



PUBLIC NOTICE City Council Meeting

A regular meeting of the City Council of Falls City, OR will be held as follows:

Posted: 10/11/19- Frink's, City Hall, Community Center, Website

Date: Monday, October 14, 2019

Time: 6:00 pm

Location: Falls City Community Center

Address: 320 N Main Street, Falls City, Oregon 97344

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Jeremy Gordon, Mayor___ Dennis Sickles ___ Lori Jean Sickles___

Jennifer Drill ___ Tony Meier___ Cliff Lauder___ David Radke ___

3. PLEDGE OF ALLEGIANCE

4. MOTION TO ADOPT THE ENTIRE AGENDA

5. ANNOUNCEMENTS , APPOINTMENTS, PROCLAMATIONS

Announcements

a. **RARE Project Update**, William Sullivan (10-15 minutes)

i. Economic & Community Development

ii. Communications

b. Next City Council Meeting:

i. Regular Session, Scheduled for 11/11/19, Veteran's Day; will **need to reschedule** due to holiday.

Appointments: None

Proclamations: None

6. COMMUNITY & GOVERNMENT ORGANIZATIONS

a. Falls City Public Works Report -----pg. 1

b. Polk County Sheriff's Report -----pg. 2

c. Falls City Fire Report -----pg. 3-4

7. REPORTS

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

- a. Mayor’s Report----- pg. 5-6
- b. Council Reports: None
- c. Manager’s Report----- pg. 7-8

8. CONSENT AGENDA

- a. Approval of the Bills ----- pg. 9-13
- b. Approval of Public Meeting Minutes:
 - i. 8/27/19 CC Work Session Minutes -----pg. 14-15
 - ii. 9/9/19 CC Regular Session Minutes -----pg. 16-27
 - iii. 9/23/19 CC Work Session Minutes-----pg. 28-29

9. PUBLIC COMMENTS & LETTER COMMUNICATIONS

This is the time set for Citizens to address the Council regarding items not already on the agenda.

- Please limit your commentary to five (3) minutes or less.
- Please state your name and city of residence for the record.
- Letters: None.

10. NEW BUSINESS

- a. D. Beauchamp Request for Refund-----pg. 30-31
- b. Christmas Parade Event Proposal -----pg. 32-35
- c. Falls City Thrive Event Proposal -----pg. 36-39
- d. Assistance to Firefighter’s Grant Acceptance----- pg. 40

11. CITIZEN COMMITTEES

Parks & Recreation

- a. PR Meetings 3rd Wednesday, 11am, in the Community Center.

Public Works

- b. PW Meetings 4th Thursday, 6pm, in the Community Center.

Historic Landmarks

- c. At least 4 meetings per year.

12. OLD BUSINESS: None

13. ADJOURN

Public Works Staff Report for September, 2019

Sunday, 1 & Monday, 2 Holiday, routine water & sewer.

Tuesday, 3 Locating FC HWY for waste water project, shop maintenance.

Wednesday, 4 Did water samples, soc, asbestos, nitrate, mower maintenance.

Thursday, 5 Locate North Main & Falls City HWY.

Friday, 6 Organize public sale at City Hall.

Saturday, 7 & Sunday, 8 Routine water & sewer.

Monday, 9 Road maintenance, wtp road , Sheldon, Clark.

Tuesday, 10 Garage sale City Hall, had to pot hole sewer line for locating project.

Wednesday, 11 Found clean out 80 North Main, ditch work East Ave.

Thursday, 12 Ditch work, sewer samples.

Friday, 13 Ditch work.

Saturday 14, & Sunday 15, Routine water & sewer.

Monday, 16 Had physical shut offs, exercise water valves, septic tank problem, 26 South Main.

Tuesday, 17 Replace floats, and electrical control box at 26 South Main.

Wednesday, 18 Exercise valves, road maintenance.

Thursday, 19 288 South Main having electrical problem with pump in tank.

Friday, 20 Having some problem, at WTP with maintaining chlorine residual happens after first heavy rain.

Saturday, 21 Sunday 22, Routine water & sewer.

Monday, 23 Installed traffic control at intersection Bridge, Mitchell, North Main.

Tuesday, 24 Meter reading.

Wednesday, 25 Rereads, mowing city grounds.

Thursday, 26 Equipment maintenance, putting up new indicator street signage up around town.

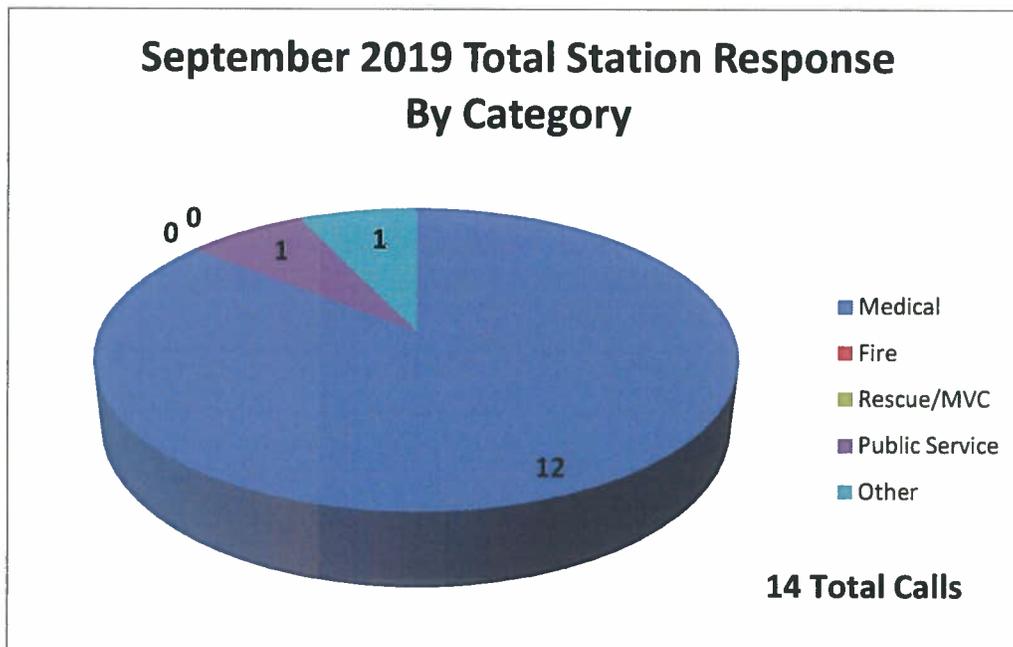
Friday, 27 Placing more sign up in town, Salem water parts.

Saturday, 28 & Sunday, 29 Routine water and sewer.

Monday, 30 Cutting brush on Montgomery, for preparation of leaking water service.

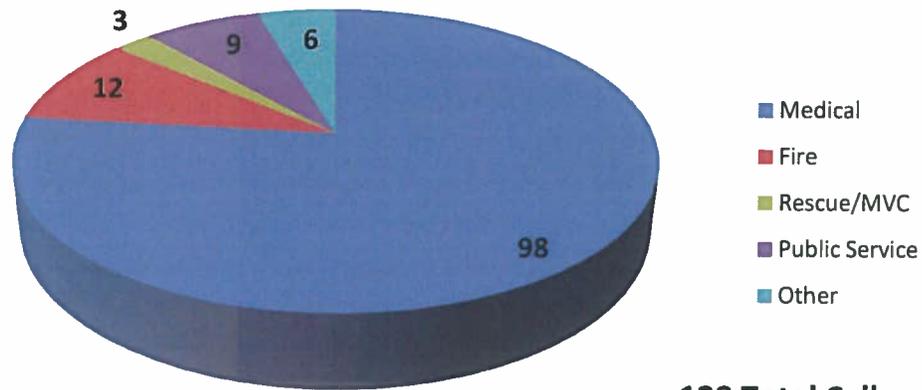
Falls City Fire Department September Activity

Month	Medical	Fire	Rescue/MVC	Public Service	Other	Total	YTD Totals
January	11	0	0	2	2	15	15
February	9	0	0	1	0	10	25
March	9	3	0	1	0	13	38
April	11	3	1	0	0	15	53
May	8	3	1	1	0	13	66
June	8	0	0	3	1	12	78
July	15	1	1	0	1	18	96
August	15	2	0	0	1	18	114
September	12	0	0	1	1	14	128
Totals	98	12	3	9	6	128	128



All raw response data is from our Active911 dispatch system software.

January-September 2019 Total Station Response By Category



All raw response data is from our Active911 dispatch system software.

