



PUBLIC NOTICE

City Council Meeting

A regular meeting of the City Council of Falls City, OR will be held as follows:

Posted: 7/5/19- Frink's, City Hall, Community Center, Website

Date: Monday, July 8, 2019

Time: 6:00 pm

Location: Falls City Community Center

Address: 320 N Main Street, Falls City, Oregon 97344

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Jeremy Gordon, Mayor ___ Dennis Sickles ___ Lori Jean Sickles ___
Jennifer Drill ___ Tony Meier ___ Cliff Lauder ___ David Radke ___

3. PLEDGE OF ALLEGIANCE

4. MOTION TO ADOPT THE ENTIRE AGENDA

5. ANNOUNCEMENTS, PROCLAMATIONS, & APPOINTMENTS

Announcements

- a. City Projects tab added to City Website: fallscityoregon.gov. It is still under construction, but contains valuable information, especially regarding the wastewater project.
- b. SCAG 18/19 Paving to begin 7/8/19 weather permitting.
- c. Next City Council Meetings: Work Session July 22, 2019 at 6pm in the Community Center; Regular Session August 12, 2019 at 6pm in the Community Center.
- d. Parks & Recreation: Meetings are third Wednesday of the month at 11am in the Community Center.
- e. Public Works: Meetings are the fourth Thursday of the month at 6pm in the Community Center.

Proclamations

- a. Proclamation-----pg. 1
 - i. Support for the 2020 Census, and call for community participation

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

- b. Proclamation-----pg. 2
 - i. Expressing gratitude to Polk County, the Board of Commissioners, and Commissioner Pope in particular, for partnership, support, and funding of the Falls City Direct Connect and other public transportation related efforts.

Appointments

- a. None.

6. COMMUNITY & GOVERNMENT ORGANIZATIONS

- a. Falls City Public Works Report -----pg. 3
- b. Polk County Sheriff's Report -----pg. 4
- c. Falls City Fire Report ----- pg. 5-6

7. REPORTS

- a. Mayor's Report -----pg. 7-10
- b. Council Reports
- c. Manager's Report----- pg. 11-13

8. PUBLIC COMMUNICATIONS

- a. None.

9. CONSENT AGENDA

- a. Approval of the Bills ----- pg. 14-18
- b. Approval of 6/10/19 Council Meeting Minutes ----- pg. 19-22

10. PUBLIC COMMENTS

This is the time set for Citizens to address the Council regarding items not already on the agenda.

- Please limit your commentary to five (5) minutes or less.
- Please state your name and city of residence for the record.

11. CITIZEN COMMITTEES

- a. Parks & Recreation
 - i. PR Meeting Minutes -----pg. 23
- b. Public Works
 - i. PW Meeting Minutes ----- pg. 24-25
- c. Historic Landmarks
 - i. No new minutes.

12. NEW BUSINESS

- a. Resolution 19-2019 Community Event Sanctioning, Falls City Pride

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- i. Staff Report (TBC)----- pg. 26-28
 - ii. Resolution 19-2019 ----- pg. 29-35
 - b. ROW Acceptance for BP 19-12, 649 Chamberlain Rd.
 - i. Staff Report-----pg. 36
 - ii. ROW Dedication----- pg. 37-40
 - c. Dutch Creek Bridge Project
 - i. Staff Report ----- pg. 41-42
 - ii. ROW Dedication----- pg. 43-46
 - iii. Temporary Construction Easement Approval ----- pg. 47-50
 - iv. Mitchell St speed control agreement ----- pg. 51-52
 - d. Polk CDC Housing Rehab Partnership
 - i. Introductory Staff report ----- pg. 53-54
 - e. Republic Services Rate Increase
 - i. Staff Report ----- pg. 55-56
 - 1. **Public Hearing on Solid Waste Rates per ORS 294.160**
 - ii. Supporting Documentation ----- pg. 57-61

13. OLD BUSINESS

- a. Code Enforcement
 - i. Presentation by Retired Code Services Officer/Salem Police Lieutenant Birr

ADJOURN

City of Falls City

Proclamation

Whereas: The Bureau of the Census in the United States Department of Commerce conducts the census and the federal government funds the cost of the census; and,

Whereas: It takes the cooperation and investment of states, local government, and community partners working in conjunction with the federal government to ensure that the census is fully executed and represents a complete and accurate count of the people within each jurisdiction; and

Whereas: The results of the census are the foundation for many important decisions made by federal, state and local government including the disbursement of federal funds to states, counties, municipalities; and the apportionment of political representation based on population; and

Whereas: Census data guides local decision-makers in important community planning efforts, including locations for schools, roads, hospitals, child-care and senior citizen centers, et cetrea;

Now, Therefore, The City Council of the City of Falls City hereby proclaims its support for the efforts of the 2020 Census and calls upon the community to participate.

Be It Further Resolved, That the City Council calls on it city officials, community leaders, representatives of faith-based and non-profit organizations, and representatives of historically undercounted populations to ensure that the City of Falls City is properly and fully counted in the 2020 census.

Jeremy Gordon , Mayor

City of Falls City

Proclamation

Whereas: The Polk County Board of Commissioners demonstrates commitment to the residents of Falls City in many ways, including partnering with the City and other supporters to provide for public transportation service; and,

Whereas: Commissioner Pope, in particular, was instrumental in the planning process beginning in 2016, helping secure a funding partnership with Willamette Valley Community Health for the first year of service, and exploring further options to sustain the service; and

Whereas: The Board of Commissioners allowed the Polk County Family and Community Outreach Department to implement the service and devote significant staff time to apply for sustainable funding options and advocate for state transportation dollars; and

Whereas: When those state funding dollars were not awarded, the Board of Commissioners committed funding for the service in whole for the 2019-2020 fiscal year, totaling over \$30,000, allowing partners time to secure other funding sources while leaving the service in tact; and

Whereas: The Board of Commissioners unbending support for transportation in Falls City will help the City plan for future growth and subsequent transportation needs by paving the way for future collaborations with other rural communities, ODOT, and Cherriots.

