



Notice of Public Works Committee Meeting

CITY OF FALLS CITY, OREGON
Meeting Location: 320 N Main Street, Falls City
Thursday August 29, 2019 6:00 PM
Posted on August 26, 2019

Committee Members

Mike McConnell	Tony Meier
Jeff Propp	Cliff Lauder
Guy Mack	Gordon Hanson
	Vacant

AGENDA

- 1) **Call to order**
- 2) **Pledge of Allegiance**
- 3) **Motion to adopt the entire agenda**
- 4) **Consent Agenda: Motion Action Approving Consent Agenda Items**
 - a. Meeting Minutes July 25, 2019(pg. 1-2)
- 5) **Public Comments:** Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response, but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.
- 6) **Old Business**
 - a. Leak Detection Survey Results (pg.3-4)
 - b. Sewer Tank Pumping (pg. 5-10)
- 7) **New Business**
 - a. Committee Email Inputs (pg.11)
 - b. Tour of Brooks Wastewater Lagoon (pg. 12)
 - c. 1920-2020 Women's Vote Centennial (pg. 13—16)
 - d. Excessive speeding on streets (pg. 17)
 - e. Time error on August 22, 2019 agenda (pg. 18)
- 8) **Correspondence, Comments and Ex-Officio Reports**
- 9) **Committee Announcements**
- 10) **Adjourn**

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City of Falls City
Public Works Committee Meeting
Thursday July 25, 2019, 6:00 p.m.
Meeting Location: 320 N Main Street, Falls City, OR 97344

Committee Members Present

Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack.

1) Call to Order

Vice Chair McConnell called the meeting to order at 6:09 p.m. Member Propp was absent.

2) Pledge of Allegiance

Vice Chair McConnell led committee in the Pledge of Allegiance.

3) Motion to Adopt the entire agenda

A motion was made by Member Meier and seconded by Member Lauder to adopt the entire Agenda. Motion carried 5-0-0 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

A. Public Works Committee Minutes June 27, 2019

A motion was made by Committee Member Mack and seconded by Committee Member Meier approving Consent Agenda items A. Motion carried 5-0-0 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack.

5) Public Comments

None

6) Announcement- FYI

- A. The 2018/2019 Small City Allotment Grant Paving project is complete on Fair Oaks and Boundary Street (5th Street also completed)
- B. Polk Cemetery Savers working on the Odd Fellows Cemetery (lower cemetery) Restoration project was completed on July 20, 2019
- C. Reminder to bring back City Master plan Book if you are finished with your research.

7) Old Business- FYI

- A. Agenda Reports for Leak Adjustments on 210 Fairview and 246 S. Main

8) New Business

- A. SR 2020 Small City Allotment Grant
Committee tasked to make a recommendation on what streets would benefit the most from paving. Committee concurred that Prospect Street from Boundary to 5th Street is the first priority, completing the paving around the Elementary School. Second priority is paving Mill Street in front of City Hall to improve street appeal. Third priority proposed by Member Hanson that any excess monies from Grant funds be used for 'dust mitigation' or construction of new sidewalks if possible.
- B. Agenda Report for Councilor Drill's Resignation

A motion was made by Committee Member Mack and seconded by Committee Member Meier that Mike McConnell be appointed Chair of Public Works Committee for 2019. Motion carried 5-0-0 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack.

A motion was made by Chair McConnell and seconded by Committee Member Meier that Gordon Hanson be appointed Vice Chair of Public works Committee for 2019. Motion carried 5-0-0 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack.

9) Correspondence, Comments, and Ex-Officio reports

A. Next Public Works Committee Meeting will be held August 22, 2019, 6:00 p.m.
Member Lauder informed Committee that the City may exhaust all financial reserves within 10 Years and requested we think of new sources of funding. New fees? Bonding? Selling the old medical building with 'deed restriction' of Commercial only.

10) Adjourn

A motion was made by Committee Member Mack and seconded by Committee Member Meier to adjourn the meeting. Motion carried 5-0-0. Ayes: Tony Meier, Cliff Lauder, Mike McConnell, Gordon Hanson, Guy Mack.

The meeting was adjourned at 7:00 PM.

