.00
Due From Buyer		1,880.67
<b>Totals</b>	134,002.67	134,002.67

Our wire instructions do not change. If you receive an email or other communication that appears to be from us and contains revised wiring instructions, you should consider it suspect and you must call our office at an independently verified phone number. Do not inquire with the sender.

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FIRST AMERICAN TITLE 2784165

After recording return to:  
City of Falls City  
299 Mill St.  
Falls City, OR 97344

Until a change is requested all tax  
statements shall be sent to the  
following address:  
City of Falls City  
299 Mill St.  
Falls City, OR 97344

File No.: 7121-2784165 (KJA)  
Date: December 06, 2016

THIS SPACE RESERVED FOR RECORDER'S USE	
RECORDED IN POLK COUNTY Valerie Unger, County Clerk	<b>2016-013907</b> 12/13/2016 09:48:37 AM
REC-WD      Cnt=1 Stn=0 C. PARIS \$10.00 \$25.00 \$11.00 \$20.00 \$5.00	<b>\$71.00</b>

**STATUTORY WARRANTY DEED**

**Falls City Alliance, an Oregon Domestic Nonprofit Corporation**, Grantor, conveys and warrants to **City of Falls City, an Oregon corporation**, Grantee, the following described real property free of liens and encumbrances, except as specifically set forth herein:

**LEGAL DESCRIPTION:** Real property in the County of Polk, State of Oregon, described as follows:

**Lots 11, 12, 13, 14, 15 and 16, Block R, First Addition to Falls City, Polk County, Oregon. (Plat Volume 1, Page 51)**

**Subject to:**

Deed of Trust Recorded September 9, 2013 in document 2013-009734 which the grantees hereby assume and agree to pay.

1. Covenants, conditions, restrictions and/or easements, if any, affecting title, which may appear in the public record, including those shown on any recorded plat or survey.

The true consideration for this conveyance is **\$132,122.00**. (Here comply with requirements of ORS 93.030)

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APN: 295275

Statutory Warranty Deed  
- continued

File No.: 7121-2784165 (KJA)

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

Dated this 12 day of 12, 2016.

Falls City Alliance, an Oregon non-profit corporation

By: Janelle A. Anzalone  
Name: Janelle A. Anzalone  
Title: President

By: Lori Sickles  
Name: Lori Sickles  
Title: Treasurer

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APN: 295275

Statutory Warranty Deed  
- continued

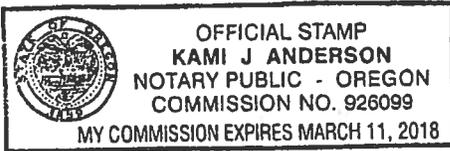
File No.: 7121-2784165 (KJA)

STATE OF Oregon )

)ss.

County of Polk )

This instrument was acknowledged before me on this 12<sup>th</sup> day of Dec, 20 16  
by Janelle A. Anzalone as President of Falls City Alliance, on behalf of the non-profit corporation.



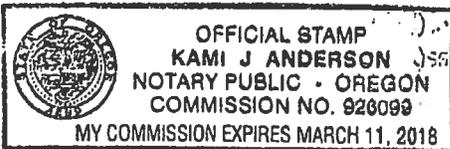
Kami J. Anderson  
Kami J. Anderson  
Notary Public for Oregon  
My commission expires: 3-11-2018

STATE OF Oregon )

)ss.

County of Polk )

This instrument was acknowledged before me on this 12<sup>th</sup> day of Dec, 20 16  
by Lori Sickles as Treasurer of Falls City Alliance, on behalf of the non-profit corporation.



Kami J. Anderson  
Kami J. Anderson  
Notary Public for Oregon  
My commission expires: 3-11-2018

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After Recording Return To:  
Oregon Parks & Recreation Dept.  
Grant Program Coordinator  
725 Summer ST NE STE C  
Salem, OR 97301

**NOTICE OF GRANT**

The city of Falls City, Oregon, acting by and through its City Council, is the owner in fee simple of the real property described in Exhibit A (the "Property").

The city of Falls City pledged the Property as match for funds from a grant from the Local Government Grant Program, administered by the Oregon Parks and Recreation Department (OPRD).