Now, Therefore, Be It Proclaimed that I, Jeremy Gordon, by virtue of the authority vested in me as Mayor of Falls City, in the State of Oregon, do hereby proclaim that the City of Falls City is grateful to Polk County and the Board of Commissioners for their past and continuing service to the community.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Falls City to be affixed on this 8th day of July, 2019.

Jeremy Gordon , Mayor

Public Works Staff Report for June, 2019

Saturday, 1 Routine water and sewer, city wide clean up.

Sunday, 2 Routine water and sewer.

Monday, 3 Dosing tank vent repair, grounds maintenance WWTP.

Tuesday, 4 Sewer and water samples taken down to Corvallis, city grounds maintenance.

Wednesday, 5 Get quotes on purchase of new mower, WW state DMR reporting.

Thursday, 6 Working on Teal Cr. intake for putting on line for season, cemetery maintenance.

Friday, 7 Shoulder mowing, Dallas fuel.

Saturday, 8 & Sunday, 9 Routine water and sewer.

Monday, 10 Put Teal Cr. on line for city's water sources, trimming hedges, Community Center.

Tuesday, 11 Wednesday, 12 Thursday, 13 and Friday, 14 cleaning city's property on North Main.

Saturday, 15 & Sunday, 16 Routine water and sewer.

Monday, 17 Physical shut offs, Hach company calibrate instruments WTP.

Tuesday, 18 Fuel run, upper park maintenance.

Wednesday, 19 Lower park ground and WTP, Deliver fliers for paving schedule.

Thursday, 20 Preparation for paving project, sewer samples to Corvallis.

Friday, 21 Meter reading.

Saturday, 22 & Sunday, 23 Routine water and sewer.

Monday, 24 Finish meters, Tuesday, 25 Wednesday, 26 and Thursday, 27 ditch and shoulder work done before paving project begins.

Friday, 28 Lower cemetery grounds maintenance.

Saturday, 29 & Sunday, 30 Routine water and sewer.

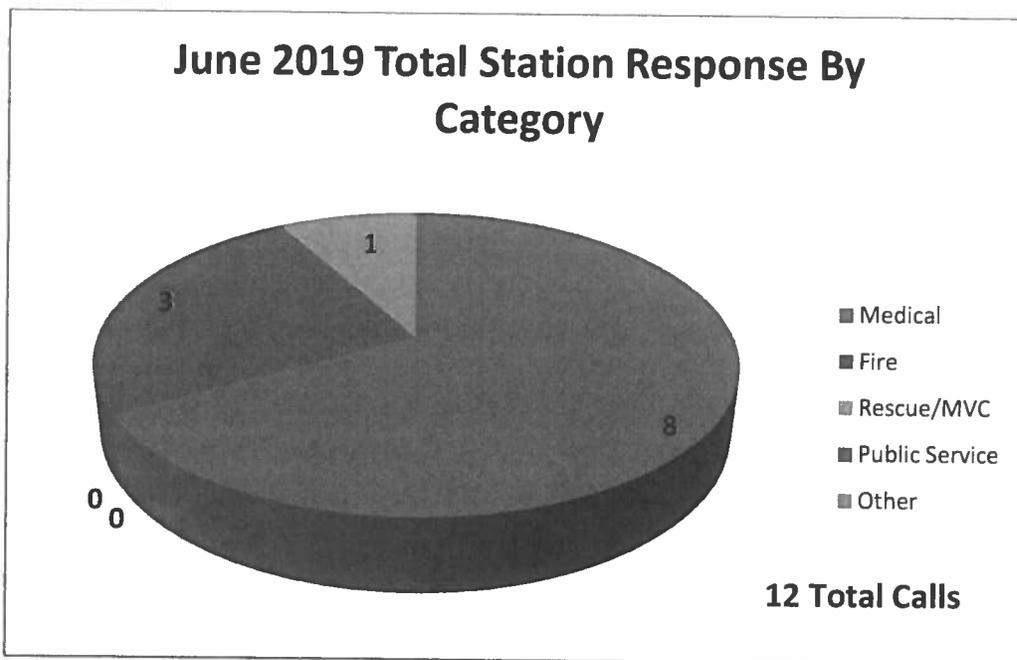
June 2019 Falls City Stats

Falls City Calls for Service					
Animal	5	Harassment	1	Misc Crime	Susp Activity
Area Chk		Drug	2	Miss Person	Susp Person
DisCon		Domestic Dist	8	Noise	Susp Vehicle
911 Hangup	1	fraud		EDP	Theft
Burglary		FIR	3	Prowl	Warrants
Assist Other Agency	14	Fire/EMS		Overdose	traffic assist
ATL (attempt to locate)		Follow up	7	preimeter check	Wire
DUI		Uncon	1	runaway	Trespass
Citizen Contact	6	Hit and Run		sex offense	Vandalism
Civil Paper Service	29	Gen Disturb	2	Shots Fired	Welfare Check
Criminal Misch	6	Comm Event	1	Stolen Veh	RO Violations

Falls City Calls for Service	117	Of the FC Calls for Service	15	involved crimes
Total Calls for Service (county wide)	1915	FC Cases Cleared by Arrest	5	33.3% clearance
Falls City % of Total Calls	6.1%	Total Arrests in Falls City	5	4.5% of total arrests