Signed: _____ Public Works Committee Member

Attested: _____ Public Works Committee Member

AGENDA REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: JOHANNA BIRR, CITY CLERK
SUBJECT: LEAK DETECTION SURVEY RESULTS
DATE: 8/5/2019

SUMMARY

The leak survey has been completed. While the survey was mostly typical, a major problem with meters was discovered. Twenty-six (26) meters had leak noise with no movement on the meter itself. In leak detection this usually indicates a leak on the service line on the customer side. This is the equivalent of having "unaccounted: for water loss. Total water loss is estimated at 3,416,400 gallons per year. It is likely the "bad meters" are only reading 70% (seventy percent) of actual usage.

The report (Exhibit A) includes a list of actual and possible leaks. Letters have been sent to these customers advising them of their leak situation and encourages them to repair their pipes.

Six (6) actual leaks were detected and twenty-four (24) possible customer side leaks reported.

FINAL SUMMARY

	# of Contact Points	Number of Leaks	Est. Gallons Per Minute	Est. Gallons Per Day	Est. Gallons Annual Loss
Main Line		1	5-7	7,200- 10,080	2,628,00 - 3,679,200
Hydrants	28	1	.5 - 1	720 -1,440	262,800 - 525,600
Valves	96	1	.25 - .5	360 - 720	131,400 - 262,800
Meter	382				
Service Line		4	3 - 8	4,320 - 11,520	1,576,800 - 4,204,800
Other	10				
Bad Meters		26	6.5	9,360	3,416,400
Total	516	33		21,960 - 33,120	8,015,400 - 12,088,800

BACKGROUND

The Falls City Water Master Plan contains future plans to improve and maintain the City's water system. Superintendent of Public Works, Don Poe suggested options for Committee to consider. One option is for a leak detection survey to eliminate water revenue loss due to the discrepancy of plant flow versus actual meter reads billed for.

A leak detection survey includes listening to all valves, meters, hydrants and any other contact points. This involves sonic listening equipment to detect leaks. Such as a ground mic and correlator because it can be difficult to find leaks in asbestos-cement (AC) pipe as the leaks don't make as much noise as copper, PVC or steel piping do. The time it takes to do a leak detection

survey is dependent on the number of leaks, how long it takes to pinpoint them and the number of contact points.

Falls City's water distribution system piping network has approximately 16 miles of distribution and transmission piping ranging in size from 1 inch to 12 inches in diameter. The system is generally configured with a number of disconnected service areas with limited looping. The existing transmission and distribution piping, as well as fire hydrant coverage for the water system networks are shown in Appendix A in Figure 3 (Size), Figure 4 (Material) and Figure 5 (Fire Hydrant Coverage) in your copy of the Master Water Plan book.

The original distribution system was installed approximately 1915 and the first intake box was installed at Teal Creek. Major improvements to the system were made in the 1990's, but a large portion of the system is still AC pipe, which is more likely to break, especially under high pressure conditions. Portions of the downtown area have pressures far in excess of the recommended pressure ranges in order to provide pressure to the homes in the higher elevations. Falls City experiences frequent water main breaks due to these high pressures and old pipes.

PREVIOUS COMMITTEE ACTION

Mayor Gordon moved and Committee Member Meier seconded that the PWC recommend that City Staff/Council research and provide recommendations on leak detection options to reduce water losses. Motion carried 6-0-0. Ayes: Jennifer Drill, Mayor Gordon, Tony Meier, Mike McConnell, Cliff Lauder, Guy Mack

ALTERNATIVES/FINANCIAL IMPLICATIONS N/A

STAFF RECOMMENDATION N/A

EXHIBIT A- *N/A*

PROPOSED MOTION N/A

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY CLERK, JAMIE WARD
SUBJECT: CITY SEWER RATES
DATE: AUGUST 1, 2019

SUMMARY

The City Council has requested the Public Works Committee to make a recommendation on sewer rates and sewer rate structure. This is a multi-faceted inquiry that will require information from multiple sources. Staff recommends that the Committee split up the research work and present their findings to City Staff for compiling and dissemination.