The city of Falls City hereby acknowledges and agrees that it is bound by the terms of the Grant Agreement, and that these terms include that this Property shall be managed for recreation purposes and consistent with the purposes for which it was entered into, and shall not be converted to other uses, and that the city of Falls City shall not dispose of, exchange, encumber its title or other interests in, or convert the use of this Property without the approval of OPRD or its successor agencies.

Dated this 12 day of December, 2016.

The city of Falls City, by and through

acting by: Terry L. Ungricht

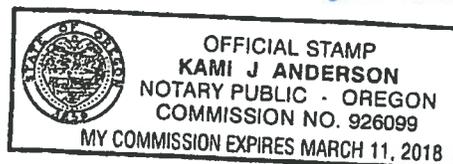
State of Oregon

County of Polk

This instrument was acknowledged before me on 12-12, 2016,  
by Terry L. Ungricht as City Manager  
for the city of Falls City.

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By: Kami J. Anderson  
Notary Public - State of Oregon



County of Polk, Oregon  
Plat Volume 1, Page 51

Page 5 of 5

**EXHIBIT A**

**LEGAL DESCRIPTION:** Real property in the County of Polk, State of Oregon, described as follows:

**Lots 11, 12, 13, 14, 15 and 16, Block R, First Addition to Falls City, Polk County, Oregon. (Plat Volume 1, Page 51)**

County of Polk, Oregon  
Plat Volume 1, Page 51

County of Polk, Oregon  
Plat Volume 1, Page 51

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**Mayor's Report,  
January 12, 2017 Council Meeting**

Another year has flown by; we will be saying goodbye to our most senior and newest Council members. Thank you to Julee for her service to the City; she has been a member of Council since 2009, 18 years of helping set policy. Councilor Melin stepped into fill the vacancy that was created when I won my bid for Mayor and has moved the City forward with his championing the creation of the EDC Committee and pushing for updating our Street signs. With his leadership we have replaced all of the old stop signs and will be working on street signs this year. Thanks for both of your service it was a pleasure to work with you. The City hopes that you stay active in creating a better community for all of our residents.

Staff is currently working on reviewing the City Development Code; this really should be done yearly to reflect any changes in regulations passed by the Legislature. As far as I can tell the last review was when Administer Mathieson was updating for the new Marijuana laws on medical dispensaries in 2014. The main reason for opening the development code then was to add Marijuana dispensaries as a permitted business within the City, it failed. A question I had when this was moving through was why Amber added other items to get changed at that time, I now have the answer and I want to make sure that all Councilors understand the reason.

With the terms of the land acquisition grant from OPRD to purchase the Falls City Alliance property we need to rezone the land to public space (park). This will mean that we need to change the comprehensive plan and zoning code, which entails having our land use planner (COG) develop the proper terminology that meets State regulations. While we are having these meetings staff decided to look at other areas where we have identified problems and to encourage citizens that we know will have to go through the conditional use permit process for their land to apply for their variance while we will be having the Public Hearings. This will ensure that we get the best bang for our buck.

One item we have already identified is that currently in order to build on multiple lots, where the structure or septic field will crosses over buildable lot lines, we require the land developer to create one lot that encompasses the desired building. Under our current code this means following the Sub-division rules which is expensive and time consuming. We will bring to Council a procedure that will allow for simple lot line adjustments that will expedite and drastically lower the cost to the property developer while still protecting the City and future purchasers of the property.

I decided to ask COG for an estimate of cost for them to review the code on their end. We hope that when we are done with the office review, COG review, and land owner changes we will accomplish updates that will encourage and help citizens and developers that want to invest into our community and save money by having one set of Public Hearings that will require a COG representative to attend to take care of as much as we can identify.

We have been experiencing problems with the control card and board at the Water Treatment Plant. Back in 2014-15 we updated the cards and computers at the WTP, at a cost of close to \$25,000.00. There were problems in getting everything running correctly, we kept losing communication between the cards. We are once again experiencing that problem, twice now staff has had to manually operate the plant while we tried to address the problem. Staff and Valley Electric have the plant back up but we are still worried about the master card that runs everything. I will be meeting with Valley Electric to receive an estimate on updating the cards and reader board again. Last time we updated we went with a 505 card which is going to be out dated, they have them but no longer make them, which means after a few years they will no longer update and service them. I decided to get the estimate to talk about budgeting this for next year, of course if we keep losing the communication between the cards we will have to replace them and I would advise that we upgrade to the newest software and cards at that time.