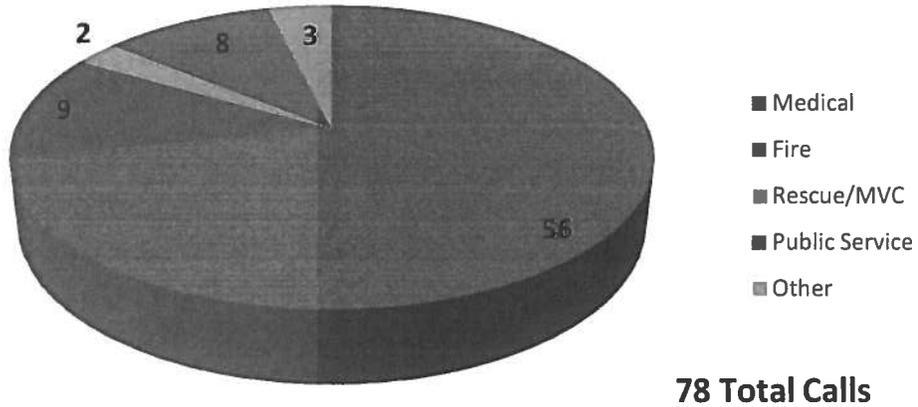
Total Service Calls (Polk County)	1915	Crimes Occ	7	(county wide)
Cases Cleared by arrest	105	Juvenile Arrests	0	(Falls City)
Total Arrests (county wide)	110	(only true crimes reported here)		

Month	Medical	Fire	Rescue/MVC	Public Service	Other	Total	YTD Totals
January	11	0	0	2	2	15	15
February	9	0	0	1	0	10	25
March	9	3	0	1	0	13	38
April	11	3	1	0	0	15	53
May	8	3	1	1	0	13	66
June	8	0	0	3	1	12	78
Totals	56	9	2	8	3	78	78



All raw response data is from our Active911 dispatch system software.*

January-June 2019 Total Station Response By Category



All raw response data is from our Active911 dispatch system software.

Total June Membership: 22 volunteers

June Community Activities:

-2019-06-01 Falls City Big Spring Clean



City of Falls City
299 Mill Street
Falls City, OR 97344
Ph. 503.787.3631

OFFICE OF THE MAYOR
JEREMY GORDON
JULY 8, 2019 MAYOR'S REPORT

The purpose of this report is to brief the Council, City Staff, and Falls City residents on meetings and activities in my capacity as Mayor that occur outside of Council meetings. I take very seriously the official role as political head of the City and consider it an honor to broaden the City's relationships and partnerships with other government, nonprofit, and private entities and stakeholders. I welcome any advice or direction to help strengthen these efforts and feel it is important to inform Council of these efforts. I will try to do so with more regularity. We are all ambassadors of Falls City and I encourage Council to pursue passion projects, outreach efforts, event organizing and other activities that broaden and enhance the visibility and community strength of Falls City.

This report contains a list and brief description of notable meetings, communications and events that occurred over the last couple of months, an overview of the recent wastewater town hall meeting, and finally, a brief report on the City's social media efforts.

Recent Meetings/Communications/Events

May 6 – meeting with Sara Hoffman and Don Noe (eventual Dr. Clinic lessee), John Volkmann, and Jami Kidd to discuss the ins and outs of operating a business in Falls City in order to inform Sara and Don's business plan and to provide context for what the lessees might request in a lease agreement with the City.

- This meeting was followed by a series of meetings and communications with Manager Corthell, the Mayor and the lessees about lease terms. A lease agreement is in negotiation between Manager Corthell and the lessees and will be forthcoming.

May 8 – Met with the Let Freedom Ring organizing Committee.

May 10 – Hosted a Falls City Steering Committee event to discuss issues around the three major project arenas identified by the public: housing, downtown economic development/beautification, and community engagement/volunteerism, and to plan the third community wide visioning event.

May 14 – Attended the Falls City Service Integration Team meeting.

May 17 – Met with Titus Tomlinson (RARE Program Director) and Manager Corthell for a successful and engaging site visit, a component of the RARE selection process.

May 26 – Delivered a speech for the “Let Freedom Ring” Memorial Day event

May 21 – Met with Polk CDC, Mid-Willamette Valley Community Action Agency (MWVCAA), and Manager Corthell about a potential private property acquisition and subsequent development project in Falls City. We discussed plans for infrastructure improvements and capacity, etc.

May 31 – Attended the Polk County Breakfast (Mayors, Managers, Commissioners, COG, State and Federal staff, etc.)

June 1 – Volunteered for the Annual Falls City Spring Clean.

June 1 – Attended the Community Visioning meeting in the upper park

June 6 – Conference call with Michael Held (RDI), Jennifer Growth (RDI) and Diana Knous, Regional Business Manager with PacificCorp to discuss grant opportunities for civic and community projects.

June 11 – Met with Stacey Jochimsen, Senator Merkeley’s Field Representative, at City Hall. We discussed the necessity of Community Block Grant funding for our infrastructure needs, the community’s desire for more access to public lands, the City’s Visioning and Economic Resiliency projects, City events, etc.

June 12 – Met with Jimmy Jones, Executive Director of Willamette Valley Community Action Agency.

June 19 – Participated as a panelist and moderator for the Falls City Wastewater Town Hall meeting.

June 19 – Attended the Falls City Parks and Recreation Committee meeting to present the Community Event, “Falls City Pride 2019.”

June 20 – Met with Cherriots General Manager and CEO, Allan Polluck, to discuss Falls City’s current and future transportation needs and how the City and Polk County can be involved in their long term strategic planning efforts.

June 21 – Attended and participated in the Sips ‘n Science event at The Bread Board called, “The Geology of the Little Luckiamute Falls.” This is an event I helped plan with the Luckiamute Watershed Council to bring attention to and education around the City’s namesake falls. A

professional video of the lecture and event is available on the City's Facebook page and website.

June 25 – Enjoyed a coffee meeting with our recently appointed City Councilor, David Radke.