BODY

The Public Works Committee has been assigned by the City Council to present a recommendation on sewer rates and rate structure. To do so, multiple items will need to be considered including the following:

1. The City's Wastewater Master Plan;
 - a. What does it say about rates, increases, and structure?
2. The total shortfall between the operating costs and collected fees for sewer service;
 - a. Approximately \$75,000.
3. The multi-user tank conundrum;
 - a. There is no way to make this totally fair, is there a way to make it fairer?
 - i. Inflow Meters from house to tank- approximately \$10k per meter says the City Engineer;
 - ii. Water Usage- most common, substantial base rate + sewer charge based on water usage.
 1. Inequities are accounted for by monitoring usage for 2 or 3 winter months and basing sewer usage on that. This cuts out carwashes, gardening, and other items that increase some user's usage during the summer.
4. The yearly inflation increases on rates;
 - a. How much do other cities increase based on inflation?
 - i. This is typically based on some consumer price index.
5. The water and sewer rates of similarly sized and situated cities throughout the state;
 - a. This is more for public education than anything, but needs to be tracked down.
6. The overall utility bills (including SDC's and other fees such as streetlight fees).
 - a. Again, public information, but needed.

Falls City is required to comply with DEQ NPDES Permit (#101808). Maintenance activities include:

The permittee shall implement preventative maintenance practices or corrections in accordance with the following time schedule:

1. *All septic tanks connected to the City's wastewater collection system are to be inspected and tested for depth of sludge and scum every two years,*

2. *Pump residential septic tanks either when sludge and scum volume exceeds 25% of the liquid capacity of the tanks or every five years, whichever is less; commercial septic tanks either when sludge and scum volume exceeds 25% of the liquid capacity of the tanks or every four years, whichever is less.*
 3. *Clean pump screens when 25% of the screen surface area becomes clogged.*
 4. *Pump solids from each recirculation tank a minimum of once every five years*
- Pump Frequency- it appears some users have not been serviced at all or have gone many years between pumping. This is most likely not the case and due to poor data entry and tracking in the past.
 - A pumping schedule has been developed during the last few years to bring all to a regular rotation as use (solids) dictate according to the City's current permit.
 - There are 112 (one hundred twelve) 1,000 gallon tanks. 2 (two) tanks are shared. One residential is shared with a business. Per pump costs: \$395.00 -\$552.00.
 - There are 24 (twenty-four) 1,250 gallon tanks. 25 (twenty-five) tanks are shared with 3 (three) shared with businesses. Per pump cost: cost \$530.75-\$584.50.
 - There are 14 (fourteen) 1,500 gallon tanks. 3 (three) residential are shared with businesses. Per pump cost of \$570.00 -\$641.50.
 - There are 2 (two) 3,000 gallon tanks. These are not shared. Per pump cost: \$1,095.00 per year. The schools' sewer rates are \$239.00 per month.

Listed below are sewer rates of other Oregon cities taken from a listserv conversation spring of 2019-

1. *Powers population is 695 and we have approximately 350 individual water/sewer base rates.
Our rates are:
\$50.50 for sewer 0-4,000 gallons + \$2.00/1,000 gallons over the base + \$2.50 reserve fee
\$66.75 for out-of-city-limits water 0-4,000 gallons + \$6.00/1,000 gallons over the base + \$2.50 reserve fee
\$6.00 for sewer for accounts that are off and locked (debt service) + \$2.50 reserve fee
These have been in place for 2-3 years and will need to increase next year to meet demands. We also have not completed a major project for over 10 years and are facing a huge sewer project over the next 3 years, which will seriously impact our rates.*

*Stephanie Patterson
City Recorder
City of Powers*

Philomath (pop 4734) just approved an increase effective 7/1/19 to our water base rate to make it \$19.00 (includes no units) + \$5.10 per unit (100 c.f. or 748 gallons). Our rates, particularly the base rate, will be going up incrementally over the next 3 years as we prepare to go out for new water treatment plant bonds.

