Notice of Public Meeting
Historic Landmarks Commission Meeting

AGENDA

CITY OF FALLS CITY, OREGON

Meeting Location: Falls City High School Science Rm. 111 N Main Street, Falls City

Meeting Date: Monday October 14, 2019 3:15 PM

Posted on: Friday October 11, 2019

1) **Call to order**
   Roll Call: Mike McConnell ____ Guy Mack ____ Amy Houghtaling ___ Bruce Garrett___
   Vacant____ Vacant____Vacant___
2) **Pledge of Allegiance**
3) **Motion to adopt the entire agenda**
4) **Consent Agenda: Motion Action Approving Consent Agenda Items**
   A) HLC Minutes October 7, 2019 (p.1-2)

5) **Public Comments:** Citizens may address the Commission or introduce items for Commission consideration on any matters. The Commission may not be able to provide an immediate answer or response, but may direct staff to follow up on any questions raised. Out of respect to the Commission and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.

6) **Old Business**
   2019 CLG Grant Update- Amy Houghtaling

7) **New Business**
   A) Free Workshop - Kuri Gill email (p. 3)
   B) Historic Feasibility Grant email (p. 4-6)

8) **Correspondence, Comments and Ex-Officio Reports**

9) **Adjourn**

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City of Falls City
Historic Landmark Commission Workshop
Tuesday October 7, 2019 6:30PM
Meeting Location: 320 N Main Street, Falls City in Community Center

Commission Members Present
Mike McConnell, Bruce Garrett, Amy Houghtaling, Guy Mack

HLC was introduced to Falls City's new RARE member, William Sullivan, who is helping to facilitate Falls City with various projects. William informed Commission members that he will be developing a handbook that clearly outlines our responsibilities, procedures and our role in making recommendations to City Council.

1) Roll Call
Chair McConnell called the meeting to order at 6:30 PM, took roll call.

2) Pledge of Allegiance
Chair McConnell led the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda
A motion was made by Commissioner Houghtaling and seconded by Commissioner Garrett **to adopt the entire Agenda**. Motion carried 4-0-0 Ayes. Mike McConnell, Bruce Garrett, Amy Houghtaling, Guy Mack.

4) Consent Agenda Motion Action Approving Consent Agenda Items
A motion was make by Commissioner Houghtaling and seconded by Chair McConnell **to approve Consent Agenda Item, HLC Meeting minutes February 19, 2019.** Motion carried 4-0-0 Ayes. Mike McConnell, Bruce Garrett, Amy Houghtaling, Guy Mack.

5) Public Comment - None

6) Old Business - HLC Commission requests that the 2019 CLG Grant Updates be included in old business each month until completed.

7) New Business
A. Commission Structure
Commission noted the changes to Commission membership, three nonresident members with special knowledge and Commissions' responsibility to send recommendations/advice to City Council.

B. Historic Feasibility Study Grant & CLG Program Review
Commission reviewed materials presented for Feasibility Study for City owned properties located at 304/306 North Main Street (Doctor's Office) and 299 Mill Street (Jail). Commissioner Houghtaling was not comfortable with passing a motion to recommend any study without knowing what Grant to apply for. Commission read the CLG Program Review. HLC thought we had met in 2018 but a careful search of computer and paper records showed no meetings were held. Commissioner Garrett noted we should endeavor to recruit more members to widen our representation.

C. 1920-2020 Women's Vote Centennial
Commission reviewed information and agreed to 'spread the word' that the City needs a champion(s) to spearhead this unique opportunity to celebrate this historic action. Commissioner Garrett suggested attempting to find a couple of citizens to lead this in order to ease the burden. Chair McConnell suggested the City include the synopsis of the 'Women in Falls City' in the City

Newsletter to spur interests by showing concrete examples thereof and the inclusion of Ila Estelle to the list of noted women.