June 25 – Met with Manager Corthell, Diana Knous (PacificCorp) and Kari Greer (PacificCorps) about grant opportunities and scheduling a housing efficiency/weatherization community event in Falls City with Energy Trust. This may evolve into a community housing workshop with additional providers in the housing genre.

July 1 – Was on the interview panel for Polk County Family and Community Outreach in their efforts to fill the position of Community Engagement Coordinator. The panel met with seven candidates throughout the day and may meet for a second round of interviews.

Upcoming Meetings/Communications/Events

Oregon Mayors Association (OMA) Summer Conference, August 1 – 3 in Medford.

Mayors Coalition Dinner at Mayor Dalton's home, July 10.

Week of July 15 – Will participate in a series of RARE candidate interviews with Manager Corthell.

Week of July 15 – Will meet with Wendy Hudson, retired marine biologist and Luckiaumute Watershed Council Board Member, and Michael Held. Wendy has experience with economic development in Monmouth and would like to participate in the Steering Committee process by offering to locate and apply for economic development grants for Falls City.

Upcoming – Will meet with Michael Held, Manager Corthell, and leadership from the Oregon Community Foundation about hosting a resource summit in Falls City with the intent to match foundation dollars with Falls City community and economic development projects.

Falls City Wastewater Project Town Hall

The City hosted a very informative, well attended, and successful Town Hall meeting on June 19. Panel participants included Renata Wakeley (project manager, COG), Manager Corthell, Chris Brugato (project engineer, Westech), Tim Mcfetridge (DEQ), and myself. While there were some acute concerns from County residents who live adjacent to the lagoon site, I felt the clarifications and information offered by the panel alleviated some of the concerns and corrected some false information. The attendance of members of the City Council was appreciated as was the attendance of many other residents who came with constructive questions and general support.

It was decided at the meeting that the City include a project page on the City's website and City staff followed through with that request the following day. Attendees were also invited to sign up on an email list to stay informed about project developments. A big kudos goes out to City staff for keeping the public informed about the project, countering misinformation, and creating the webpage so quickly.

Falls City Official Facebook Page

Due to the extremely high volume and number of administrative tasks that City staff perform on an ongoing basis, Manager Cortshell took me up on my offer to help with public communications, particularly with creating and maintaining a City Facebook page. The page launched in November 2018 and to date has over 420 followers, has reached over 4,000 unique individuals from all over Oregon, and has generally broadened the City's exposure and outreach. This is a space residents can check for Council meeting times and location, receive official City announcements, view and rsvp for other City and partner events, celebrate staff and Council successes, while allowing the City to present itself in a positive light.

I hope to add a photo section that includes the vast collection of historical photos saved on the City's shared drive. I welcome any ideas for posts from City Council, staff, and residents. I only have a limited amount of time to spend on this and welcome any assistance to make it more informative, engaging, and reflective of the community.

Sincerely,



Jeremy Gordon
Mayor, Falls City



City Manager's
Office

City Manager's Report July 08, 2019

Dear Reader,

The City Council, Mayor, and City Staff have been hard at work keeping our community on a path that leads to achievement of our cooperative community vision. There's so much going on that I don't want to risk losing you, I know my head spins when I think about it all. In that vein, I have formatted this report using bulleted headings so you can scan to the items that interest you most!

Budget & Finance:

- The City has adopted the FY 2019-2020 budget. This budget, like all others in recent memory, projects a revenue deficit of around \$150,000. The City currently has hearty reserves built up, but the deficit must be addressed moving forward. In an effort to do just that, the City Council and City Staff have set about a 2 part project to address this concern.
- Organizational Development & Revenue Optimization Project: City Staff is conducting an organizational development exercise to ensure the City reaps maximum benefits from all of its resources. At the same time, City Staff and the City Council are reviewing revenue streams and bolstering those that are not being fully utilized. This project should conclude sometime near the end of the Summer or early Fall.

Wastewater/Water

- CDBG Wastewater Project:
 - The City hosted a Town Hall information session on 6/19/19 regarding this project. Present were the Project Engineer, the Grant Administrator, The Mayor, The City Manager, and a DEQ representative. The turnout was great, good conversations took place, and great questions were posed. In response to some concerns the City began an email list, and a tab on the webpage to keep people notified about the project as it progresses.
 - The City has entered a purchase option to purchase land just east of the city for placement of 2 new lagoons! The City is currently engaging owners of easement related land to complete property acquisition.
 - Once easements are acquired, all we're waiting for is mass load allocation increase and environmental record reporting to move to the next phase, applying for the follow-on grant to pay for construction.
- Water Leak Detection Project:
 - This has been delayed a couple of times due to the SCAG paving, but will take place in the next couple of weeks.
- Parry Rd. 6" main extension Project: The City will need to place a 6" main from Cameron St. up Parry Rd., where it's currently 4". This will allow for placement of a fire hydrant in an area that was previously unprotected. The developer is adding approximately 28% (2/7) to the existing residences, and cannot legally develop without the main extension (additionally, the existing residences are not fire code compliant). This will provide a reduced fire insurance rate, will replace a substandard main, will provide fire protection to at least 7 residences that were not previously protected, and bring another chunk of the city into compliance with the fire code, all while saving the city 28% in the process.

Streets

- Dutch Creek Bridge Replacement/FEMA Grant.
 - This project is moving along well. We are currently in the Right of Way acquisition phase to formalize the existing roadway. Once that is complete, it shouldn't be too long before construction (likely next Summer).
 - This will be discussed further at the meeting due to a need to address multiple land rights and access issues.
- Special City Allotment Grants (2018 & 2019): These grants provide \$150k for paving and the City has chosen Fair Oaks from Wood to Ellis, and Boundary from Fair Oaks to Prospect to pave with these awards. Paving was set to begin, but weather didn't cooperate. Paving is now scheduled to start on July 8, 2019.
- Special City Allotment Grant 2020: Applications due in August.