Total September Membership: 25 volunteers

September School Activities:

-2019-09-27 Falls City High School Football Game Medic Standby: 4 volunteers

September Grants:

-2019-09-20 **AWARDED** FEMA's Assistance to Firefighters Grant: \$ \$98,095.23 (Match: \$4,904.77), 15 SCBAs and a Rapid Intervention Team (RIT) Bag



City of Falls City
299 Mill Street
Falls City, OR 97344
Ph. 503.787.3631

OFFICE OF THE MAYOR
JEREMY GORDON
OCTOBER 14, 2019 MAYOR'S REPORT

Oregon Community Foundation Leadership Council

Falls City was honored to be chosen as the host City for Oregon Community Foundation's (OCF) bi-annual Leadership Council meeting on Friday, October 4th. OCF stewards over a billion dollars of charitable contributions, distributing millions annually in Oregon communities to advance projects related to arts and culture, economic and community vitality, community engagement, education, land and nature, health and well-being, and housing. OCF's efforts to improve the lives of all Oregonians through the power of philanthropy have helped toward closing the opportunity gap and improving the lives of Oregonians in ways that are informed by and for community members, while advancing their core values of equity and inclusion.

Past OCF engagement in Falls City includes an out-of-school-time grant for middle school programs in partnership with the Ford Foundation as well as becoming an inaugural sponsor of Falls City Pride. Thank you, OCF!

It was my honor to join Falls City's own Amy Houghtaling, a member of the Leadership Council, and Manager Corthell in a joint presentation about the exciting things happening in Falls City, our challenges, and our successes.

Community Visioning Steering Committee

It has been my pleasure working with community members and RARE member, William Sullivan, on honing the Falls City Community Vision and Economic Resiliency Plan. Community members are actively engaged in core issues identified by the community around downtown economic development and beautification, housing, and volunteerism. These core areas of focus will help inform the City Council's goal setting session in early 2021 as the City rights its budgetary ship and sets the stage for modest growth and economic development to secure its financial future, while tending to its basic responsibilities of providing essential infrastructure and high quality services.

Housing and Weatherization Event

Pacific Power, Mid-Willamette Valley Community Action Agency, Energy Trust, and Oregon Energy Green put on an energy-saving and weatherization event at The Boondocks on October 2nd to a packed house. Approximately 80 community members enjoyed a complimentary Mexican feast (Thanks, Lori!!!) while learning about weatherization and equipment programs, tricks and techniques to lower energy bills, and connect with friends. This was a first-of-its-kind event and we are very grateful for the knowledge and resources gained by our community members.

Luckiamute Clinic Update

The Advisory Committee assigned to find a lessee for the property was successful in doing so, unfortunately, the lessee decided against taking on the project after some consideration. The interested partners proposed to open a health and wellness center but duties at their farm and business left them with inadequate time to pursue the project at this time. The property remains available but requires significant rehabilitation.

Sincerely,



Jeremy Gordon
Mayor, Falls City



CITY MANAGER'S REPORT OCTOBER 14, 2019

CITY MANAGER'S
OFFICE

Dear Reader,

Your City Staff works extremely hard to provide a plethora of high quality services to the community, and equally as hard finding ways to do so more efficiently. Please find a list of the large projects being undertaken in the community, and a bit of information on each.

Financial Condition Project

- Resource Utilization & Maximization Phase
 - Correcting/Creating Revenue Streams
 - Master Utility Right of Way Ordinance
 - Lack of MUROW issue conveyed to City Council, City Staff Directed to Develop;
 - MUROW Developed by City Manager and City Attorney;
 - MUROW and fee setting resolution reviewed by City Council;
 - MUROW sent to TELECOMMs for commentary;
 - MUROW first reading, MUROW fee setting resolution final discussions;
 - MUROW second reading and adoption;
 - MUROW policy and procedure formalized by City Manager;
 - Implement: City Manager engage and negotiate with Telecomm Companies to establish franchise, or charge license fees.
 - System Development Charges
 - Lack of SDC issue conveyed to City Council;
 - SDC training/education provided to City Council internally, and guest speaker;
 - City Staff directed to begin development of SDC's;
 - City Manager and City Engineer propose SDC development process;
 - City Manager and Engineer Develop 309 List, with Engineer cost estimates;
 - City engage with SDC consultant to develop raw SDC rates;
 - City Council adjusts SDC rates to balance the need for development, with the need to pay for expansion, or repair/replacement of failing infrastructure;
 - City Manager and City Attorney develop SDC ordinance, and resolution;
 - Two Readings to adopt ordinance;
 - City Manager develops policy and procedure to honor SDC ordinance, and implements;
 - Sewer Rate Study to be conducted in conjunction with CDBG wastewater project;
 - Ensure Maximum Efficiency from City Resources
 - City Manager to make comprehensive presentation at November, 2019 meeting. Suggests **MAJOR** structural changes to Falls City Government in order to ensure sustained self-governance, and services.
- Financial Condition Assessment
 - Will be part of November presentation.
- Corrective Action
 - Will be part of November presentation.

Wastewater/Water

- CDBG Wastewater Project:
 - DEQ indicates we'll get the allocation increase;
 - Easement valuations partially completed, City Planner finalizing;
 - Engineers testing construction sites;

- Water Leak Detection Project:
 - All three big leaks are repaired.
 - Beginning to work Meter Replacement Program.
- Parry Rd. 8" main extension Project:
 - Project reaching final phases of planning;
 - City to offer "completion window" instead of date certain, to reduce costs.

Streets

- Pork Chop blockade inserted at Mitchell St. and N. Main to protect stop sign
- Dutch Creek Bridge Replacement/FEMA Grant Project
 - 9/13/2019 Major Delays on Black Rock Rd. for placement of bridge beams!
- Special City Allotment Grant 2020:
 - Application turned in on-time, awaiting potential award or denial.

Community Development

- DLCD Grant Young Memorial Grant
 - \$1,000 to be used for development of 309 list for SDC's.
- RARE, Community Development and Outreach Coordinator, Current Projects in Work:
 - Pathway
 - Downtown Beautification
 - Website

City of Falls City
Paid Bills Report
 As of September 10, 2019

	Date	Memo	Account	Class	Amount
Building Energy LLC					
Total Building Energy LLC	09/10/2019	Inv 2019088	Accounts Payable		-2,248.00
Campbell Communications Co.					
Total Campbell Communications Co.	09/10/2019	CC Heat Pump Rpr, Maint., Prgmrng	Community Center	SHARED SERVICES	2,248.00
Dallas Auto Parts					
Total Dallas Auto Parts	09/10/2019	Inv 38797	Accounts Payable	82 FIRE EQUIPMENT/OP LEVY	-758.00
Edge Analytical					
Total Edge Analytical	09/10/2019	ENG 123 Lettering	Fire Capital		758.00
Frink's General Store					
Total Frink's General Store	09/10/2019	Acct #3020; Inv- 432714, 432823; Aug S	Accounts Payable		-265.34
L & L Equipment					
Total L & L Equipment	09/10/2019	05 Ford- Brakes, Calipers	Equipment O & M	SHARED SERVICES	133.90
League of Oregon Cities					
Total League of Oregon Cities	09/10/2019	04 Chevy- Brakes, Rotors	Equipment O & M	SHARED SERVICES	131.44
Macahan Corthell					
Total Macahan Corthell	09/10/2019	Aug '19 Statement; Cust ID: FAL02	Accounts Payable		-383.00
Net Assets Corporation					
Total Net Assets Corporation	09/10/2019	Water Labs Aug '19	Professional Services	SHARED SERVICES	33.00
Office Craft					
Total Office Craft	09/10/2019	Sewer Labs Aug '19	Professional Services	SHARED SERVICES	350.00
One Call Concepts, Inc					
Total One Call Concepts, Inc	09/10/2019	08272019A	Accounts Payable		0.00
Pacific Power					
Total Pacific Power	09/10/2019	Small parts, supplies	Operational Expenses	20 WATER OPERATING FUND	-59.12
	09/10/2019	Oil for Fire Dept.	Equipment O & M	01 GENERAL FUND:01.07 Fire Departm	23.14
	09/10/2019	Inv 9145; Remainder of Aug '19 Stateme	Accounts Payable		35.98
	09/10/2019	46" Mower- Mandrel	Equipment O & M	01 GENERAL FUND:01.03 Parks	0.00
	09/10/2019	Inv 2019-200240	Accounts Payable		-38.72
	09/10/2019	FY19-20 LOC Dues	Education/Training/Dues		38.72
	09/10/2019	Security System	Accounts Payable		-825.28
	09/10/2019	Mac Mileage 7/1/19-9/10/19	Travel/Meeting Expense		825.28
	09/10/2019	66-201908	Accounts Payable		0.00
	09/10/2019	Lien Searches Aug '19	Professional Services		-74.94
	09/10/2019	Inv: AR12005	Accounts Payable		74.94
	09/10/2019	Copies, Aug '19	Professional Services		0.00
	09/10/2019	Acct #09-0001409, Inv #9080365	Accounts Payable		-39.00
	09/10/2019	Locates Aug '19	Professional Services		39.00
	09/10/2019	multiple accounts, 21091561-006 2	Accounts Payable		-235.82
	09/10/2019	8/19 Parks Power	Utilities		235.82
	09/10/2019	8/19 Sewer Power	Utilities		0.00
	09/10/2019	01 GENERAL FUND:01.03 Parks	Accounts Payable		-21.60
	09/10/2019	13 SEWER FUND	Utilities		21.60
	09/10/2019		Utilities		0.00