8) Correspondence, Comments and Ex-Officio Reports

Chair McConnell informed the Commission that he had met informally with interested High School students as to the scope of what the HLC is attempting to achieve, i.e. an interactive App that would be used to locate historic/important sites in Falls City to be used for Tourist/Visitor information. Commissioner Houghtaling reminded the Commission that the 2019 CLG Grant specified that the properties/locales need to be on the City Historic Property List and that the previous student prepared Historic Property Inventory Video as an important content resource in building the new App. Other important sites (The Falls and Staircase) can be considered once the Inventory list is completed. Chair McConnell iterated his initial concept of the App as a Gaming App such as 'PokemanGo" to appeal to younger citizens.

9) Adjourn

A motion was made by Commissioner Mack moved and seconded by Commissioner Houghtaling to adjourn. Motion carried 4-0-0 Ayes. Mike McConnell, Bruce Garrett, Amy Houghtaling, Guy Mack.

Meeting adjourned at 7:42.

Next meeting to be held Monday 14 October at 3:15 PM in the High School Science Room.

This will make it easier to talk with interested students at a convenient time and location.

_____ Historic Landmark Commissioner Chair McConnell

Attested: _____ Historic Landmark Commission Member

Jo Birr

From: GILL Kuri * OPRD <Kuri.Gill@oregon.gov>
Sent: Monday, September 9, 2019 9:08 AM
To: GILL Kuri * OPRD
Subject: CLG workshop - Mark Your Calendars

Hi All,

We have a date for the FREE annual CLG workshop!

November 14
9:00-4:00
Albany – this is still tentative, but I'm confident we will be there

Possible agenda items...
Embracing women's history in 2020
Traditional Cultural Properties – what they are and how to manage them
National Register Review and Comment Process – how CLGs should be commenting
Discussion – Demolition review, requirements for request documentation and solid decision making

Updates...
Preservation ORS/OAR updates
New survey guidelines
CLG awards

CLG sharing...
This is always a favorite, but I need at least three folks to share a success, challenge, issue, etc.

Please let me know any topics you would like covered. Also if any of those listed seem needed or not-needed.

Have a great week, Kuri

Kuri Gill

Share your photos of preservation and heritage in Oregon on Facebook, Instagram and Twitter using #oregonheritage.

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Jo Birr

From: GILL Kuri * OPRD <Kuri.Gill@oregon.gov>
Sent: Monday, August 5, 2019 10:58 AM
To: manager@fallscityoregon.gov; jbirr@fallscityoregon.gov
Subject: CLG check-in
Attachments: 2019CLG Program Reviewfallscity.doc; GrantInformation2.docx

Hi Mac and Jo Hanna,

It was super nice to meet with you. We left very excited about the opportunities there.

I have attached the document please let me know if it is OK or if you have any changes. Then I will sign and send you the final version.

I have attached our list of grants.

Here are some others to consider.

Building preservation plan (Doctor office)
National Trust for Historic Preservation
Kinsman Foundation

Feasibility study/Preservation plan
National Trust for Historic Preservation
Restore Oregon – Most Endangered Places program

Preservation –
Preserving Oregon Grant (requires National register listing)
Kinsman Foundation
Oregon Community Foundation

Kuri Gill

Share your photos of preservation and heritage in Oregon on Facebook, Instagram and Twitter using #oregonheritage.

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OREGON HERITAGE

GRANT PROGRAMS

OREGON PARKS AND RECREATION DEPARTMENT

Oregon Heritage offers several grant programs serving all areas of heritage projects. Each program has different eligibility, match, and professional requirements. All grants are reimbursement grants. For more details on each program, visit www.oregonheritage.org.

PRESERVING OREGON GRANT:

Preserving Oregon Grant Programs funds are to be used for:

· rehabilitation work on properties listed in the National Register of Historic Places, or

· significant work contributing to identifying, preserving and/or interpreting archaeological sites.

- Eligibility: open, must meet one of the two above criteria
- Awards: up to $20,000
- Match: 1:1, match may be in the form of cash, volunteer time, in-kind donations
- Timing: offered annually, typically with a spring deadline

DIAMONDS IN THE ROUGH GRANT:

"Diamonds in the Rough" grants are to restore or reconstruct the facades of buildings that have been heavily altered over the years. The purpose is to return them to their historic appearance and potentially qualify them for historic register designation (local or national). These grants are funded in part by the Oregon Cultural Trust.