2. *Base for sewer is \$25 + \$5.25 per unit of water consumed.*

*Ruth Post, MMC
City Recorder
City of Philomath*

3. *We are once again researching water/sewer rates of other small communities. Halsey has a population of just under 1,000.
-Minimum Charge for Sewer -\$64.46
-Minimum Charge for Water & gallons or units included (if any) \$69.97 plus \$1.65 per 750 gal*

Larissa Gangle

Assistant City Recorder
Halsey, OR 97348

4. *Here are the rates for city of Coburg. Population is 1080
\$90.10 per EDU- includes 700 cubic feet of water*

SAMMY L. EGBERT
CITY RECORDER
COBURG, OR 97408

Sewer rates range widely among utilities and depend on numerous factors, including economies of scale, access to loans and other factors listed above. In most cases, the costs for processing wastewater have outpaced the cost for processing drinking water. Some providers charge a flat rate per residential/commercial customer while, other's choose a metered or volumetric option. With most sewer utilities, the majority of costs including the costs of wastewater collection and treatment, do not vary appreciably over time. Any variable costs would likely be minimal. In most cases involving metered wastewater rates, a large portion of the bill is set at a consistent, flat amount.

PREVIOUS COMMITTEE ACTION

Committee requested further clarifications on shared tanks and did not feel flow meters were an economical choice due to budget restrictions. Committee also did not want to hinder the already limited business growth within the city.

STAFF RECOMMENDATION

Identify and specifically request what information you will need to make a recommendation on sewer rates and structure so it can be compiled prior to the next PW meeting.

At the September Committee Meeting the Committee should review the information and make a rate and rate structure recommendation to the City Council.

Individual committee members are encouraged to assist City Staff with this research. Please contact City Clerk Jamie Ward if you are willing to assist.

EXHIBIT

Exhibit A – Pump Frequency

PROPOSED MOTION

N/A

Tanks- Known Users					
Location		Septic Tank Size	Pump Frequency	Last Pump	
1st	150	1000	2 yr	2010	
1st	153	1000		2010	
2nd	250	1000	2 yr	2018	
2nd	253	1000	3 yr	2018	
3rd	111/407/409	1000	3 yr	2018	409 N Main- Commercial
3rd	154	1000	2 yr	2017	
3rd	153/159	1250	3 yr	2019	
3rd	161/404 N Main	1250	2 x yr	2019	404 N Main- Commercial
4th	162	1000	17 yr	2018	
4th	169	1000		2001	
5th	260	1000	10 yr	2018	
5th	465/371	1250	3 yr	2018	
5th	475	1000	5 yr	2012	
5th	496	1000	16 yr	2002	
5th	498	1000		No work orders	
5th	551	1000	3 yr	2018	
5th	555	1500	4 yr	2018	
5th	580	1000	15 yr	2018	
6th	268/556 Mitchell	1250	4 yr	2015	
6th	390	1500		2015	
Alan	370	1000		No work orders	
Alan	390	1000	2 yr	2018	
Alan	400	1500	14 yr	2010	
Alder	379	1000	1-2 yr	2018	
Alder	390	1000	14 yr	2018	
Alder	455/661 Bryant	1250	2 x yr	2017	
Alder	589	1000	15 yr	2016	
Alder	394	1500		No work orders	
Alder	480/452 Fairoaks	1250	15 yr	2016	
Alder	570	1000	9 yr	2017	
Alder	398	1000	2010	2003	
Boundary	380	1000	vacant	2002	
Boundary	381	1000	16 yr	2018	
Boundary	85	1000	3 yr	2018	
Boundary	88	1000	14 yr	2018	
Bridge	150	1000	5 yr	2014	
Bridge	141	1000		2011	
Bridge	112	1000	16 yr	2018	
Bridge	221	1000	12 yr	2018	
Bridge	134	1000	8 yr	2018	
Bridge	285	1000		2012	
Bryant	575	1500		2017	
Bryant	676	1000		2012	
Bryant	559	1500		2006	
Bryant	560	1000	17 yr	2018	
Bryant	561	1000		2010	
Bryant	564	1000	10 yr	2018	
Bryant	672	1000	10 yr	2018	
Bryant	673	1000		2001	
Bryant	676	1000		2012	
Bryant	671	1000		2017	
Bryant	669	1000	16 yr	2018	
Carey	135/137	1500	7 yr	2017	
Carey	132/134	1500		2011	
Carey	131/Vlot	1500		2018	
Carey	136/138	1500		2015	
Dayton	166/180	1250	11 yr	2017	
Dayton	156	1000		2001	
Dayton	171	1000		No work orders	
Dayton	159/163	1250	5 yr	2017	
Ellis	166	1000	9 yr	2017	
Ellis	167/169/171	1250		2011	
Fair Oaks	258	1000	4 yr	2018	
Fair Oaks	197	1000		2019	
Fair Oaks	381/234 Prospect	1000	annual	2019	
Fair Oaks	271	1000	13 yr	2016	