City of Falls City
Paid Bills Report
 As of September 10, 2019

	Date	Memo	Account	Class	Amount
Total Pacific Power Petro Card	09/10/2019	8/19 Admin Power	Utilities	01 GENERAL FUND:01.01 Administrative	29.78
	09/10/2019	8/19 Fire Power	Utilities	82 FIRE EQUIPMENT/OP LEVY	431.47
	09/10/2019	8/19 Street Power	Utilities	11 STREET FUND	617.00
	09/10/2019	8/19 Water Power	Utilities	20 WATER OPERATING FUND	80.78
	09/10/2019	8/19 City Hall Power	Utilities	SHARED SERVICES	189.40
					<u>0.00</u>
Total Petro Card	09/10/2019	C486980	Accounts Payable		-235.55
	09/10/2019	PW Fuel Inv C486980	Equipment O & M	SHARED SERVICES	235.55
					<u>0.00</u>
Total Polk County Sheriff's Office The Tech Shop LLC	09/10/2019	Inv 76365	Accounts Payable		-269.25
	09/10/2019	1st Quarter 19-20 Radio Comm	Professional Services	82 FIRE EQUIPMENT/OP LEVY	269.25
					<u>0.00</u>
Total The Tech Shop LLC Verizon Wireless	09/10/2019	Inv 7271	Accounts Payable		-455.00
	09/10/2019	IT Services	Professional Services	SHARED SERVICES	455.00
					<u>0.00</u>
Total Verizon Wireless Williamson & Aebi, LLP	09/10/2019	Inv 9836736472	Accounts Payable		-61.89
	09/10/2019	Aug '19 PW Duty Phone	Utilities	SHARED SERVICES	61.89
					<u>0.00</u>
Total Williamson & Aebi, LLP Anthony Meier	09/10/2019	Aug '19	Accounts Payable		-733.60
	09/10/2019	Aug '19 Payroll, Bank Rec, Audit Reports	Professional Services	SHARED SERVICES	733.60
					<u>0.00</u>
Total Anthony Meier Forbes Plumbing	09/23/2019	Lagoon visit lunch	Accounts Payable		-11.45
	09/23/2019	Lagoon Visit	Travel	01 GENERAL FUND:01.02 City Council	11.45
					<u>0.00</u>
Total Forbes Plumbing Oregon Association of Water Utilities	09/23/2019	Inv 25082	Accounts Payable		-40.00
	09/23/2019	Float Switch for Sewer Repair	Tanks Maintenance/Repair	13 SEWER FUND	40.00
					<u>0.00</u>
Total Oregon Association of Water Utilities Power Chevrolet	09/23/2019	Invoice 27403 & 27404	Accounts Payable		-1,312.50
	09/23/2019	Leak Repair N. Main & 1st	Professional Services	19 CITY UTILITY RESERVE FUND	187.50
	09/23/2019	Leak Repair Mitchell St. & 5th St.	Professional Services	19 CITY UTILITY RESERVE FUND	250.00
	09/23/2019	Leak Repair Bridge St.	Professional Services	19 CITY UTILITY RESERVE FUND	500.00
	09/23/2019	Leak Repair N. Main & 1st	Professional Services	19 CITY UTILITY RESERVE FUND	375.00
					<u>0.00</u>
Total Power Chevrolet Royal Flush Portables, Inc	09/23/2019	22833; VIN 1GB4KVCY9KF257907	Accounts Payable		-385.00
	09/23/2019	Eng 123 Coverage	Fire Capital	82 FIRE EQUIPMENT/OP LEVY	385.00
					<u>0.00</u>
Total Royal Flush Portables, Inc Rural Development Initiatives	09/23/2019	A-24877, A-24885	Accounts Payable		-480.00
	09/23/2019	1 ADA potty, 1 standard potty	Professional Services	01 GENERAL FUND:01.03 Parks	270.00
					<u>0.00</u>
Total Royal Flush Portables, Inc Rural Development Initiatives	09/23/2019	2 standard pottys	Professional Services	01 GENERAL FUND:01.03 Parks	210.00
					<u>0.00</u>

City of Falls City
Paid Bills Report
 As of September 10, 2019

	Date	Memo	Account	Class	Amount
Total Rural Development Initiatives	09/23/2019	2019-18	Accounts Payable		-2,537.00
	09/23/2019	LEOF 7th Draw	19 LEOF Grant (Admin)	01 GENERAL FUND:01.01 Administrativ	2,537.00
Spectrum Business	09/23/2019	Inv. 0019088091019	Accounts Payable		-119.95
	09/23/2019	9/10-10/9/19 Phone&Net- City Hall	Utilities	SHARED SERVICES	119.95
Total Spectrum Business					0.00
					0.00
US Bank Visa	09/23/2019	Account: 4798531214981146	Accounts Payable		-439.24
	09/23/2019	PW Drill- Lowe's	Small Tools & Supplies	SHARED SERVICES	170.10
Total US Bank Visa	09/23/2019	Projector- Wal Mart	Small Tools & Supplies	SHARED SERVICES	159.00
	09/23/2019	Office Supplies	Office Supplies	SHARED SERVICES	48.96
Ferguson Waterworks	09/23/2019	Office Supplies	Office Supplies	82 FIRE EQUIPMENT/OP LEVY	36.18
	09/23/2019	AG Public Records/Meetings- Dept. of Jt Books & Periodicals	AG Public Records/Meetings- Dept. of Jt Books & Periodicals	01 GENERAL FUND:01.01 Administrativ	25.00
Total Ferguson Waterworks					0.00
					0.00
Forbes Plumbing	09/30/2019	Account: 50936 Invoice: 0805736	Accounts Payable		-59.22
	09/30/2019	Vaisetz Heights Meter Install (0805736)	Operational Expenses	20 WATER OPERATING FUND	59.22
Total Forbes Plumbing					0.00
					0.00
Great American Financial Services	09/30/2019	Inv 6730632	Accounts Payable		-40.00
	09/30/2019	Float Switch for Sewer Repair	Tanks Maintenance/Repair	13 SEWER FUND	40.00
Total Great American Financial Services					0.00
					0.00
King's Pumping Service	09/30/2019	Inv: 25565116	Accounts Payable		-189.00
	09/30/2019	Copier Lease Payment 8/19	Professional Services	SHARED SERVICES	189.00
Total King's Pumping Service					0.00
					0.00
NeoPost	09/30/2019	Inv 16230	Accounts Payable		-545.00
	09/30/2019	Tank Pumping + After Hours	Sewer Tank Pumping	13 SEWER FUND	545.00
Total NeoPost					0.00
					0.00
Oregon DPSST	09/30/2019	Acct: 7900044080647419; Postage + Eq	Accounts Payable		-389.85
	09/30/2019	Postage Aug '19	Operational Expenses	SHARED SERVICES	389.85
Total Oregon DPSST					0.00
					0.00
Petro Card	09/30/2019	ARF73140	Accounts Payable		-40.00
	09/30/2019	Mary Sykes	Training	82 FIRE EQUIPMENT/OP LEVY	40.00
Total Petro Card					0.00
					0.00
Polk Community Development Corporation	09/30/2019	C492713	Accounts Payable		-170.14
	09/30/2019	PW Fuel Inv C492713	Equipment O & M	SHARED SERVICES	170.14
Total Polk Community Development Corporation					0.00
					0.00
Royal Flush Portables, Inc	09/30/2019	Park Loan 00092211	Accounts Payable		-2,241.81
	09/30/2019	Park Loan Principal 00092211	92211 Land Principal (Gen)	01 GENERAL FUND:01.09 Other/Debt	1,698.90
Total Royal Flush Portables, Inc	09/30/2019	Park Loan interest 00092211	92211 Land Purchase Interest	01 GENERAL FUND:01.09 Other/Debt	542.91
	09/30/2019	A-24894, A-24904	Accounts Payable		-128.01
Total Polk Community Development Corporation					56.00
					56.00