- Eligibility: buildings with heavily modified primary facades
- Awards: up to $20,000
- Match: 1:1, match may be in the form of cash, volunteer time, in-kind donations
- Timing: offered annually, typically with a spring deadline

OREGON MAIN STREET REVITALIZATION GRANT:

Oregon Main Street Revitalization Grant awards are to be used to acquire, rehabilitate and construct buildings on properties in designated downtown areas statewide; and to facilitate community revitalization that will lead to private investment, job creation or retention, establishing or expanding viable business or creating a stronger tax base.

- Eligibility: Oregon Main Street Network organizations for projects within the Main Street boundary.
- Awards: up to $200,000
- Match: 70% grant award, match 30% of grant award
- Timing: winter 2019 deadline

OREGON HERITAGE GRANT:

Support of projects for the conservation, development and interpretation of Oregon's cultural heritage. Priority will be given to projects that preserve, develop or interpret threatened heritage resources and/or heritage resources of statewide significance.

- Eligibility: 501(c)3 nonprofit, incorporated in the state of Oregon, local governments and Oregon colleges and universities
- Awards: typically $5000 - $20,000
- Match: 1:1 required 50% of the match must be cash
- Timing: offered once per biennium, usually fall of the odd year

OREGON MUSEUM GRANT:
Support of projects for the collection and management of heritage collections, for heritage-related tourism, and heritage education and interpretation.

- Eligibility: must be a qualifying museum
- Awards: typically $1000-$8000
- Match: not required, but recommended
- Timing: offered annually, typically with a spring deadline

HISTORIC CEMETERIES GRANT:
Funds are for projects in and for qualifying historic cemeteries. Eligible projects may include, but aren't limited to: security fencing or lighting, skilled monument repair or training, repair of historic elements such as fencing, curbs, markers, etc., documentation and mapping, signage, landscape work, planning and interpretation.

- Eligibility: open, project must be related to a qualifying historic cemetery
- Awards: typically $500-$8000
- Match: not required, but recommended
- Timing: offered annually, typically with a spring application deadline

VETERANS AND WAR MEMORIALS GRANT:
The Veterans' and War Memorials Grant Program was established to provide funding assistance to local governments for the construction and restoration of veterans' and war memorials. The program will help honor Oregon's soldiers and veterans by commemorating their service to the country.

- Eligibility: local government entities, with a veteran organization partner
- Awards: typically $2000-$100,000
- Match: 20% of the total project
- Timing: offered annually, typically with a late fall deadline

ELIZABETH WALTON POTTER HERITAGE PRESERVATION SCHOLARSHIP:
The Elisabeth Walton Potter Oregon Heritage Preservation Scholarship provides financial assistance for Oregon residents to attend a preservation-related conference, workshop, or training in the United States. Eligible travel expenses include registration fees, transportation, lodging, and meals. Scholarships are offered to those actively involved in local preservation efforts and who demonstrate how attendance at a preservation-related conference, workshop, or training will help meet the preservation needs of their local community.

- Eligibility: Oregon residents
- Awards: typically $300-$1500
- Match: not required, but is more competitive
- Timing: December and May

CERTIFIED LOCAL GOVERNMENT GRANT:
The Certified Local Government (CLG) program offers matching grants to cities and counties that have been "certified" as historic preservation partners with both the state and the federal governments. These grants can be used for a wide-range of preservation projects, including National Register nominations, historic resource surveys, preservation education, preservation code development, building restoration, and planning.

- Eligibility: certified local governments
- Awards: typically $10,000-15,000
- Match: 1:1, match may be in the form of cash, volunteer time, in-kind donations
- Timing: annually, February deadline

ASSISTANCE:
Grant questions and OPRD: Grants Online support: Kuri Gill, kuri.gill@oregon.gov, 503-986-0685.