



Notice of Public Works Committee Meeting

CITY OF FALLS CITY, OREGON
Meeting Location: 320 N Main Street, Falls City
Thursday September 26, 2019 6:00 PM
Posted on September 23, 2019

Committee Members

Mike McConnell	Tony Meier
Jeff Propp	Cliff Lauder
Guy Mack	Gordon Hanson
	Tracy Young

AGENDA

- 1) **Call to order**
- 2) **Pledge of Allegiance**
- 3) **Motion to adopt the entire agenda**
- 4) **Consent Agenda: Motion Action Approving Consent Agenda Items**
 - a. Meeting Minutes August 29, 2019 (pg. 1-2)
- 5) **Public Comments:** Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response, but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.
- 6) **Guest Speaker**
 - a) Pat Hart with Ferguson Waterworks (pg. 3)
- 7) **Old Business**
 - a) Intersection of Mitchell and N. Main (pg. 4-5)
 - b) Speed Bumps (pg. 6)
 - c) Bruce Gigstad (pg. 7)
 - d) SOLVe Event 2019 (pg. 8)
 - e) Tour of Brooks Lagoon (pg. 9)
- 8) **New Business**
- 9) **Correspondence, Comments and Ex-Officio Reports**
- 10) **Committee Announcements**
- 11) **Adjourn**

The City of Falls City does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

www.fallscityoregon.gov

City of Falls City
Public Works Committee Meeting
Thursday August 29, 2019, 6:00 p.m.
Meeting Location: 320 N Main Street, Falls City, OR 97344

Committee Members Present

Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Jeff Propp, Guy Mack.

1) Call to Order

Vice Chair McConnell called the meeting to order at 6:02 PM and took roll call.

2) Pledge of Allegiance

Chair McConnell led committee in the Pledge of Allegiance.

3) Motion to Adopt the entire agenda

A motion was made by Committee Member Meier and seconded by Committee Member Lauder to adopt the entire agenda. Motion carried 6-0-0 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack, Jeff Propp.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

Public Works Committee Minutes June 27, 2019.

A motion was made by Committee Member Meier and seconded by Committee Member Lauder approving Consent Agenda item A. Motion carried 6-0-0 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack, Jeff Propp.

5) Public Comments

Mr. Bruce Gigstad of 103 Central Avenue is seeking to clear an alley of 13x60 feet of brush and small trees adjacent to his property in order to facilitate ingress and egress of trailers and/or vehicles. Mr. Gigstad had presented his request and information to the City Manager who directed him to the Public Works Committee.

A motion was made by Committee Member Lauder and seconded by Committee Chair McConnell to recommend to City Manager Corthell also to City Council that Mr. Gigstad be allowed to remove brush and trees 13x60 feet from said alleyway adjacent to 103 Central Avenue if the alleyways have not been vacated to property owners. Motion carried 6-0-0 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Gordon Hanson, Guy Mack, Jeff Propp.

6) Old Business

a. Leak Detection Survey Results

Survey completed and showed that the City has a major problem with aging water meters that have leak noise with no reading movement, which usually indicates a leak on customer side and unaccounted water usage not recorded. Public Works Supervisor, Don Poe previously explained meter options: tow Touch Read models (\$142 to \$158 per meter) and Radio Read (\$450 per meter) He addressed pluses and minuses of each meter; all plastic (\$142), no moving parts, greatest accuracy, current meters (\$150 with plastic fittings, \$158 with brass fittings), moving parts, lower accuracy, easier to install if brass fittings used, radio meters (\$450) easy to read but costly. He recommended using brass fittings because they don't "strip" as easily when threaded. He also said the City could have a sales representative present meters and provide information for the Committee. Committee agreed this would be useful and should be arranged. Committee members requested an estimate of time for installation of each type of meter and the Make and model numbers of meters so individuals could research and review different meters on line.

b. Sewer Tank Pumping

Public Works Committee recognizes the inequity of some shared tanks but not sure of a remedy added pumping service charge, charge commercial establishments more. Committee is awaiting rate survey results to make recommendations.