Fair Oaks	390/368	1250		2004		
Fair Oaks	290/490 Wood	1250	4 yr	2018		
Fair Oaks	494	1000		2016		
Fair Oaks	360/364	1250	14 yr	2016		
Fair Oaks	280	1000	4 yr	2014		
Fair Oaks	281	1000	3 yr	2011		
Fair Oaks	496	1000	6 yr	2016		
Fair Oaks	498	1000		2016		
Fair Oaks	368/390	1250		2004		
Hopkins	513	1000		2017		
Hopkins	520	1500		2008		
Hopkins	521	1000	16 yr	2016		
Mill	273	1000	6 yr	2018		
Mill	279/299	1250	4 yr	2017	299 Mill- Commercial	279 Mill- vacant
Mitchell	460	3000	annual	2018		
Mitchell	670	1000	4 yr	2018		
Mitchell	554	1000		2013		
Mitchell	557	1000		2007		
Mitchell	558	1000		2010		
Montgomery	101	1500		2008		
Montgomery	130	1000		2011		
N Main	72	1000	10 yr	2018		
N Main	212/216	1250	2 yr	2010		
N Main	217	1000	2 yr	2019		
N Main	242	1000		2001		
N Main	318/320	1250	2 x yr	2019	Commercial x2	
N Main	321	1000		No work orders		
N Main	319	1000		2017		
N Main	420/418a/418b	1250	2 yr	2018	420 N Main- Commercial	
N Main	303	1000		2001	Church	
N Main	108/118	1250	2 yr	2017		
N Main	304/306	1250	annual	2017	Commercial x2	
N Main	79	1000	15 yr	2017		
N Main	80	1500		2017		
N Main	85	1000		2017		
N Main	401	1000		2001		
N Main	93	1000	16 yr	2017		
N Main	422	1500		2017		
N Main	407/409/111	1250	3 yr	2018	409 N Main- Commercial	
N Main	205	1000		2001	Church	
N Main	281/285	1250	annual	2018		
N. Main	404/161 3rd	1250	2 x yr	2018	404 N Main- Commercial	
N. Main	98/86	1250	1-3 yr	2018		
N. Main	86/98	1250	annual	2018		
N. Main	284	1000		2001		
N. Main	314	1000		2008		
N. Main -High school	111	3000	annual	2018	High School	
Parry	123	1000		2001	Commercial- Post Office	
Parry	211	1000		No work orders		
Pine	256	1000	17 yr	2018		
Pine	456	1000		2008		
Pine	199	1000		2018		
Prospect	476	1000	2 yr	2018		
Prospect	485/495	1250	2 yr	2018		
Prospect	61	1000	2 yr	2017		
Prospect	65	1000		2001		
Prospect	68	1000		2018		
Prospect	77	1000		2018		
Prospect	235	1500		No work orders		
Prospect	486	1000		2017		
Prospect	479	1000	17 yr	2018		
Prospect	90	1000	2 yr	2018		
Prospect	100	1000		2014		
Prospect	461	1000		2011		
Prospect/Grade School	177	3000	annual	2018	Grade School	
Prospect	471	1000	7 yr	2018		
S Main	240	1000		2012		
S Main	120	1000		2009		
S Main	10	1000	vacant	2001		
S Main	32	1000	2 yr	2018		

S Main	36	1000	13 yr	2018		
S Main	26	1000		2011		
S Main	110	1000		2011		
S Main	130	1000		2014		
S Main	246	1000		2018		
S Main	260	1000	6 yr	2017		
S Main	288	1500		2006		
S Main	280	1500		2006		
S Main	360	1000	3 yr	2016		
S Main	380	1000	7 yr	2018		
S Main	383	1000		2018		
S. Main	220	1000	3 yr	2014		
Sheldon	34	1000		2008		
Sheldon	26	1000		2010		
Terrace	445	1000		No work orders		
Terrace	435	1000		2012		
Terrace	439	1000		2012		
Wood	390	1000		2008		
Wood	560	1000	7 yr	2016		
Wood	580	1000	13 yr	2018		
Wood	592	1000		2016		

AGENDA REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: JAMIE WARD, CITY CLERK
SUBJECT: COMMITTEE INPUTS EMAIL
DATE: AUGUST 05, 2019

SUMMARY

As some of you have already seen, City staff will be sending out a brief email soliciting agenda recommendations for upcoming meetings. We want to make sure everyone has the opportunity to propose any potential suggestions so it is imperative that we have a current and accurate email address. You can expect to see that email the first Friday of each month and we would like your suggestions back by the second Friday of each month. That will give City Staff roughly a week before each monthly meeting to do the necessary research for each Agenda item.