City of Falls City
Paid Bills Report
 As of September 10, 2019

	Date	Memo	Account	Class	Amount
Total Royal Flush Portables, Inc Xerox Financial Services	09/30/2019	1 ada + 1 standard potty, partial month	Professional Services	01 GENERAL FUND:01.03 Parks	72.01
					0.00
Total Xerox Financial Services CIS Trust	09/30/2019	Inv 1786119	Accounts Payable		-180.75
	09/30/2019	7556 Lease - Reimbursable by Office Crr Equipment O & M		SHARED SERVICES	180.75
					0.00
	10/07/2019	Inv: PO-FLC-12019-00PL; GASB 75 Invo	Accounts Payable		-34,805.70
	10/07/2019	GASB-75 Preliminary	Statutory	SHARED SERVICES	637.84
	10/07/2019	Fire Vehicle Insurance	Vehicle Insurance	01 GENERAL FUND:01.07 Fire Departm	4,854.72
	10/07/2019	PW Vehicle Insurance	Vehicle Insurance	SHARED SERVICES	1,665.70
	10/07/2019	Property/Liability Insurance	Property & Liability Insurance	01 GENERAL FUND:01.07 Fire Departm	3,747.00
	10/07/2019	Property/Liability Insurance	Property & Liability Insurance	20 WATER OPERATING FUND	8,260.90
	10/07/2019	Property/Liability Insurance	Property & Liability Insurance	13 SEWER FUND	5,521.10
	10/07/2019	Property/Liability Insurance	Property & Liability Insurance	11 STREET FUND	3,436.08
	10/07/2019	Property/Liability Insurance	Property & Liability Insurance	01 GENERAL FUND:01.03 Parks	1,341.46
	10/07/2019	Property/Liability Insurance	Property & Liability Insurance	SHARED SERVICES	5,340.90
					0.00
Total CIS Trust CreoSolutions LLC	10/07/2019	Inv: 0022	Accounts Payable		-4,000.00
	10/07/2019	Main Street Rendering	19 LEOF Grant (Admin)	01 GENERAL FUND:01.01 Administrativ	4,000.00
					0.00
Total CreoSolutions LLC Dallas Auto Parts	10/07/2019	Acct #3020; Sept Statement	Accounts Payable		-121.85
	10/07/2019	Acct #3020; Sept Statement	Vehicle Maintenance/Repair	01 GENERAL FUND:01.03 Parks	34.31
	10/07/2019	Acct #3020; Sept Statement	Vehicle Maintenance/Repair	82 FIRE EQUIPMENT/OP LEVY	69.76
	10/07/2019	Acct #3020; Sept Statement	Vehicle Maintenance/Repair	13 SEWER FUND	17.78
					0.00
Total Dallas Auto Parts Edge Analytical	10/07/2019	Sep '19 Statement; Cust ID: FAL02	Accounts Payable		-535.00
	10/07/2019	Water Labs Sep '19	Professional Services	SHARED SERVICES	33.00
	10/07/2019	Sewer Labs Sep '19	Professional Services	SHARED SERVICES	502.00
					0.00
Total Edge Analytical Ferguson Waterworks	10/07/2019	Account: 50936 Invoice: 0813699-1, 08	Accounts Payable		-834.93
	10/07/2019	Valsetz Heights Water Service	Operational Expenses	20 WATER OPERATING FUND	834.93
					0.00
Total Ferguson Waterworks Knife River	10/07/2019	Cust 31925, Inv 2187901	Accounts Payable		-50.40
	10/07/2019	Cement Patch for Water Leaks	Streets Maintenance/Repair	20 WATER OPERATING FUND	50.40
					0.00
Total Knife River Macahan Cortheil	10/07/2019	Travel Mileage	Accounts Payable		-194.65
	10/07/2019	Mac Mileage 9/11/19-10/7/19	Travel	SHARED SERVICES	194.65
					0.00
Total Macahan Cortheil One Call Concepts, Inc	10/07/2019	Acct #09-0001409, Inv #9090363	Accounts Payable		-13.20
	10/07/2019	Locates Sep '19	Professional Services	SHARED SERVICES	13.20
					0.00
Total One Call Concepts, Inc Oregon Government Ethics Commission	10/07/2019	inv AIE09932	Accounts Payable		-548.87

City of Falls City
Paid Bills Report
 As of September 10, 2019

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>
Total Oregon Government Ethics Commission Robert Norton	10/07/2019	OGEC FY 19-20	Travel/Training/Dues/Statutor	SHARED SERVICES	548.87
					0.00
Total Robert Norton Shanda Yother	10/07/2019	Refund for overbilling	Accounts Payable		-110.34
	10/07/2019	Refund for overbilling	Miscellaneous Expense	20 WATER OPERATING FUND	110.34
					0.00
Total Shanda Yother The Tech Shop LLC	10/07/2019	Refund for CC Rental	Accounts Payable		-75.00
	10/07/2019	Refund for CC Rental	Miscellaneous Expense	01 GENERAL FUND:01.01 Administrativ	75.00
					0.00
Total The Tech Shop LLC Verizon Wireless	10/07/2019	Inv 7277	Accounts Payable		-120.00
	10/07/2019	Managed Services for 10/2019	IT/Web Services & Support	SHARED SERVICES	120.00
					0.00
Total Verizon Wireless Westech Engineering	10/07/2019	Inv 9638747220	Accounts Payable		-61.89
	10/07/2019	Sep '19 PW Duty Phone	Utilities	SHARED SERVICES	61.89
					0.00
Total Westech Engineering	10/07/2019	245658, 245657	Accounts Payable		-11,512.48
	10/07/2019	Inv 245658	17 CDBG Wastewater (Sewer 13 SEWER FUND		5,639.73
	10/07/2019	Parry St. Main, 245657	Water Capital	19 CITY UTILITY RESERVE FUND	5,872.75
					0.00

City of Falls City
City Council Special Meeting Minutes
August 27, 2019 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles.

Staff Present: Mac Corthell, City Manager; William Sullivan, Community Development & Outreach Coordinator; Jamie Ward, City Clerk.

1) Call to Order

Mayor Gordon called the meeting to order at 6:07 pm.

2) Roll Call

Clerk Ward took roll call. Councilors Lori Jean Sickles and David Radke were absent

3) Pledge of Allegiance

Mayor Gordon led the pledge.

4) Motion to adopt the entire Agenda

A motion was made by Councilor Meier and seconded by Councilor D. Sickles to adopt the entire agenda. Motion carried 4-0-0-2 Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, and Dennis Sickles

5) Consent Agenda

A motion was made by Councilor D. Sickles and seconded by Councilor Meier to adopt the consent agenda. Motion carried 4-0-0-2 Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, and Dennis Sickles

6) Work Session

- a. Corthell gave a brief recap of our previous work sessions and an explanation of where he would like to see us in the next couple of months. Corthell went over Financial Condition Project binder's staff created to hold all informative handouts given at each work session. Most of the information discussed is included in these binders.
- b. Sean O'Day Executive Director at Mid-Willamette Valley Council of Governments gave a presentation on the purpose of System Development Charges (SDC'S). SDC's are one time fees charged on new development, and certain types of redevelopment, to help pay for existing and planned infrastructure to serve the development. Cities must establish their SDC's by ordinance or resolution. The methodology must provide a credit for any qualified capital improvement financed by the developer. The circulation process must be adopted through a public process and the ordinance must set up a review procedure through which anyone may challenge an expenditure of SDC revenue if it is out of compliance with state restrictions. Prior to imposing SDC's the local body must have in place a Capital Improvement plan, A public facilities plan, and an estimate of the cost and timing for each listed improvement. SDC's can be assessed when development or building permits are issued, but can be addressed later i.e. when a meter is installed. State law does not specify a method of calculating SDC rates, but some standard methodologies have evolved. Transportation SDC's are based on standard trip-generation calculator for the type of dwelling, business or facility. The League of Oregon Cities has developed a model SDC ordinance. Mr. O'Day touched briefly on the difference between SDC's and LID and after extensive discussion City Manager Corthell stated that LID's would be discussed at the next work session.

A motion was made by Councilor Drill and seconded by Councilor Meier that the City Council of the City of Falls City directs City Manager Corthell to establish an SDC's project model for the next council meeting. Motion carried 4-0-0-2 Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, and Dennis Sickles

7) New Business

- a. Camping Permit

A motion was made by Councilor D. Sickles and seconded by Councilor Meier that the City Council of the City of Falls City Grant the camping request to Holly Mott, subject to the standards and conditions contained. Motion carried 4-0-0-2 Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, and Dennis Sickles

- b. Corthell asked council to bring date suggestions to the September meeting to set a date for City Council Goal Setting.

8) Late Additions

None

9) Adjourn

The meeting adjourned at 7:40 pm.

_____ Mayor, Jeremy Gordon

Attested: _____ City Clerk, Jamie Ward

City of Falls City
City Council Regular Meeting Minutes
September 09, 2019 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

Staff Present: Mac Corthell, City Manager; William Sullivan, Community Development & Outreach Coordinator; Jamie Ward, City Clerk

1. Call to Order

Mayor Gordon called the meeting to order at 6:04 pm.