7) New Business

- a. Tour of Brooks Wastewater Lagoon-Public Works Committee wanted to arrange a visit for the morning of September 3, 2019. Committee Chair McConnell will follow up with the City Friday August 30, 2019 to see if the visit has been scheduled.
- b. Excessive speeding on streets Chair McConnell said consensus of citizen's he's talked with is the installation of speed bumps. Members had questions of cost differences if using rubber or asphalt and whether large rolling bumps or smaller bumps are appropriate. Committee also wanted 'speed bumps' to be considered in the City's street Improvement Plan.

8) Correspondence, Comments and Ex-Officio Reports

- a. Chair McConnell requested remedy to flattened stop sign at N. Main and Mitchell which is a continuing problem. Committee Member Lauder mentioned using 'guard rails" as protection. Committee Chair McConnell suggested using water filled barrels, Committee Member Propp suggested concrete barriers which he believed he could procure for free). Committee wondered what the City's liability might be in using any of these if property or personal injury resulted from hitting them. Committee also discussed improvement of pedestrian crossings in this area and if the area could be improved visually (more aesthetic).
- b. Committee Chair McConnell informed Committee that Public Works employees are requesting more gravel. Committee Member Lauder said this was a function of the Public Works Supervisor, Don Poe to budget and it is his responsibility.
- c. Next Public Works Committee will be held September 26, 2019.

9) Adjourn

A motion was made by member Mack and seconded by Committee Member McConnell to adjourn the meeting. Motion carried 6-0-0. Ayes: Tony Meier, Cliff Lauder, Mike McConnell, Gordon Hanson, Jeff Propp, Guy Mack

The meeting was adjourned at 7:39 PM.

_____ Public Works Committee Chair Drill

Attested: _____ Public Works Committee Member

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY CLERK, JAMIE WARD
SUBJECT: GUEST SPEAKER- PAT HART
DATE: SEPTEMBER 13, 2019

SUMMARY

Pat Hart from Ferguson Waterworks is going to be answering questions regarding types of meters, how much time and Cost installation will be.

BACKGROUND

N/A

FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATIONS

N/A

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY CLERK, JAMIE WARD
SUBJECT: STOP SIGN ON N. MAIN & MITCHELL
DATE: SEPTEMBER 11, 2019

SUMMARY

The intersection of N. Main and Mitchell St. has become a tremendous safety issue and resource drain. Both City Council and the Public Works Department are aware of the problem. The Public Works Department have come up with a street plan to add a "Pork Chop" (Exhibit A) island design to prevent further problems. Installation will begin as soon as the materials are delivered. The City cannot add a crosswalk to that intersection due to ADA requirements and budget restraints.

BACKGROUND

As September 11, 2019 the stop sign has been replaced four (4) times this summer alone. Public Works Superintendent, Don Poe believes that during his tenure here, it has been replaced more than thirty (30) times. This recurring issue has placed severe financial impact on our already small budget.

FINANCIAL IMPLICATIONS

The Financial implications for the replacements of stop signs at this intersection so far this year alone, have been \$508.00. The cost of labor and materials for the installation of the "Pork Chop" will cost roughly \$759.00. This intersection will have cost the City roughly \$1,267.00 in 2019 due to recurring vandalism.