BACKGROUND N/A

PREVIOUS COMMITTEE ACTION N/A

ALTERNATIVES/FINANCIAL IMPLICATIONS N/A

STAFF RECOMMENDATION N/A

PROPOSED MOTION N/A

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY CLERK, JAMIE WARD
SUBJECT: TOUR OF BROOKS WASTEWATER LAGOON
DATE: AUGUST 1, 2019

SUMMARY

In light of the sewer project Mayor Gordon would like to direct the Public Works Committee to choose a date to tour the Brooks, Oregon wastewater lagoon. Staff will then organize with the City of Brooks. When confirmed, an invitation to Citizens will be issued.

BACKGROUND

The City of Falls City has been awarded grant monies to rehabilitate the burdened sewer system by means of a Small City Allotment Grant and a Community Development Block Grant. The project begins with the installation of a lagoon as outlined in the City's adopted 2013 Wastewater Facilities Master Plan.

FINANCIAL IMPLICATIONS

Financial implications would be minimal. Funds for the tour are available from multiple sources.

STAFF RECOMMENDATIONS

Falls City residents have many questions about the new wastewater lagoon and staff feels this would be a good learning experience for everyone. It would be prudent for the Public Works Committee to be able to answer questions from a personal experience about overall looks, smell and feel of the lagoon.

AGENDA REPORT

TO: All Falls City Public Bodies
FROM: JoHanna Birr, City Clerk
SUBJECT: 1920- 2020 Women's Vote Centennial
DATE: 7/24/2019

SUMMARY

The 2020 centennial presents a unique opportunity to expand the narrative of women's suffrage and women's history by sharing the stories of women who have made strides in our community. Finding and telling these stories inserts more voices into our community's history, engages more community members and recognizes an important piece of not only local, but American history.

To participate in this celebration, the City of Falls City will need a champion (individual or group) to help create, coordinate, and place exhibits/events, as well as to liaison between contributors and potential exhibitors. PLEASE CONTACT CITY HALL IF YOU ARE INTERESTED IN HELPING MAKE THIS OPPORTUNITY A REALITY!

BACKGROUND

In 1920, Women gained the right to vote with the passage of the 19th Amendment to the US Constitution. One hundred years later, communities across the nation will celebrate this Centennial. The attached guide is designed to help heritage organizations in Oregon plan ahead to incorporate stories and programming related to the women's vote and women's history into their 2020 activities. Oregon was one of several western states that saw early victories approving women's voting rights in 1912.

Celebration of the Centennial planning should start now for events in our community to commemorate and share stories of women who have changed history. Because women were historically denied full participation in mainstream cultural, social, political and economic activities, many of their stories have been marginalized or gone unrecorded.

Falls City has a surprising heritage in own right. Florence Wolfe [1850-1939] came to Oregon in 1853, crossing the plains with her parents William and Ruth Ruble. They settled in the Eola Hills where her father founded mills and worked as a horticulturist. Wolfe came to the Falls City area in 1888 and established a flourishing farm on Tater Hill southeast of town and developed property within the town. During her long residence, she worked for the good of the community and was among those who unsuccessfully promoted a highway from Falls City to the coast. She handled exhibits at the county and state fairs with great success. She was in charge of the Polk County exhibit at the Lewis & Clark Exposition in Portland in 1905 and won a number of blue ribbons for the county.

Abigail W. Watt is the first woman mentioned in the Falls City minutes having a position with the City. An excerpt from January 2, 1923 adopted Falls City Council minutes reads; "Abigail W. Watt presented her official bond as Auditor and Police Judge signed by H.E. Starr and W. L. Russell as sureties. On motion of Roy McDonald seconded by D. J. Grant the bond of Abigail W. Watts was accepted. Motion carried unanimously."