2. Roll Call

Asst. Clerk Ward took roll call. Councilor David Radke was absent; Councilor Dennis Sickles arrived at 6:07PM

3. Pledge of Allegiance

Mayor Gordon led the pledge.

4. Motion to adopt the entire Agenda

A motion was made by Councilor Meier and seconded by Councilor L. Sickles to adopt the entire agenda with changes to the next City Council Meeting date. Motion carried 4-0-0-2. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder

5. Announcements and Appointments

- a. William Sullivan was welcomed to Falls City Staff. City manager Corthell gave a brief explanation on the RARE program and how competitive that program can be. Mr. Sullivan will work with the City for eleven (11) months and with the aid of being awarded two Grants, The Ford Family Grant in the amount of \$10,000.00 and the Pacific Power Grant in the amount of \$3000.00 the cost to the City is roughly \$10,000.00.

Mr. Sullivan gave a short introduction of his role as the new Community Development & Outreach Coordinator and what that job entails. Mr. Sullivan wanted to thank City Council, Mayor Gordon, City Manager Corthell and Falls City for all the effort it took to get him here.

There will be a welcome BBQ and surplus sale hosted by City Hall on Tuesday September 10, 2019.

Mayor Gordon wanted to mention that Pacific Power will be holding a housing and weatherization event at the Boondocks on Wednesday October 2, 2019 from 5:30-7:00PM. Pacific Power will be providing dinner for all who attend and wanted to say thank you to the Boondocks for hosting the event.

- b. Public Works Committee Application from Tracy Young

A motion was made by Councilor D. Sickles and seconded by Councilor L. Sickles that the Falls City Council grant its consent to appoint Tracy Young to the Public Works Committee.

Motion carried 5-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

6. Community & Government Organizations

a. Falls City Public Works

Public Works Superintendent Don Poe wanted to update Council on the dead trees in the Fay Wilson Memorial Park. Poe stated that the fir trees looked fine but there are some maple and alder trees by the river that will need some attention soon.

City Manager Corthell wanted to add that the stop sign on Mitchell and N. Main St. will soon get a "pork chop" to alleviate that stop sign being hit so many times.

b. Polk County Sheriff's Report

None

c. Falls City Fire Report

Falls City Fire Chief Bob Young wanted to let Council know where we stand with the new fire truck. Chief Young stated that he has been working closely with Dallas Fire on getting all the additional parts that are being added to it. Chief Young stated that he has received a lot of positive feedback from West Valley Fire and SW Fire on how wonderful the truck looks, they could not believe that we have kept the costs under one hundred thousand dollars (\$100,000.00). He would also like to thank Kent and Tom with the Dallas Fire station for their help and support. Chief Young is excited to inform council that the Falls City Fire Department currently has seven (7) guys and gals certified in their 131-90 and are eager to take it out. Chief Young thanked Council and our former Mayor Terry Ungricht for all of the hard work on making this truck possible.

7. Reports

- a. **Mayor Gordon** read a staff report detailing the Falls City Pride 2019 Report Out. The report stated testimonials from local and out of town guests who attended the event. Mayor Gordon believes that the first City sanctioned Falls City Pride Event exceeded expectations on all fronts including turnout, volunteer participation, state wide media coverage, recognition from elected officials at all levels of government, money raised for student groups, vendor participation, sponsorships, economic impact, and overall community support and enthusiasm. Mayor Gordon wanted to specifically thank each and every one of the thirty-six (36) volunteers who donated a total of approximately two hundred and twenty four (224) hours of work to make Falls City Pride 2019 a success. Pride organizers believe total attendees for the August 17 event is estimated to be three hundred and twenty-six people (326). Mayor Gordon

David Radke-Absent

Dennis Sickles spoke on the annual SOLVe event on Saturday September 7, 2019. Councilor Sickles feels that it was a great turnout with the help of volunteers from the Church of Jesus Christ of Latter-day Saints as well as folks from Falls City. They started at the George Kitchen Park where volunteers noted how wonderful of a job our camp host is doing at keeping the park clean. They cleaned both sides of the falls, the Fay Wilson Memorial Park, and the stairs. Councilor Sickles stated that the stairs is where most of the litter was picked up. He thanked Domino's pizza for donating five (5) pizzas and thanked City Staff for the support on making this a great event for everyone. Councilor Sickles wanted to let Council know that falls sports have started and would love to see everyone

come and show support. Tracy Young stated the new scoreboard is up and running. Councilor Sickles touched on the progress of the new gym being built at the grade school. Chief Young stated that they are pouring the concrete now and that as soon as everything is up we will need a significant amount of volunteers to help with the assembly of the floor. Councilor Sickles wanted to make sure that the community was going to be putting some volunteer teams together to help split up the work load.

Cliff Lauder wanted to say that he is working on the gym as a carpenter. He is working on the building with one other contactor. He also stated that the gym will be 80 by 100 feet; the building will be up in three to four weeks. He also stated that the grant only pays for the shell of the building and that we will need to find the funds to add all the other necessary items.

Tony Meier spoke about Pride and how he had a few people approach him about why the City would need to sanction the event, and also express concerns about strangers walking throughout their neighborhood. Councilor Meier stated his response was that when the City held the meeting covering the pride event that we had a full chamber and that there was not one negative thing said and that no one showed up in opposition of this event. He stated that he has informed those people to come to council meetings and speak how they feel.

Jennifer Drill read two (2) letters from community members that spoke in opposition of the Polk County Pride event see attached letters. (Exhibit A and B) Council Drill also wanted to add something to the agenda regarding the event sanctioning notice process, but she was unsure what exactly. City Manager Corthell stated that he would meet with her at a later time to address those concerns.

Lori Jean Sickles informed council that regardless of being closed for 5 hours during the Pride event the sales at the Boondocks were up over fifty percent (50%). She believes that it was a great, positive event for those who wanted to attend. Councilor L. Sickles also wanted to let council know that she was approached by Brian Dowell and him wanting to know if he could get approval to spray the dandelions at the cemeteries'. He wants to use a chemical called trimech. He stated that he would by the product and wanted to know if council would consider allowing him to use it. Mr. Dowell also spoke with a community service crew and they said they would be more than willing to bring a crew out and volunteer. City Manager Corthell asked Councilor Sickles to forward on his contact information and he would be in touch with him.

b. Manager's Report

City Manager Corthell read his manager report updating Council members on the status of projects the City is currently working on. Corthell wanted to add that there is going to be a "Pork Chop" added at the intersection of Mitchell and N. Main St. That job will be completed in the next week.

8. Public Communications

None

9. Consent Agenda

A motion made by Councilor T. Meier and Seconded by Councilor L. Sickles to adopt the consent agenda.

Motion carried 5-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

10. Public Comments

Joe Smith, Falls City Resident

Mr. Smith approached council about his concerns over excessive speeding. City Manager Cortrell readdressed that we are doing everything we can as a city to look into this city wide problem

Joan Gordon, Falls City Resident

Ms. Gordon addressed Council specifically regarding the letters Councilor Drill read and wanted to share her opinions about the pride event. She hoped to convey that as a Christian woman it is ok to love everyone, she expressed her love and support of all LGBT and stated that we are all one.

Lili Bottcher, Falls City Resident

Mrs. Bottcher expressed how much fun she had at the 2019 Pride and her excitement for next year's event. Ms. Bottcher asked council if there was a shredding company that comes into town and if so could she shred some papers. Lynn Bailey stated that she could possibly partner up with the schools when they do their annual shred day.

Bob Young, Falls City Resident

Mr. Young wanted to address council as a community member and not the fire chief regarding his feelings on how being divided in our community is actually hurting us more than helping. He believes everyone should be kind and respectful to each other and that he feels that is what community is all about. His concern about pride is a safety concern. He feels that when we invite out of town that we should host events at a public place and not allowed to roam throughout neighborhoods. He would appreciate it everyone could treat each other with kindness and find a way to get along.

Mayor Gordons responded to Mr. Young stating that he feels the 2019 Pride Event was only held in public places and that he wanted to express how most people don't understand the inequalities LGBT people face and that Prides is a place where residents who choose to participate can come and show support and focus on common values and promote inclusion. Mayor Gordon stated that regardless if it continues to stat a city sanctioned event or not Falls City Pride will continue to happen.

Councilor Drill made a motion to respond to Mrs. Gordon's statement Councilor Meyer seconded. Motion passed 4-1-1-0 ayes; Dennis Sickles, Cliff Lauder, Tony Meier, Jennifer Drill nays; Lori Jean Sickles

Councilor Drill thanked Mrs. Gordon for her kind words and wanted to reiterate that she feels the letters were not coming from a place of personal attacks. Councilor Drill wanted to remind everyone that every citizen has the right to due process and that Council needs to serve citizens as a whole and not just focus on a certain group.