Community Development

- Community Visioning Project
 - The City has engaged with Rural Development Initiatives (RDI) to assist in a community visioning, capacity building, and economic sustainability process.
 - The RDI process is funded by a Local Economic Opportunity Fund grant, and a Ford Family Foundation grant.
 - The process has yielded a steering committee and several shared initiatives discovered through a highly successful poll of the City.
 - The steering committee is currently breaking into action committees in support of: Housing, Downtown development/Beautification, and Social networking/Volunteerism. These committees will develop action plans to address these "top 3" issues.
 - Continued support and participation from the community is encouraged, all comers are not only welcomed, but invited. The more participation, the more effective the vision and action plans will be.
- RARE Participant Award
 - The City has been preliminarily awarded a RARE participant to work for the City on a series of pre-defined projects outlined in the City's application to the program. Being awarded a RARE participant requires success in a very complex, detailed, and competitive process.
 - RAREs are graduate level (or higher) students, attending the U of O Institute of Policy Research and Engagement, who work in an awarded jurisdiction, full-time, for 11 months, at a cost of only \$23,500.
 - The City has been awarded a \$10,000 Ford Family Foundation grant to cover that portion of the cost, and is awaiting a response from Pacific Power Foundation on a similar grant application. The current cost of the RARE is down to \$13,500.
- Certified Local Government Grant.
 - This has been awarded and we are budgeting and outlining it to get the action started! We should have a historic buildings app before too long.
- Polk Cemetery Savers.
 - Lower Cemetery Cleanup. These folks and some volunteers have been hard at making the lower cemetery shine with clean and plumbed stones.
- Dr. Clinic.
 - Negotiations continue, and new community partners are expressing interest. I'll keep everyone posted on this, but a nice new wellness center sure would be great!
- Land Use
 - The City currently has 3 partitions completing final conditions for plat recording; 2 property line adjustments awaiting, one awaiting recording; and a re-plat (in effect) of the Valsetz

Heights subdivision. Additionally, there are 2 new builds underway right now, and a remodel for a rezoned (now taxable) property.

- In all, 5 developers are dividing/adjusting to yield 2 additional lots for development on each property. This is a total of 10 potential new builds in the hopper and 3 currently underway (with more expected).
- The City was able to negotiate with Valsetz Heights LLC., to receive 2 new fire hydrants in exchange for placement of one in an area that will benefit the donor and approximately 5 other properties that are currently unprotected by a hydrant.
- Code Services
 - The Assistant Clerk is currently indexing and keeping up the complaint filing system.
 - We are in progress developing letters to send to complainants and alleged perpetrators to the effect of:
 - Complainant- thank you for your concern, we understand your frustration, please be patient while the City seeks options for code services (in a nutshell).
 - Alleged Perpetrator- there's been a complaint/complaints regarding your property alleging _____. If true, this is a violation of FCMC Section x and we ask that you remedy the issue within 30 days of this letter, or contact City Hall to make a plan to remedy the issue. If you believe this complaint is invalid because you are not in violation of the City Code, please email or drop off a letter to that end within 30 days... At that time City Staff will view the alleged issue and if there is a preponderance of the evidence to indicate you are in violation, you will be cited to municipal court.
 - There will also be a follow-on letter process that will take us right up to the last chance.

I hope this finds everyone well, and that everyone is enjoying their Summer!

Sincerely,

Mac Corthell
City Manager

Date	Memo	Account	Class	Amount
Dallas Auto Parts				
	6/10/2019 Acct #3020 May '19 Statement	Accounts Payable		-10.14
	6/10/2019 E-125	Vehicle Maintenance/Repair	01 GENERAL FUND:01.07 Fire Department	10.14
Total Dallas Auto Parts				0
Edge Analytical				
	6/10/2019 May '19 Statement; Cust ID: FAL02	Accounts Payable		-423
	6/10/2019 19-14480, 16452	Lab Analysis Services	13 SEWER FUND	390
	6/10/2019 19-15570	Lab Analysis Services	20 WATER OPERATING FUND	33
Total Edge Analytical				0
Falls City Fire Association				
	6/10/2019 June Point Money	55 Accounts Payable		-480.53
	6/10/2019 June Point Money	Point System	01 GENERAL FUND:01.07 Fire Department	480.53
Total Falls City Fire Association				0
Les Schwab				
	6/10/2019 Inv 21600365081	Accounts Payable		-347.32
	6/10/2019 Dump Truck Tire Repair	Equipment Maintenance/Repair	20 WATER OPERATING FUND	347.32
Total Les Schwab				0
Net Assets Corporation				
	6/10/2019 66-201905	Accounts Payable		-25
	6/10/2019 2 lien searches	Professional Services	01 GENERAL FUND:01.01 Administrative	25
Total Net Assets Corporation				0
Office Craft				
	6/10/2019 Inv: AR11561	Accounts Payable		-151.09
	6/10/2019 Prints BW: 237750-241908, 4158; C:13,960-16,566, 260	Copier Lease/Maintenance	01 GENERAL FUND:01.01 Administrative	151.09
Total Office Craft				0
Oregon Association of Water Utilities				
	6/10/2019 Invoice 26879	Accounts Payable		-375
	6/10/2019 Mainline Water Leak Repair Project 4/8/19	Professional Services	19 CITY UTILITY RESERVE FUND	375
Total Oregon Association of Water Utilities				0
Petro Card				
	6/10/2019 C452061	Accounts Payable		-295.97
	6/10/2019 Pub Wks Gas	Vehicle Operation	20 WATER OPERATING FUND	118.25
	6/10/2019 Pub Wks Gas	Vehicle Operation	13 SEWER FUND	59.24
	6/10/2019 Pub Wks Gas	Vehicle Operation	11 STREET FUND	59.24
	6/10/2019 Pub Wks Gas	Vehicle Operation	01 GENERAL FUND:01.03 Parks	59.24
Total Petro Card				0
Williamson & Aebi, LLP				
	6/10/2019 May '19 Accountant	Accounts Payable		-454.4
	6/10/2019 42% Gen-Ad Dec Accountant	Professional Services	01 GENERAL FUND:01.01 Administrative	190.84
	6/10/2019 4% Gen- Muni Ct	Professional Services	01 GENERAL FUND:01.04 Municipal Court	18.18
	6/10/2019 2% Gen- Fire	Professional Services	01 GENERAL FUND:01.07 Fire Department	9.1
	6/10/2019 26% Se	Professional Services	13 SEWER FUND	118.14
	6/10/2019 26% W	Professional Services	20 WATER OPERATING FUND	118.14
Total Williamson & Aebi, LLP				0
Date		Account	Class	Amount
Rural Development Initiatives				