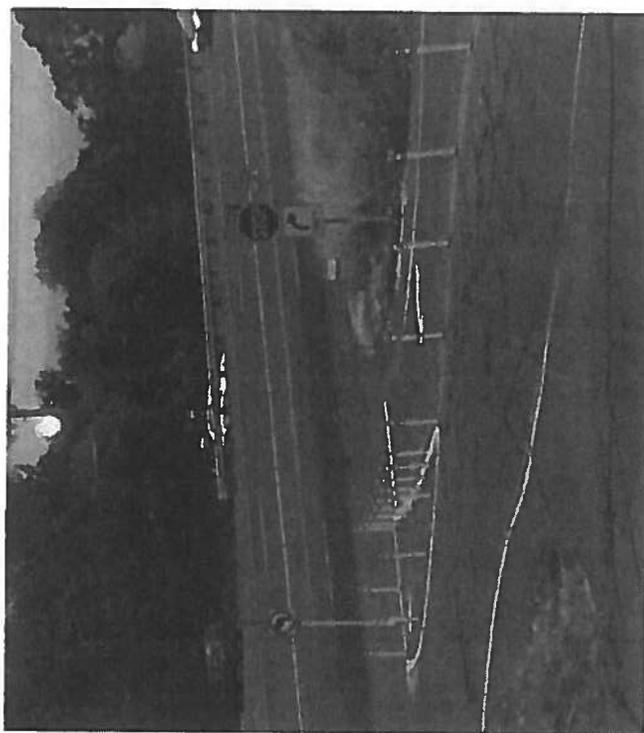
STAFF RECOMMENDATIONS

N/A

Exhibits

Exhibit A- Picture of sample Pork Chop

Exhibit A



STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY CLERK, JAMIE WARD
SUBJECT: SPEED BUMPS
DATE: SEPTEMBER 11, 2019

SUMMARY

Excessive Speeding on City Streets has been a hot subject at the past two (2) City Council Meetings however speed bumps are not currently part of the transportation plan.

BACKGROUND

N/A

FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATIONS

City Manager Cortrell recommends that Public Works Committee recommend to council that the Transportation Plan be amended to include speed bumps and where to install them. Committee will research pricing. It is recommended to assign one or two Committee Members to split research tasks then determine if they want to make recommendation to Council. Staff is Available to direct Committee to research resources.

Motion

N/A

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY CLERK, JAMIE WARD
SUBJECT: BRUCE GIGSTAD- FYI
DATE: SEPTEMBER 12, 2019

SUMMARY

Bruce Gigstad approached the City asking for approval to remove small trees and brush from an alleyway between his residence at 103 Central Blvd. and 101 Central Blvd. City Manager Cortshell directed Staff to call Mr. Gigstad and ask him to present a site plan and include pictures. The site plan will include what form of removal he plans on using. The City Manager will look over and approve/modify it, than get back to him to discuss or grant approval.

BACKGROUND

Public Works Committee voted on a motion to recommend City Council or City manager all him to remove brush if the alleyway has not been vacated. Motion carried 6-0-0

FINANCIAL IMPLICATIONS

No impact on City

STAFF RECOMMENDATIONS

N/A

Motion

N/A

STAFF REPORT

TO: PUBLIC WORKS
FROM: CITY CLERK, JAMIE WARD
SUBJECT: 2019 SOLVE EVENT
DATE: SEPTEMBER 12, 2019

SUMMARY

The 2019 SOLVe Beach and River Clean up took place on Saturday, September 7, 2019. Dennis Sickles took the leadership role. A total of 21 people showed up to volunteer. They worked a total of two hours from the George Kitchin Park, down through both sides of the falls, the stairs up to the school and finally finishing up in the Fay Wilson Park. Volunteers managed to pick up a total of 120 pounds of household. Domino's Pizza of Dallas donated five (5) pizzas and Republic Service Donated three (3) 1500 cubic yard garbage cans.

BACKGROUND

N/A

FINANCIAL IMPLICATIONS

Financial implications were minimal, at two hours of staff time.

STAFF RECOMMENDATIONS

Staff recommends that Parks and Recreation Committee choose the same day each year in order for volunteers to plan their schedules ahead of time.

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY CLERK, JAMIE WARD
SUBJECT: TOUR OF BROOKS WASTEWATER LAGOON
DATE: SEPTEMBER 13, 2019

SUMMARY

In light of the sewer project Mayor Gordon would like to direct the Public Works Committee to choose a date to tour the Brooks, Oregon wastewater lagoon. Staff will then organize with the City of Brooks. When confirmed, an invitation to Citizens will be issued.

BACKGROUND

The City of Falls City has been awarded grant monies to rehabilitate the burdened sewer system by means of a Small City Allotment Grant and a Community Development Block Grant. The project begins with the installation of a lagoon as outlined in the City's adopted 2013 Wastewater Facilities Master Plan.

FINANCIAL IMPLICATIONS

Financial implications would be minimal. Funds for the tour are available from multiple sources. A \$7.50

STAFF RECOMMENDATIONS

Falls City residents have many questions about the new wastewater lagoon and staff feels this would be a good learning experience for everyone. It would be prudent for the Public Works Committee to be able to answer questions from a personal experience about overall looks, smell and feel of the lagoon.