Martha Jarevoc, Falls City Resident

Ms. Jarevoc moved here in May and loves everything she has experienced in her time here. She felt that she would love to see Falls City feel proud of its Pride accomplishments and that in her we are moving forward. Ms. Jarevoc stated that she only heard of one

negative situation during the pride weekend and it was a situation with a Falls City resident who went up the George Kitchin Park and honked their vehicle horn at around two in the morning disturbing campers. She also stated that she feels events like this will help the City grow and that helps create a more positive revenue stream.

11. Citizen Committees

- a. Councilor Meier wanted to remind citizens that the Public Works Committee meetings are the fourth (4th) Thursday of every month and that they are addressing the concerns about excessive speeders on roads and possibly talking about solution suggestions.

12. New Business

- a. City Manager Corthell briefly went over his staff report and explained that as Grants get approved or denied we will see a few more of these throughout the fiscal year. He stated that he attempted to get as close to par as he could when setting the budget.

A motion was made by Councilor J. Drill and seconded by Councilor C. Lauder that the City of Falls City adopt RESOLUTION 24-2019 A RESOLUTION AMENDING THE FISCAL YEAR 2019-2020 FALLS CITY BUDGET. Motion carried 5-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

- b. The Annual goal setting meeting has been scheduled for Wednesday, December 9, 2019 at 6:00PM. The City will provide dinner.

13. Old Business

- a. City Manager Corthell briefly discussed some of the concerns with the City's previous and current Code Enforcement situations. Corthell stated that at the January 29, 2018 Goal setting session, Code Services was list as number four concern for Council. Corthell reminded Council of the City's previous code enforcement officer Lieutenant Birr's concerns are, safety, a lacking complaint driven system, and costs. Corthell proposed a pilot Program Proposal that could benefit the community without using extensive City resources. The five (5) step process starts with the Complaint intake, the Complaints are written and turned-in to City Hall by mail, email or in person (exception from disabilities that prevent written communication). The next step is City Staff Action, City staff mail or posts a Notification letter to alleged violator stating allegation and allowing for a thirty (30) day window to cure, submit a plan to cure within ninety (90) days or deny accusation. City Staff will then then investigate via viewing allegation. The third (3) steps is Citations, they will be issued for denials/failures to respond. Those citations will be issued by the Polk County Sherriff's Office. Court will be attended by the City Manager as representative for the City. After discussion council recommended on tabling the idea to do more research on the subject.
- b. City Manager Corthell discussed his Staff Report requesting a minor deviation from the City road design standards in relation to the Dutch Creek Bridge Project. The County is asking for the City's blessing to deviate from the original twenty-four (24) foot requirement in favor of twenty-two (22) foot two eleven (11) foot lanes. With two (2) foot gravel shoulders.

A motion was made by Councilor Drill and seconded by Councilor D. Sickles that the City of Falls City adopt RESOLUTION 23-2019 A RESOLUTION GRANTING A ROADWAY WIDTH DESIGN DEVIATION FOR THE DUTCH CREEK BRIDGE PROJECT. Motion carried 5-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

c. Adjourn

A motion made by Councilor T. Meier and Seconded by Councilor L. Sickles to adjourn. Motion carried 5-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

The meeting adjourned at 7:57 pm.

_____ Mayor, Jeremy Gordon

Attested: _____ City Clerk, Jamie Ward

To Falls City Mayor and Council Members.

We appreciate the opportunity to share our thoughts with you, the elected servants of Falls City residents. We see the current level of partisan social activism emanating out of the City Hall as unacceptable and obvious. We first noticed it in the review comments from the June 19th Parks and Recreation Meeting, where those who differ in opinion are alluded to as 'violent and discriminatory toward LGBTQ people and allies'. This is not true in Falls City according to testimony from all attending the July 8 Council Meeting. Just the opposite was expressed. In the Falls City Newsletter of August, Falls City residents who can not support this event were also alluded to as 'prejudiced, detractors who don't know anything about Falls City'.

Again, this level of partisan social activism or messaging coming out of the City Hall is unacceptable and does not represent this entire community. It needs to stop.

The June 19th Parks and Recreation minutes Falls City Pride Event proposal also includes the language, under Item 2.2, as 'all-inclusive, community weekend event'. The Faith based community that believes in the One True God, that His Word is infallible, can not consent, give approval to, or be part of this event. Not and be in unity with Him and His Word. Not now, and not in the future. So we were not considered when you planned or voted for this as a community wide event. This was far from all-inclusive and did not meet that requirement.

Just to be clear, we believe that to elevate recognition of any one group of citizens based upon that groups identity is a colossal error ~ no matter who the group is, whether gay, straight, white, black, atheist, faith based, or whatever. Schisms invite division rather than unity. Always have, always will. This is why events like 'Let Freedom Ring' are accepted and successful ~ they bring every identity group equally together.

Community input was not sought by the Parks and Recreation Committee nor the Council from the greater Falls City Community outside of the organizing group. The Falls City Pride Event process received only the minimum required exposure to the entire community through meeting postings as required by law. Additionally, the Falls City Pride Event proposal states, under 2.4, that 'members of the Steering Committee that formed as a result of the Visioning Project have voiced support for and willingness to volunteer on behalf of Falls City Pride 2019'. When did this take place, who are the members, and where are the records? It seems that there was sufficient time to bring this to the whole Community but it wasn't.

According to good policy (and perhaps Oregon meeting laws) those Council members that were actively organizing this event prior to the Councils approval should have declared a potential or actual conflict of interest and possibly abstained from voting. Additionally, Oregon law requires that any Council member that stands to profit or gain should declare a conflict of interest and possibly abstain from voting.

Notes regarding the actual event:

This was billed as a 'unifying community event', and yet American flags which represent ALL members of the community were not flown but rather the semi-rainbow flags representing the LGBTQ community were raised.

How is this 'unifying' our community? Its not. Again, all testimony prior to the July Council vote declared that we had an accepting and unified community... and yet the Council did not accept that peace and unity and voted for division.

Parking in the City lot was not used. Instead, nearly two dozen cars were parked along Hopkins St. and Bridge St. (on both sides of the lower corner) causing potential safety issues for other drivers and for the visitors themselves. At least one person said they had notified the County Police to come ask them to relocate their cars. We don't know if that ever happened.

To restore faith in our local government in the area of Community or City Event approval, we recommend that Resolution 7-2019 be modified to include a one time citizens voting mailer that would include ALL current City and Community Events that have been approved to date by the Council. This mailer would describe each event and include a check box for 'Approve' and a check box for 'Disapprove' after each individual event listed. For events to be approved, a supermajority of 75% of community responses received back to the City as 'Approved' would be required. Further, each NEW City or Community event, from this point forward, would require a community mailer seeking to approve or disapprove the event by the same 75% supermajority of community response received by the City. This could easily be added to the existing Falls City mailings. In this way, we can be as certain as possible that the majority of the community supports these events.

Respectfully,
Ervin and Cynthia Bathke
Falls City Oregon Residents

To: Exhibit B September 8, 2019
The Falls City, City Council

We are unable to attend tonight's (9th) meeting so this is being given to Councilwoman Jennifer Drill on our behalf.

We moved here from Dallas in 2001 (Feb) & love this town - it's beauty, peaceful life style & country living atmosphere. We, as a town, have weathered some storms (political etc.) & for the most part come thru them nicely (at least to the public! :))

In 2002, we, along with 2 other couples invested in & opened a free coffee house to serve our community. We served quality organic meals on Friday evenings, offered services to those in need: transportation during the week to Dr. or Dentist appointments, fixed their vehicles, cleaned their apartments, donated gas \$ as needed, as well as meeting many other needs. We were open 4-5 days/ evenings a week, serving families, widows, drug & alcohol addicts, ex-cons & the homeless. etc. This is just a caveat to our love & just care for the residents of our town... & to let you 24

get a glimpse of our hearts. He mean absolutely no animosity towards anyone by the following questions we have.

He did look at our Falls City Web pages to try to find answers, but couldn't find them, so we bring our questions to you.

- What is "sanctioning" a city with a label?
- What is the process for "sanctioning" or dedicating our town for anything?
- How many sanctions can there be?
- Why were our town "sanctioned" & then advertised (we heard it was national & international) as an "official Pride City"?
- How was such a serious issue not put to a vote to the people of our town since it is a well-known "hot" political topic?
- Many diverse people live in & love our town without putting their "labels" on it or requesting "sanctioning".
- Why would politically sensitive & divisive flags be flown where American flags are traditionally flown?
- What is the comparison ???