Date	Memo	Account	Class	Amount
6/12/2019	2019-08	Accounts Payable		-10261
6/12/2019	LEOF 2nd Draw	Grants to Local Projects	01 GENERAL FUND:01.01 Administrative	10261
				0
				Amount
6/17/2019	Acct: 5037873767965B; 5037874719562E	Accounts Payable		-233.27
6/17/2019	Fire Phone/Net	Telephone	01 GENERAL FUND:01.07 Fire Department	154.6
6/17/2019	WTP Phone	Telephone	20 WATER OPERATING FUND	78.67
				0
6/17/2019	Inv 1819405	Accounts Payable		-405
6/17/2019	CDBG land use consulting	Grant Project	13 SEWER FUND	405
				0
6/17/2019	A350706-IN	Accounts Payable		-510.53
6/17/2019	PW Fuel	Equipment O&M	20 WATER OPERATING FUND	300
6/17/2019	PW Fuel	Equipment O&M	13 SEWER FUND	210.53
				0
6/17/2019	multiple accounts, 21091561-006 2	Accounts Payable		-1914.45
6/17/2019	Parks Power	Power/Heat	01 GENERAL FUND:01.03 Parks	133.55
6/17/2019	Sewer Power	Power/Heat	13 SEWER FUND	343.76
6/17/2019	Admin Power	Power/Heat	01 GENERAL FUND:01.01 Administrative	221.57
6/17/2019	Fire Power	Power/Heat	01 GENERAL FUND:01.07 Fire Department	528.09
6/17/2019	Street Power	Power/Heat	11 STREET FUND	617
6/17/2019	Water power	Power/Heat	20 WATER OPERATING FUND	70.48
				0
6/17/2019	inv 28749	Accounts Payable		-210.37
6/17/2019	Budget Hearing/LB-1 Notice	Legal/Public Notices	01 GENERAL FUND:01.01 Administrative	210.37
				0
6/17/2019	Inv 2107	Accounts Payable		-430
6/17/2019	Public Works CPU	IT/Web Services	01 GENERAL FUND:01.01 Administrative	430
				0
6/17/2019	Inv 72020309860	Accounts Payable		-1395
6/17/2019	Fire Truck Pump Test- Eng 122, 124, 125	Equipment Maintenance/Repair	01 GENERAL FUND:01.07 Fire Department	1395
				0
6/17/2019		Accounts Payable		-6070.75
6/17/2019	2018/2019 SCAG Engineering	SCA Grant	11 STREET FUND	462
6/17/2019	CDBG Project Engineering	Grant Project	13 SEWER FUND	5608.75
				0
06/24/2019	Inv 5380, 2781	Accounts Payable		-917.90
06/24/2019	May & June Street Sweeping	Professional Services	11 STREET FUND	600.00

Account Name	Date	Description	Account Name	Amount
Total City of Dallas Consumers Power Inc	06/24/2019	Primer Pump Motor Repair	01 GENERAL FUND:01.07 Fire Department	317.90
				0.00
Total Consumers Power Inc Dallas School District	06/24/2019	Account # 1155301; May '19		-156.30
	06/24/2019	May '19 Power WTP	20 WATER OPERATING FUND	156.30
				0.00
Total Dallas School District Home Comfort, Inc	06/24/2019	9084321, 9084161		-100.00
	06/24/2019	Med Chants October 18 & June 19	01 GENERAL FUND:01.07 Fire Department	100.00
				0.00
Total Home Comfort, Inc Molalla Discount Tire	06/24/2019	Inv. 30966		-50.00
	06/24/2019	Filter Changes, June '19	01 GENERAL FUND:01.01 Administrative	50.00
				0.00
Total Molalla Discount Tire Petro Card	06/24/2019	74385, 75111, Thank You!!!		-509.00
	06/24/2019	Spring Clean- Tire Disposal	01 GENERAL FUND:01.01 Administrative	509.00
				0.00
Total Petro Card Polk County Sheriff's Office	06/24/2019	C457555		-114.00
	06/24/2019	Fuel- Public Works 5/15-6/15	20 WATER OPERATING FUND	114.00
				0.00
Total Polk County Sheriff's Office Royal Flush Portables, Inc	06/24/2019	Inv 75257		-258.79
	06/24/2019	4th Quarter 18-19 Radio Comm	01 GENERAL FUND:01.07 Fire Department	258.79
				0.00
Total Royal Flush Portables, Inc Spectrum Business	06/24/2019	A-23987		-150.00
	06/24/2019	Toilet- Cemetery	01 GENERAL FUND:01.03 Parks	150.00
				0.00
Total Spectrum Business Technical Genius Solutions LLC	06/24/2019	Inv. 0019088061019		-119.95
	06/24/2019	Phone/Net-City Hall 6/10-7/9	01 GENERAL FUND:01.01 Administrative	119.95
				0.00
Total Technical Genius Solutions LLC US Bank Visa	06/24/2019	Inv. 2120		-640.00
	06/24/2019	Pub Wks- CPU & Network Setup	01 GENERAL FUND:01.01 Administrative	280.00
	06/24/2019	Data consolidation & Disposal of old CPU's	01 GENERAL FUND:01.01 Administrative	360.00
				0.00
Total US Bank Visa	06/24/2019	June '19 Statement		-562.70
	06/24/2019	Stamps.com- Postage & Monthly Fee	01 GENERAL FUND:01.01 Administrative	21.48
	06/24/2019	Office Supply.com Staples (e.g. toilet paper)	01 GENERAL FUND:01.01 Administrative	73.37
	06/24/2019	Harlands/Clarke- Deposit Books	01 GENERAL FUND:01.01 Administrative	27.14
	06/24/2019	WalMart/Sateway- LFRI Supplies	01 GENERAL FUND:01.01 Administrative	56.75
	06/24/2019	National Skills Training- Jamie Admin	20 WATER OPERATING FUND	199.00