I have been busy on closing out the grants that we were awarded in 2016. We have received our first draw on the FEMA Dutch Creek project of \$50,000.00; this will be turned over to the County as they start receiving bills for the work done. We closed and received the \$50,000.00 from O-DOT on the South Main project. We received the \$2,360.00 IFA grant for the income survey. We have closed out the request for reimbursement on the \$1000.00 planning grant. We have partially closed out the OPRD land acquisition and invasive species removal grant for \$85,000.00 and requested a reimbursement of \$76,500.00. This totals out to \$179,860.00 that we have been able to invest in our infrastructure.

We still have \$200,000 outstanding with FEMA and IFA to complete the Dutch Creek project, \$8,500.00 on the OPRD for the invasive species removal and tree planting, and \$20,000 with IFA on the Master Water Plan. We hope to close out the Master Water Plan early in 2017 and the Dutch project will probably not close out until 2018. We currently have applied, but not been awarded, \$66,236.00 with the FEMA fire assistance grant and I will be meeting with IFA and HUD on the reapplying for the CBDG funding for the wastewater upgrade. We are still waiting to hear about the Doctor's property, I am hopeful that we will get title to it in the first part of 2017. We also were awarded the FLAP (Federal Land Access Program) grant that we signed onto with Polk County, unfortunately it reduced what Falls City was going to get. We will still get the rest of Mitchell paved and some drainage work, but Bridge Street will not be overlaid as of right now.

After the goals session I will start putting numbers together on the budget, I might have to bring a supplemental budget to the Council. We identified last year that we need to replace the Public Works truck, I will ask for permission to start working the numbers for a lease and pricing vehicles. If the numbers are good for this budget year I recommend that Council give the go ahead to purchase a vehicle. I am also hoping that we will still have a decent balance in the Streets Fund; I will suggest setting an amount aside for an equipment fund. If we have money on hand I can start looking for surplus equipment; we need a street sweeper and a road grader.

# MONTHLY EXPENSE REPORT

## MAYOR UNGRICHT

12/05/2016: 25 miles, Monmouth, Bank.  
12/09/2016: 20 Miles, Dallas, Polk Breakfast, plus \$10.00 for breakfast.  
12/12/2016: 45 Miles, Monmouth, Bank, Dallas, Park closing American Title.  
12/13/2016: 60 miles, Salem Bank, public works supplies.  
12/14/2016: 32 Miles, Monmouth Bank, Dallas, supplies.  
12/16/2016: 25 Miles, Monmouth Bank.  
12/27/2016: 32 Miles, Rickerall parts.  
12/28/2016: 60 Miles, Salem/Monmouth supplies.  
12/29/2016: 25 Miles, Monmouth Bank

324 Miles x .54 = \$174.96 mileage.  
\$10.00 Press Coffee, Polk Breakfast

**Total reimbursement = \$184.96**

## December 2016 Falls City Stats

Falls City Calls for Service			
911 Hangup	1	DOA	
Accident	1	Fight	
Animal	8	Domestic Dist	5
Area Check	11	Drug	
Assault	1	FIR	2
Assist Other Agency	3	Fire/EMS	5
Alarm	1	Follow up	5
Burglary		Found Prop	
Citizen Contact	4	Fraud	1
Civil Paper Service	7	Gen Disturb	3
Criminal Mischief	1	Harassment	2
		Miss Person	
		Misc Crime	
		OD	
		Mental	
		Noise	
		Ordin Vio	
		proowler	1
		runaway	
		sex offense	
		Shots Fired	
		Stolen Veh	
		Susp Activity	1
		Susp Person	
		Susp Vehicle	
		Theft	3
		Water Res	
		traffic assist	
		Traffic Stops	11
		Trespass	
		Uncon	
		Welfare Check	1
		Misc	1

Falls City Calls for Service	79	Of the FC Calls for Service	22	involved crimes	
Total Calls for Service (county wide)	1814	FC Cases Cleared by Arrest	9	40.9%	clearance
Falls City % of Total Calls	4.4%	Total Arrests in Falls City	18	24.3%	of total arrests
Total Service Calls (Polk County)	1814				
Of the calls for service (county wide)	129	Crimes Occ		15	(county wide)
Cases Cleared by arrest	71	55.0%	Juvenile Arrests	14	(Falls City)
Total Arrests (county wide)	74		(only true crimes reported here)		
56					