- Who paid for the flags? Our city budget? Taxes? Private Parties?
- If private parties only on public flag holders? Are all flags welcome?
- Why would you, as the council want to create a divisive atmosphere here?
- Whose idea was this? Why?
- We believe anyone can petition City Hall & for the Council for special events - ones that meet city criteria, which we have trusted the Council for.
- What is that criteria & where can it be found?
- Our form of Government was designed to function "of the people, by the people, & for the people" ... as a matter of democratic representative Government.
Not to create a divisive political atmosphere that serves a few, rather than all.
You as elected & appointed officials represent all the people, not just some of us.

In the past, we think a good job has been
hastily done in focusing on serious
community needs:

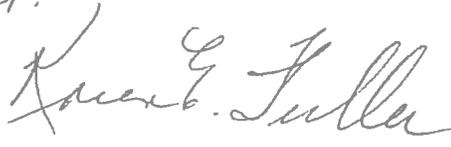
food, housing, clothing, utilities,
sewers, street repairs, water supply,
beautification, etc.

He moved here, like we said, for a
quiet, gentle life of country living - not
big city events, & dictates.

Please remind this sanction or whatever
the process is to reverse that decision, &
put it to a ^{city} vote, with full disclosure
on what "sanctioning" means, & its
ramifications, since this is a serious
national issue.

Sincerely,
Michael & Karen Fuller

515 E. Clark St.

 → 

City of Falls City
City Council Work Session Meeting Minutes
September 23, 2019 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles,

Staff Present: Mac Corthell, City Manager; JoHanna Birr, City Clerk

1. Call to Order

Mayor Gordon called the meeting to order at 6:01 pm.

2. Roll Call

Clerk Birr took roll call. Councilor Radke was absent. Councilor D. Sickles arrived at 6:28 pm. Councilor Drill left the meeting at 7:14 and returned at 7:26 pm.

3. Pledge of Allegiance

Mayor Gordon led the pledge.

4. Motion to adopt the entire Agenda

A motion was made by Councilor Meier and seconded by Councilor L. Sickles to adopt the entire agenda. Motion carried 4-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder

5. Announcements

- a. The next Council meeting is scheduled for October 14, 2019.

6. Public Comments

None

7. New Business

- a. RARE Funds for Community Development

Council discussed keeping a portion of funds in the amount of \$6,500.00 to fund future projects, grant matches, small gatherings aimed to gain volunteers etc. These funds would only be used in conjunction with RARE projects.

A motion was made by Councilor L. Sickles and seconded by Councilor Meier that the City Council of Falls City direct the City Manager to compose a budget amendment reflecting staff recommendations. Motion carried 4-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder

8. Old Business

- a. Master Utility Right of Way Discussion

Council discussed different options in the future Master Utility Right of Way fees. These consist of either a franchise agreement or applying annually for a license as set forth in a resolution and licensing fee. In addition, the City could charge per linear foot verses a population served percentage. Per linear foot charges would eliminate the occurrence of pass-through utilities only paying for one or two service customers within city limits while serving the majority of its customers beyond city limits. Charges per linear foot are commonly \$1.00 to \$3.00. Councilor Drill suggested a \$2.00 plf. charge as Independence

utilizes. City Manager Corthell will research the industry standard of contracts for comparative cities and report to Council. Mayor Gordon added that he trusts Corthell to make the best decision for the city.

b. Process Proposal for System Development Charges

Mr. O'Day addressed SDC's in a previous Council meeting. SDC's would be adjusted by Council to make building and expansion more palatable for new growth. Steve Ward, one of the City's engineers is very knowledgeable in this area and will speak to Council at a future date.

c. Date for Goal Setting

Council agreed on Monday January 6, 2020 from 5:00 to 8:00 pm. There will possibly be a potluck.

9. Next up

a. Code Services Program Development Process

This topic has not been added due to its vast complexity. It must be broken down into "legalese" before presentation.

b. City Properties

These properties' potential include business, housing locations, the old city dump and the 99 year lease on the Upper Park and baseball field will be expiring in 2020. The City recently received a call from a local resident with knowledge of someone desiring to build a saw mill at the old dump site. A multi-family or low income family housing project is in discussion with Green Haven RV Park as well.

10. Adjourn

The meeting adjourned at 7:09 pm.

_____ Mayor, Jeremy Gordon

Attested: _____ City Clerk, JoHanna Birr

AGENDA REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: REFUND REQUEST FROM D. BEAUCHAMP
DATE: OCTOBER 10, 2019

SUMMARY

Duane Beauchamp is requesting a refund for his withdrawn partition application (See his letter attached).

BACKGROUND

Mr. Beauchamp received a great deal of information and staff time to assist him in understanding the partition process. He applied for a partition, but once his application was determined deficient he decided to stop the process instead of providing the additional information. However, he was provided with an incorrect application form (though that had nothing to do with the deficiency in required information).

FINANCIAL IMPLICATIONS

Amount of refund, if any, comes out of General Fund.

STAFF RECOMMENDATION

City Staff would typically recommend denial of the refund, however due to the quasi-extenuating circumstances in this case (wrong application), City Staff recommends refund of all funds in excess of costs already expended on the application.

Refund Recommended: \$627.00; City Staff also recommends a straight refund, not a water credit.

PROPOSED MOTION

I move that the City Council of Falls City REFUND THE DEPOSIT ON DUANE BEAUCHAMP'S PARTITION APPLICATION, EXCEPTING THOSE COSTS ALREADY INCURRED.



To City of Falls City

THIS Last spring I got the paper work to divide my property on 4400 Palmer, and paid the fee. But was accidentally given the wrong paper work. So Mac sent me the right paper work. After reading all I had to do, I decided right away. So I went back down to city all said that I did not what to do it. I ask about getting a refund of the fees that I payed. I know that the city needs all the mavey it can get. So I changed my mind instead of A cash Refund can you just give me a credit towards my water bill every month till its paid back

THANK YOU Please Beuchamp

AGENDA REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: PARKS & REC COMMITTEE VIA CITY MANAGER
SUBJECT: CHRISTMAS PARADE
DATE: OCTOBER 14, 2019

SUMMARY

A proposal for a Christmas parade prior to the Christmas Tree lighting.

BACKGROUND

The Falls City Parks and Rec Committee voted 4-0-0-2 to recommend adoption of the event.

See attached event proposal.

PREVIOUS COUNCIL ACTION

None.

FINANCIAL IMPLICATIONS

Staff time: Coordinate parade, administer parade forms and waivers, block streets, issue notices of street closures.

STAFF RECOMMENDATION

Staff recommends that the event proposal be denied. We currently lack the staff resources to fulfill existing council goals and already existing work requirements. This proposal would add an additional draw on staff resources.

EXHIBIT

Event proposal.

PROPOSED MOTION

I move that the City Council of Falls City DENY THE CHRISTMAS HOLIDAY EVENT PROPOSAL.

32

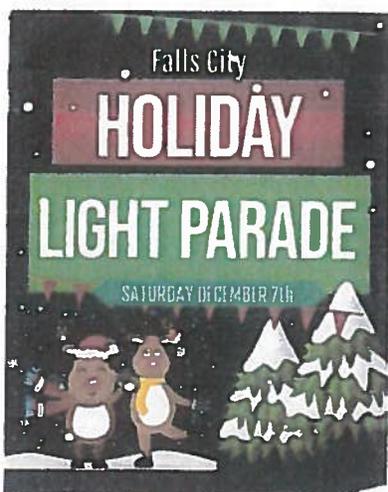
Event Proposal

To: The city of Falls City, Parks Committee

Submitted by Laura Britton

Date: October 2nd. 2019

Name of event:



Falls City Holiday Light Parade

Nature of all activities making up event:

The nature of the event is a community parade which will take place before the lighting of the Falls City Christmas Tree.

Parade entrants shall line up at the high school with their floats, cars, animals or other registered entry. Each entry must be "lit up" (lights-colored or clear) in a holiday display of sort.

Main Street. Parade will cross the bridge and end in the mill lot at the corner of Bridge Street and Parry Street.

The date, time & location of event:

The date will be Saturday, December 7th. at 6PM. Location will be North Main Street, Falls City.

Community support for & community benefit of event:

Community support for a Holiday light parade should be positive. We have more than 40 people who would be interested at this time, and that is only through conversation and a post on the Falls City Events & Happenings Facebook page. I believe interest will be heightened once we begin advertising and word of mouth generates greater interest. The Mountain Gospel Church is aware and very supportive.

Community benefit would be great. A parade and community event like a holiday light parade generates a sense of "Hometown Pride" and a closer sense of community. When people take pride in their communities, they tend to take better care of their neighborhoods, volunteer with organizations and other activities that support the common good and it strengthens community relationships.

In an economic sense the parade will bring visitors, which in turn will bring a small amount of financial gain to city businesses. People who do not live in Falls City will visit and gain a greater respect for our community, which in turn will enhance the reputation of our town and will stimulate the growth of tourism and perhaps other businesses in the future. Visitors who have a good time will want to come back and visit our beautiful little town again.