16

06/30/2019	Postage May-June '19	Postage & Freight	20 WATER OPERATING FUND	600.00
06/30/2019	June '19 Postage Meter Lease	Professional Services	01 GENERAL FUND:01.01 Administrative	14.99
<hr/>				
06/30/2019	A-24096, A-24086	Accounts Payable		-480.00
06/30/2019	Toilet- Lower Park 5/22/19-6/18/19	Professional Services	01 GENERAL FUND:01.03 Parks	140.00
06/30/2019	Toilet- ADA Falls Park 5/22/19-6/18/19	Professional Services	01 GENERAL FUND:01.03 Parks	200.00
06/30/2019	Toilet- Falls Park 5/22/19-6/18/19	Professional Services	01 GENERAL FUND:01.03 Parks	140.00
<hr/>				
07/01/2019	Inv 2137	Accounts Payable		-405.00
07/01/2019	MSA 3rd Qtr '19, July-Sept	Professional Services	01 GENERAL FUND:01.01 Administrative	405.00

Total NeoPost

Royal Flush Portables, Inc

Total Royal Flush Portables, Inc

Technical Genius Solutions LLC

Total Technical Genius Solutions LLC

City of Falls City
City Council Regular Meeting Minutes
June 10, 2019 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

Staff Present: Mac Corthell, City Manager; Jamie Ward, Assistant City Clerk

1. Call to Order

Mayor Gordon called the meeting to order at 5:08 pm.

2. Roll Call

Asst. Clerk Ward took roll call.

3. Pledge of Allegiance

Mayor Gordon led the pledge.

4. Motion to adopt the entire Agenda

A motion was made by Councilor Meier and seconded by Councilor L. Sickles to adopt the entire agenda. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

5. Announcements

- a. Utility Payments can now be made using Credit cards online or at City Hall. City Manager Corthell stated that we have already seen an increase in usage and believes it will be a huge help to our community.
- b. City Manager Corthell presented Amara Houghtaling and Wyatt Weems with a picture and letter of recommendation for their hard work with the Intern program. Ms. Houghtaling arrived at 6:40 pm. Mr. Weems was not in attendance.

Appointments

a. City Council Appointment

Council accepted applications for those running for the vacant council seat; Mayor Gordon asked applicants to sit in the two chairs in front of Council and explained the interview process for the Vacant Council seat. Two applications were submitted. Ms. Bailey arrived at 4:50 pm. Councilor Drill phoned Mr. Radke who later arrived at 5:07 pm. Council was delayed.

b. Interview of Council Candidate

The interview was held in "Candidate forum" fashion. The Candidates were asked a variety of preselected questions in random order.

City Council Interview Questions

1) Why do you want to be a City of Falls City Councilor?

Lynn Sampson Bailey- Said she's been with the school district twelve (12) years and it has driven her down this path.

David Radke- Said he moved here over three (3) years ago and wants to stay here. He would like to get more involved with the community. He then referred to two quotes from his father: "Never judge a book by its cover" and "watch your back".

2) What do you believe, in your back round training and experience qualifies you to help govern the affairs of a city of 1000 people?

David Radke- Your only as good as your last gig. He needed to change his business from a B & B to a boarding house and move on. He said he has experience managing over 250 people.

Lynn Sampson Bailey- A long experience in marketing and public relations has given her a great skill set for shaping deep roots, relationships and trust. She has a strong footing within the community.

3) What experience related to city government would you bring to the Councilor Position.

Lynn Sampson-Bailey- Is a member of the school board, Budget committee and working closely with the RDI project. She would like to get kids involved in local government at a younger age. She works with a kids' focus group with RDI and wants to address their worries about our community. They feel there are not enough houses and jobs.

David Radke- Said he doesn't really have any experience but wants to go after Al Harrington for money from his "grow" operation on the hill.

4) What do you believe are the major issues, priorities, needs and concerns of particular importance to the city and how would out address them?

David Radke- Responded the sewer system needs updated and in compliance needs to be a priority and tied in somehow. He added his street is much quieter now.

Lynn Sampson-Bailey- Agrees with Dave on the updating the sewer and compliance but also feels that she would like a better City image, more economic devolvement and wants to look into how we become more self-sustaining, drive people in and wants kids to be proud to live here.

5) To the best of your knowledge, describe the functions of City Council versus the functions of City's appointed administration?

Lynn Sampson-Bailey- City council makes decisions as a whole, Jeremy is the face of the council.

David Radke- City administration are employees while Council is volunteer.

6) What can the City do to help local businesses address their major concerns?