Fanny Lamberson Branson had the first Roquefort cheese factory in the entire United States in 1919 located in Falls City on the Teal farm she and her husband Jay purchased. It was reported to be superior to anything imported from France. At one point, the entire finished products produced were shipped to Portland. Its hay-day ended with the crash of the stock market and Great Depression.

Faye Wilson [1909-1989] was born in St. Johns and educated in Newberg and Portland. She came to Falls City in the 1930,s and worked tirelessly for the City as its Recorder, Police Judge and School District Secretary. She was also a member of the City Council. In her role as municipal judge, it was said that she "treats them fair and hits them hard." Wilson worked for the Polk County Health Association and for juvenile betterment programs. She was organist for the United Methodist Church and was active as pianist for her husband's dance orchestra which played often at Wagner Hall from 1938 to 1943.

FIANCIAL IMPLICATIONS

Funding opportunities include; County Cultural Coalitions, Oregon Cultural Trust, Oregon Museums Grant, Oregon Heritage grant (due fall of 2019), Travel Oregon Mini Grant and Oregon Humanities Responsive Grant, amongst others.

STAFF RECOMMENDATIONS

Staff would like to share this opportunity with the community in order to determine whether any citizen or group of citizens would like to take the lead in engaging various community groups and/or organizations to facilitate researching, creating, and placing exhibits for this amazing Centennial!

Additionally, staff would like to solicit input from throughout the community, regarding women who contributed to Falls City and the surrounding community, from past to present. Staff encourages submission of inputs before November 15, 2019.

ATTACHMENTS:

Votes for Women



Votes for Women Ribbon, Library of Congress

Plan Ahead for the Women's Vote Centennial

In 1920, women gained the right to vote with the passage of the 19th Amendment to the US Constitution. One hundred years later, communities across the nation will celebrate the Centennial. This guide is designed to help heritage organizations in Oregon plan ahead to incorporate stories and programming related to the women's vote and women's history into their 2020 activities.

Historic Background:

The year 2020 marks the 100th anniversary of the ratification of the Nineteenth Amendment, which placed women's voting rights in the United States Constitution. Oregon was one of several western states that saw early victories in this area. In November 1912, Oregon men approved woman suffrage after voting "no" five times between 1884 and 1910. While most Oregon women achieved the right to vote in 1912, race and ethnicity remained barriers for others to vote. After 1912, women in Oregon continued suffrage work by assisting other state campaigns and pushing for a federal suffrage amendment. On June 4, 1919, the US Congress passed the 19th Amendment. Oregon became the 25th state to ratify on January 12, 1920. By August 1920, 36 states had ratified the US Constitution removing sex as a barrier to voting rights. (Read more at Oregon Encyclopedia).



Image from Library of Congress

START PLANNING NOW!

Now is the time to start planning for 2020 Centennial events in your community! Join organizations across Oregon and the United States in sharing and commemorating stories of women who have changed history.

You may have a good idea of who those women are in your community. But you might also be surprised by the stories you find when you start digging a little deeper. Because women were historically denied full participation in mainstream cultural, social, political, and economic activities, many of their stories have been marginalized or gone unrecorded. The 2020 Centennial presents an opportunity to expand the narrative of women's suffrage and women's history by sharing the stories of women who have made strides in your community. Finding and telling these stories inserts more voices into your community's history, engages more community members, and recognizes an important piece of American history.

Where to start looking for local stories:

- Research who is buried in local cemeteries
- Research women who lived in local neighborhoods
- Don't limit yourself to the early 1900s-- expand your search to more recent decades
- Research women who held early positions in politics: mayor, city council members, etc...
- Research the first women in a variety of professions in your community
- Consider looking into organizations that have historically served women:
 - Women's Clubs
 - Libraries
 - Auxiliary Clubs
 - Activist Groups
 - Sororities

1920 - 2020



Woman Suffrage Wagon, National Museum of American History

Places to conduct research:

- Local library and/or historical society
- University archives
- Historic Oregon Newspapers
<https://oregonnews.uoregon.edu/>
- Local League of Women's Voters chapters
<http://lwv.or.org/>
- Oregon Historic Sites Database
<http://heritagedata.prd.state.or.us/historic/>
- Oregon Historical Society
<https://ohs.org/research-and-library/>
- Oregon Encyclopedia
<https://oregonencyclopedia.org/>