The community will also benefit from the parade by providing free marketing and advertising for the city of Falls City, local businesses and churches. Attendees, residents and visitors alike love to talk about their fun activities and post photos and experiences on social media. The benefits of a successful community event ripple throughout our economy well into the future.

Non-monetary city resources needed:

City resources needed would include:

An insurance rider (already covered under our city policy).

City closure of Main Street for the event.

Barricades and use of city mill lot.

Proposed budget for event:

This event does not have a monetary cost other than minimal staff time allotted for making phone calls, placing barricades and doing paperwork.

Non city resources & funds committed to the event

Non city resources committed to this event include:

Event advertising by the organizers

Numerous hours of volunteer time dedicated to making sure the event is well organized, well-advertised, well received and talked about. The organizers will donate numerous hours of preparation to ensure the parade goes on without a hitch.

Non city funds dedicated to this event include:

Cost of social media advertising-boosting posts on Facebook

Cost of flyers for the event

Inclusiveness:

This event is all inclusive for everyone. It is a non-denominational and all residents of Falls City and the surrounding area are welcome, and encouraged, to attend.

AGENDA REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: PARKS & REC COMMITTEE VIA CITY MANAGER
SUBJECT: FALLS CITY THRIVES: VOLUNTEER APPRECIATION PROGRAM
DATE: OCTOBER 14, 2019

SUMMARY

A monthly and yearly raffle to acknowledge, reward, and incentivize volunteerism in Falls City.

BACKGROUND

Parks and Recreation Committee voted 4-0-0-2 to recommend adoption of the proposal.

See attached proposal.

PREVIOUS COUNCIL ACTION

None.

FINANCIAL IMPLICATIONS

Staff Time: Administration and tracking of tickets, prizes, and funds related to the initiative. Organization of drawings, and the events surrounding them, and creation of documentation to account for prizes, and cash.

STAFF RECOMMENDATION

Staff recommends denial of the event proposal. There are currently not enough staff resources to fulfill the existing goals of the City Council. This proposal would require several hours of additional staff time to administer, and coordinate.

An additional area of concern is the lack of defined prizes. If the city is to advertise a prize bearing event, we should either have the funds for the prizes, or the prizes themselves in-hand prior to adoption.

EXHIBIT

A-Event proposal

PROPOSED MOTION

I move that the City Council of Falls City DENY THE PROPOSAL FOR THE FALLS CITY THRIVE EVENT.

Falls City Thrives: Volunteer Appreciation Program

A City-sponsored Community Event
A Perpetual Program to Motivate Volunteerism

Per Section 4, Resolution 07-2019, Dani Haviland of the Falls City community would like to propose a new city-wide, all-inclusive and perpetual Community Event. The concept will be reviewed and discussed by the Parks and Recreation Committee at their October 2, 2019 meeting at 11:00 AM..

Item 2.1. Name and logo for the event:

The name of the event is 'Falls City Thrives!' At this time, the logo for the event is in development. A beta version is attached.

Item 2.2. The nature of all activities:

The purpose of this community-wide, all-inclusive, and ongoing celebration is to stimulate volunteerism in Falls City.

- 1). Anyone who volunteers will be issued a voucher, signed by an approved issuer. Each hour worked at an approved activity will be good for one ticket. These carnival-style tickets will be issued by the City Office and a record of the series numbers kept on hand to reduce the chance of fraud.
- 2). Once a month (day of month to be determined, but I suggest the last Friday of each month), a drawing will be held for a minor gift. Suggestions are vouchers for a free sandwich or meal at one of the eating establishments in town or other 'donated' goods. I will donate a autographed book as I'm sure the other authors is town would be happy to do. Other options would be desserts or jams locally made.
- 3). At the end of the year, a grand prize will be held. This will be for a 'Split the Pot' prize of cash. Anyone who would like to may donate money to this 'Pot,' but the only way a person can win 50% of the contents is to have a winning name/number drawn from the volunteer ticket cache. The other 50% of the pot will be held in trust by the city for community events and/or future small, monthly prizes.

Volunteer opportunities include but are not limited to:

- a). Assisting in the Produce Giveaway at Mountain Gospel Fellowship Church on Friday afternoons (257 North Main Street). This free food program has already been feeding Falls City for the past few years. To date, most of the volunteers and food recipients are *not* associated with this church, and receipt of food is not based on church membership or financial need.
- b). Assisting at the annual Thanksgiving dinner at the Community Center.
- c). Street, parks, and creek clean up. Some of these clean ups are already organized events. This new program would give the volunteers credit for the hours they spend once the program is in place.
- d). School volunteers. This would include but is not limited to after school programs such as FACES, manning high school ball game snack booths, crossing guards, unpaid classroom assistants or aides.
- e). Maintaining or creating new 'Little Libraries' of books to share with the community members.
- f). Other activities as the community, parks and recreation committee, RARE, and school suggests will be taken into consideration and incorporated into a final proposal before the city council.

Item 2.3. Date, time, and location of the event:

Tentatively, the monthly drawing will be held the last Friday of the month. The grand prize drawing would be at the Annual Community Tree Lighting Ceremony at 257 North Main Street. This year, that would be December 7 at 7:00 PM. No extra effort would be needed to set up lights, music, or microphones because they will already be in place.

Tentative Schedule of Events:

- 1) Last Friday of the Month Drawing for Monthly prize. To be held at 4:00 PM at 257 North Main Street (or other agreed upon location). A large portion of the community is already congregated at this site and at this time for the Produce Giveaway. There are a lot of potential volunteers here at this time. If we are giving away awards at this time and place, it should encourage those in attendance to volunteer so they can have (more) chances to win.
- 2) Annual Grand Prize 'Split the Pot' drawing. This would be held at the Annual Tree Lighting Ceremony. This year, it is being held on December 7 at 7:00 PM. This is another great, already established event where a large pool of (potential) volunteers are already assembled.

Item 2.4. Narrative on Community support for and benefits of the event:

This community has the potential to become great, but just needs motivation and a goal. This reward system may be what is needed to 1) get more work done at little or no cost 2) give those who don't have jobs a sense of worth 3) show people that volunteering does make our community a better place.

Item 2.5. Itemized list of City resources and tasks needed for the event:

- a). Create a section or paragraph in the Falls City Newsletter about volunteer opportunities with points of contact.
- b). Also, after the funding for 'Split the Pot' is established, share the current total in the same newsletter.
- c). Establish a separate line item in the city's accounting system to accept and track the donated funds for the Split the Pot.
- d). Issue carnival-style tickets to those walking in with signed vouchers from approved volunteer coordinators i.e. principals, Produce Giveaway coordinators, etc. If the city already has them on hand, or can acquire them, the donation of the physical tickets would be appreciated.
- e). Put volunteer opportunities and points of contact on the Community Center sign board.
- f). If feasible, give 'volunteer' badges or stickers to help spread the word to the community. Branding the event should increase its popularity.

Respectfully submitted,

Dani Haviland
503-787-7003



AGENDA REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: AFG GRANT
DATE: OCTOBER 10, 2019

SUMMARY

Falls City has been awarded a FEMA, Assistance to Firefighter's Grant for \$98,000. Acceptance is contingent upon matching funds and NFIRS compliance.

BACKGROUND

Falls City Fire has been awarded an AFG grant for \$98,000 to purchase and/or replace our self-contained breathing apparatuses. The grant requires a match of approximately \$4,500 which was budgeted for in the FY 19-20 budget. However, the Fire Department chose to use those funds to address an approximately \$7,500 overage on the purported cost of the new Fire Engine 123.

It's also noteworthy that the grant requires full compliance with the National Fire Incident Reporting Service (NFIRS) throughout the life of the grant. Falls City Fire has never been fully compliant with NFIRS, and is not fully compliant at present. Chief Young reports that we will be fully compliant prior to acceptance and will remain so throughout the life of the grant, if accepted.

If the City Council wishes to accept the grant, City Staff will need direction to accept the grant and develop a supplemental budget to move the required match (approximately \$4,500) from contingency, to the Fire Fund.

PREVIOUS COUNCIL ACTION

Approved application for the AFG.

FINANCIAL IMPLICATIONS

\$98,000 from FEMA to Fire Fund; \$4,500 from Fire Fund to the project (in addition to the \$98k FEMA award).

If NFIRS compliance cannot be maintained, funds will be withheld and/or subject to repayment.

STAFF RECOMMENDATION

Authorize acceptance of the grant, and direct the City Manager to prepare a supplemental budget to move the required funds from contingency to the Fire Fund.

PROPOSED MOTION

I move that the City Council of Falls City Accept the Assistance to Firefighter's Grant, and direct the City Manager to prepare a supplemental budget to address matching funds.