



Notice of Historic Landmarks Commission Meeting

AGENDA

HISTORIC LANDMARKS COMMISSION - CITY OF FALLS CITY, OREGON

Meeting Location: 320 N Main Street, Falls City

Meeting Date: Tuesday, February 19, 2019 6:30 PM

Posted on February 15, 2019

1. Call to order

Roll Call: Chair Jenn Drill ___ Guy Mack ___ Mike McConnell ___ Mayor Gordon ___ Councilor
Lauder ___ Councilor Meier ___ Vacant ___

2. Pledge of Allegiance

3. Motion to adopt the entire agenda

4. Consent Agenda: Motion Action Approving Consent Agenda Items

A. HLC Meeting Minutes January 15, 2019 (p. 1-2)

B. HLC Meeting Minutes January 30, 2019 (p. 3)

5. Public Comments: Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response, but may direct staff to follow-up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.

6. Old Business

a. 2019 CLG Grant Application Update

7. New Business

8. Correspondence, Comments and Ex-Officio Reports

9. Adjourn

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City of Falls City
Historic Landmark Commission Workshop

Tuesday, January 15, 2019

Meeting Location: 320 N Main Street, Falls City in Community Center

Commission Members Present

Mike McConnell, Bruce Garrett, Guy Mack, Amy Houghtaling

1) Roll Call

Acting Commissioner McConnell called the meeting to order at 6:37 PM, took roll call.

2) Pledge of Allegiance

Acting Commissioner McConnell lead the Pledge of Allegiance.

3) Selection of Officers

A motion was made by Commissioner Houghtaling and seconded by Commissioner Garret that Commissioner McConnell be appointed Chair of the Historic Landmark Commission (HLC). Motion carried 4-0-0 Ayes: McConnell, Garrett, Houghtaling, Mack

A motion was made by Chair McConnell and seconded by Commissioner Mack that Commissioner Houghtaling be appointed Vice Chair of the Historic Landmark Commission (HLC). Motion carried 4-0-0 Ayes: McConnell, Garrett, Houghtaling, Mack

A motion was made by Commissioner Houghtaling and seconded by Commissioner McConnell that Commissioner Mack be appointed Secretary of the Historic Landmark Commission (HLC). Motion carried 4-0-0 Ayes: McConnell, Garrett, Houghtaling, Mack

4) Motion to adopt entire Agenda

A motion was made by Commissioner Mack and seconded by Commissioner Houghtaling to adopt the entire agenda. Motion carried 4-0-0. Ayes: McConnell, Garrett, Houghtaling, Mack

5) Consent Agenda

A motion was made by Commissioner Houghtaling and seconded by Commissioner McConnell to approve the Consent Agenda items. HLC minutes August 9, 2017. Motion carried 4-0-0 Ayes: McConnell, Garrett, Houghtaling, Mack

6) Public Comments

Former HLC Commissioner Osman volunteered his services as a Public Resource to assist the HLC if needed and Commission requested.

7) Old Business

None

8) New Business

a) Establish 2019 HLC Dates

Commissioners agreed to meet again Wednesday, January 30, 2019 at 6:30 pm in order to provide update on 2019 CLG grant application and to set future dates.

b) Jail Update

Chair McConnell informed members that after the Eclipse Event, the funds received through "Mug Shots" allowed a crew provided by Kevin Shults (MaRION County Jail

Coordinator) to apply new roofing, sealer and to clean and both interior and exterior of Jail. Future uses to be determined.

c) Grant Application Certified Local Government Grant

A motion was made by Chair McConnell and seconded by Commissioner Mack that the HLC authorize Commissioner Houghtaling to complete the CLG Grant Application to be used for the creation of a video game or application to preserve and record Falls City and surrounding area history. Motion carried 4-0-0. Ayes: McConnell, Garrett, Houghtaling, Mack

The exact nature of the project: Video game/app developed by Falls City High School students could encompass pictures of locations/buildings past and present and a commentary on their historical/social interest is to be determined. Further contact with School Administrators and/or personnel on feasibility and time line needed. Commissioner Houghtaling volunteered to facilitate discussion with schools. An update to be provided at the January 30, 2019 meeting.

d) Additional Applicant Discussion

Commissioners are encouraged to recruit additional members to HLC. New members are needed for their interest in local history and to provide a cushion for a quorum to hold meetings.