## 2016 Yearly Falls City Stats

Falls City Types of Calls for Service							
911 Hangup	25	DOA	3	Miss Person	1	Susp Activity	22
Accident	9	Fight	2	Misc Crime	15	Susp Person	15
Animal	39	Domestic Dist	67	OD	2	Susp Vehicle	21
Area Check	59	Drug	8	Mental	7	Theft	28
Assault	10	FIR	20	Noise	10	Water Res	1
Assist Other Agency	46	Fire/EMS	40	Ordin Vio	7	traffic assist	5
Alarm	4	Follow up	93	proowler	2	Traffic Stops	102
Burglary	12	Found Prop	4	runaway	3	Trespass	9
Citizen Contact	82	Fraud	1	sex offense	12	Uncon	8
Civil Paper Service	107	Gen Disturb	19	Shots Fired	3	Welfare Check	35
Criminal Mischief	7	Menace	3	Hit and Run	2	Warrant	2
Attempt to locate	3	Harassment	38	Stolen Veh	3	Misc	9
Dog Bite	2						

Falls City Calls for Service 2016	1027	Of the FC Calls for Service	232	involved crimes in 2016	
<b>Falls City Calls for Service 2105</b>	<b>526</b>	<b>Of the FC Calls for Service</b>	<b>119</b>	<b>involved crimes in 2015</b>	
Total Calls for Service (county wide)	20290	FC Cases Cleared by Arrest	144	62.1% clearance	
Falls City % of Total Calls	5.1%	<b>Clearance Rate 2015</b>	<b>59.70%</b>	<b>clearance rate</b>	
		Total Arrests in Falls City 2016	192	18.9% of total arrests	
		<b>Total Arrests in Falls City 2015</b>	<b>74</b>	<b>15% of total arrests</b>	
Total Service Calls (Polk County)	20290	Juvenile Arrests 2016	83	(county wide)	
Of the calls for service (county wide)	1929	<b>Juvenile Arrests 2015</b>	<b>21</b>	(county wide)	
Cases Cleared by arrest	1001	Juvenile Arrests 2016	24	(Falls City)	
Total Arrests (county wide) 2016	1018	<b>Juvenile Arrests 2015</b>	<b>9</b>	(Falls City)	
<b>Total Arrests (county wide) 2015</b>	<b>455</b>				

Public Works Staff Report for December, 2016

Thursday, 1 Water, sewer samples.

Friday, 2 Dallas gas, parts, City utility pick-up maintenance.

Saturday, 3 Sunday, 4 Routine water and sewer, block delivery on Sunday, Harding Park.

Monday, 5 Snow preparation, around town.

Tuesday, 6 Dump truck preparation, City received 1" snow.

Wednesday, 7 Help off load bigger blocks for Harding Park.

Thursday, 8 Cro-Pro company, under contract with City Catholic protection on City Reservoir, snow and freezing, snow plowing, sanding.

Friday, 9 Freezing rain, took power out on Chamberlain, Teal Creek Road, block Teal Cr. Road with down tree, moved tree with city back-hoe.

Saturday, 10 Sunday, 11 Routine water and sewer.

Monday, 12 Took filter number 1 off line, drain for cleaning, Dallas for gas,

Tuesday, 13 Parks maintenance.

Wednesday, 14 Park maintenance.

Thursday, 15 More snow, removal, sand, miscellaneous work orders.

Friday, 16 Shut off notices delivery.

Saturday, 17 Sunday, 18 Routine water and sewer.

Monday, 19 Graded roads, south side of town.

Tuesday, 20 Road grading.

Wednesday, 21 Road grading North side.

Thursday, 22 Work at WTP, clean Glaze Creek intake.

Friday, 23 Routine water and sewer,

Saturday, 24 Sunday, 25 Routine water and sewer.

Monday, 26 Meter reading.

Tuesday, 27 Personal relations on high consumption, called out Valley Electric, problem with PLC at the WTP.

Wednesday, 28 Working on parts list for a water service on West BLVD.

Thursday, 29 Did w/o for 10 North Main for lead adjustment.

Friday, 30 Routine water and sewer.

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