Types of programming to consider:

- Create a mini-exhibit in your library, city hall, shopping center, or local school
- Hold a history talk at your local library
- Expand a history talk to include a civics discussion about a present day issue
- Host a tour of sites associated with local women
- Recreate an historical event
- Present an award to a local civic organization
- Host an Equalitea- Tea has traditionally been a way for women to socialize and organize. An "equalitea" is a way to educate your community about the suffrage movement and/or honor local women leaders.
- Share social media messages. Consider sharing #2020Centennial, #SuffrageAt100, #RightToVote, #WomenDisobey, #GetRadical, #Vote100, #WomenInPolitics, #HerStory, #WomenVote
- Remember that March is Women's History Month!

Funding Opportunities:

- County Cultural Coalitions- For projects that create, share, document, and develop the county's cultural identity. Learn what's available in your county.
- Oregon Cultural Trust- Funds support access, preservation, creativity, and capacity projects.
- Oregon Museum Grant (due spring 2020)- Funds support Oregon museums in projects related to collections, heritage tourism, and heritage education

and interpretation.

- Oregon Heritage Grant (due fall 2019) - Funds support projects that conserve, develop or interpret Oregon's heritage.
- Travel Oregon Mini Grant- Planning an event? Look into tourism grants.
- Oregon Humanities Responsive Grant- Funds bring people together to explore a timely issue.

Additional Resources:

- Oregon History Resources:
 - Oregon 2020
<http://www.oregonwomenshistory.org/oregon-2020/>
 - Oregon Women's History Interviews
<http://www.oregonwomenshistory.org/interviews/>
 - Oregon Public Broadcasting: The Suffragists
<https://www.opb.org/television/programs/oregonexperience/segment/the-suffragists/>
 - Oregon Encyclopedia
https://oregonencyclopedia.org/articles/woman_suffrage_in_oregon/#.XNMJgGN7lph
- Links to National Resources:
 - 2020 Women's Vote Centennial Toolkit
<https://www.2020centennial.org/>
 - AASLH 19th Amendment Centennial Value Statement
<http://download.aaslh.org/AASLH+19th+Amendment+Centennial+Value+Statement.pdf>
 - Centennial of Women's Suffrage
<http://www.suffragettes2020.com/>
- Research Tips
 - Heritage Bulletin 34: Researching Historically Marginalized Communities
https://www.oregon.gov/oprd/HCD/docs/Heritage_Bulletins/HB34_Researching_Historically_Marginalized_Communities.pdf



Image from Library of Congress

STAFF REPORT

TO: PUBLIC WORKS
FROM: JAMIE WARD, CITY CLERK
SUBJECT: SPEED BUMPS OR POLICE PATROL
DATE: AUGUST 14, 2019

SUMMARY

Joe Smith a resident of Falls City came to the August 12, 2019 City Council meeting and addressed Council about multiple people speeding on Ellis St. He stated that it didn't matter what time of day it was, that people were going 50 or 60 miles per hour through a residential area and he is concerned someone is going to get injured as a result of it. Mr. Smith stated that he would like to see speed bumps put in or possibly even having the Sherriff patrol the area on a regular basis. Another Falls City resident Lilli Boettcher stated that it was happening on Cameron St. also City Councilor David Radke indicated that it was a regular occurrence on South Main St.

PROCESS

N/A

BACKGROUND

N/A

PREVIOUS COMMITTEE ACTION

N/A

ALTERNATIVES/FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

City Staff considers this to be a multifaceted problem throughout the City, and would like recommendations on how we can help address this issue. Most notable restraints are budget limits. City Staff asks Public Works Committee to seek out both financial and nonfinancial suggestions that can be addressed to City Council.

PROPOSED MOTION

N/A

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY CLERK, JAMIE WARD
SUBJECT: TIME ERROR ON AUGUST 22, 2019 PACKET
DATE: AUGUST 26, 2019

Dear Public Works Committee Members,

Please accept my sincere apology for the time error on the August 22, 2019 agenda. I hope all of you know I value the time you put in as a Committee volunteer and I will try not to make that mistake again.

Sincerely,



Jamie Ward