A motion was made by Commissioner Mack and seconded by Commissioner McConnell that the meeting be adjourned. Motion carried 4-0-0. Ayes: McConnell, Garrett, Houghtaling, Mack

Meeting adjourned at 7:33 pm.

_____ Historic Landmark Commissioner Chair McConnell

Attested: _____ Historic Landmark Committee Member

City of Falls City
Historic Landmark Commission Workshop
Wednesday January 30, 2019 6:30 PM
Meeting Location: 320 N Main Street, Falls City in Community Center

Committee Members Present

Mike McConnell, Bruce Garrett, Amy Houghtaling, Guy Mack

1) Roll Call

Chair McConnell called the meeting to order at 6:30 PM, took roll call.

2) Old Business - Certified Local Government Grant Application Update

Commissioner Member Houghtaling informed the Commission that the actual writing of Grant Application shouldn't be difficult to complete. The biggest issue at this time is what to be budgeted for and how much for each. Budget categories: In descending order of Importance and Cost.

- A. Teacher/Instructor to guide/assist students in Game/App creation.
- B. Materials/Equipment (Software, camera, etc.)
- C. Travel, if necessary.
- D. Public Education/Outreach/Publicity
- E. Social Media Consultant, if needed.
- F. Planning review to insure Project meets Grant Application goals.

Commission had general discussion as to nature of Grant and expectations of the project. Chair McConnell emphasized the aspect of before and after photos of historic sites. Member Garrett stressed the value of researching and validation of information gathered. Students could/should also research 'Other Applications' that are currently on the Internet.

3) Correspondence, Comments and Ex-Officio Reports

Commission Members decided to meet again for Application Review before February 22 deadline.

Action Item: Commission will hold Application Review Meeting on February 19, 2019 at 6:30 PM at the Falls City Community Center: 320 N Main Street, Falls City OR

4) Adjourn

Meeting adjourned at 7:06.

_____ Historic Landmark Commissioner Chair McConnell

Attested: _____ Historic Landmark Committee Member

AGENDA REPORT

TO: Historic Landmarks Commission
FROM: JoHanna Birr, City Clerk
SUBJECT: 2019 CLG Grant Application- Update
DATE: 2/19/19

SUMMARY

During the February 14, 2019 City Council meeting, Amy Houghtaling was present to answer questions from Council about this grant opportunity. Council approved for Amy Houghtaling, on behalf of the Historic Landmarks Commission, to apply for the grant. Councilor Flynn was not in favor.

BACKGROUND

Determine who will be responsible to complete the grant application.

Consider the proposed motion to formally name the individual who will complete the grant application and officially name the goal for the grant.

Discuss the grant application as needed.

- Grant Application deadline is February 22, 2019. Amount: \$12,000.00
- Grant award notification: April 1, 2019
- Interim reporting deadline: July 10, 2019 July 10, 2020
- Project completion deadline: August 31, 2020
- Final report deadline: September 15, 2020

STAFF RECOMMENDATION N/A

PRIOR COMMISSION ACTIONS

Historic Landmark Commission has determined that the Commission will apply for the 2017 Certified Local Government Grant to pay a consultant to work with the High School for preparation of two (2) National Register of Historic Places nominations of the Falls City High School the Falls City Doctors Office.

City Council adopted RESOLUTION 01-2017 A RESOLUTION AUTHORIZING AN APPLICATION FOR CERTIFIED LOCAL GOVERNMENT HISTORIC PRESERVATION GRANT

The grant was not pursued due to various reasons.

EXHIBITS N/A

PROPOSED MOTIONS N/A