David Radke- He stated he wasn't sure what they need. He went to the Valley of the Giants. He can't believe people don't know where it is. He feels we need to do more promoting.

Lynn Sampson-Bailey- felt having the existing businesses work on what the city looks like and having an open, transparent process for that.

7) What are your ideas for improving the livability for the citizens of Falls City?

Lynn Sampson-Bailey- said she would like to see more housing options for all levels of income, increased family based activities and hopes for hiking trails in the future to improve quality of life.

David Radke- stated he would invest in better housing options.

8) What do you feel is the biggest strength of the community?

David Radke- He feels it is a hidden gem with so many good people in it.

Lynn Sampson-Bailey- Said it is the people who live here. She said seeing the seeing the community turnout for the RDI process was amazing and she enjoys seeing how the community came together.

- 9) Do you have the available time to perform the duties of a City Councilor such as attend multiple meetings per month?

Lynn Sampson-Bailey- Replied yes and doesn't have any conflicts. She also would like to be a model of community service to her children.

David Radke- Said he was usually in bed by 8 pm and doesn't have anything else to do.

- 10) One indicator of an effective municipal government is the ability of elected officials to place the well-being of the community above their own. If you were selected, how would you engage the community to serve in their interests and what if the community vision contradicts with your own?

David Radke- Said he would get them involved and show up.

Lynn Sampson-Bailey- Would ask questions, listen and be guided. She added transparency and consistency are key.

Councilor questions:

- 11) How would you respond to people being negative about Falls City?

Lynn Sampson-Bailey- She said she takes those comments personally and would challenge them. She would invite them into the community and show them. If they still believe something is lacking she would challenge them to change it.

David Radke- He feels heated with negative comments. He would tell them they were wrong, show them the beauty in the river as well as the people. He added that he would like to see more people from California show interest in Falls City. He would like to see them want to build houses here.

- 12) How would you get something done on Council and would you quit if you couldn't?

David Radke- Said he would get frustrated and find out why then be more driven but not quit.

Lynn Sampson-Bailey- Responded that she would be driven by her stubborn nature to try harder. She would use her grit to learn how and grow. Quitting would not be an option.

After brief discussion each Council member voted for their top candidate. Mr. Radke received three votes (Councilors Drill, Lauder, and Meier) and Ms. Sampson-Bailey received two votes (Councilors L. Sickles and D. Sickles). Mr. Radke was sworn in by City Manager Corthell at 5:56 pm.

Councilor D. Sickles excused himself from the remainder of the meeting and left at 5:56 pm. Council took a recess at this time and reconvened at 6:00 pm.

6. Communications

- a. Jim Graham gave a U.S. Census presentation explaining the upcoming 2020 Census and what the City can do to help ensure everyone is counted. He said many people tend to shy away from being counted in the census and talked about ways to ease those household's minds. Mr. Graham reminded those present that federal funding is granted using Census calculations. The higher the population, the better for our community. Flyers were distributed to post advertising Census workers needed. He requested Council to adopt a proclamation at the July meeting to secure the City's help in the 2020 count.

There were no comments on departmental reports.

7. Communications

None

8. Consent Agenda

A motion made by Councilor Meier and Seconded by Councilor D. Sickles to adopt the consent agenda. Motion carried 4-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

9. Public Comments

None

10. Budget Hearing

Mayor Gordon opened the Budget Hearing at 6:50 pm.

There were no comments from the public.

Mayor Gordon closed the Budget Hearing at 6:51 pm.

11. New Business

12. Old Business

MWVCOG – CDBG Contract Amendment

A motion was made by Councilor Meier and seconded by Councilor L. Sickles that the City of Falls City amend the contract with MWVCOG – CDBG. An amendment to add an additional \$5,000.00 to the Mid- Willamette Valley Council of Governments CDBG administration contract.

13. Manager's Report

Council recessed at 7:09 pm. Council reconvened at 7:11 pm.

Council went into Executive Session at 7:13 and closed at 8:15 pm.

14. Adjourn

The meeting adjourned at 8:30 pm.

_____ Mayor, Jeremy Gordon

Attested: _____ City Clerk, Jamie Ward

City of Falls City
Parks and Recreation Committee Meeting Minutes
Wednesday April 3, 2019 11:00 am
Meeting Location: 320 N Main Street, Falls City, Oregon

Committee Members Present: Janelle Anzalone, Dennis Sickles, Lori Jean Sickles, Rosie Brownell

Staff Present: None

Chairperson L. Sickles called the meeting to order at {Not recorded}.

- 1) **Roll Call**
Chair L. Sickles took roll call.
- 2) **Pledge of Allegiance**
None
- 3) **Motion to adopt the entire agenda**
{Motion not recorded.}
- 4) **Public Comments**
Lori Potter of Falls City suggested Ball Park Development for kid's activities.
- 5) **Old Business**
- 6) **New Business**
Falls City Community Pride Event
Committee was all in favor of supporting the event.
- 7) **Correspondence, Comments and Ex-Officio Reports**
- 8) **Committee Announcements**
Next Parks and Recreation committee meeting will be July 17, 2019 at 11:00 am.
- 9) **Adjourn**
The meeting adjourned at {Not recorded}.

_____ Parks Committee Chair L. Sickles

Attested: _____ Parks Committee Member _____

City of Falls City
Public Works Committee Meeting
Thursday May 23, 2019, 6:00 p.m.
Meeting Location: 320 N Main Street, Falls City, OR 97344

Committee Members Present

Tony Meier, Mike McConnell, Cliff Lauder, Jeff Propp, Gordon Hanson, Guy Mack.

1) Call to Order

Vice Chair McConnell called the meeting to order at 6:00 p.m. Chair Drill absent. New Committee Member Jeff Propp was welcomed to PWC. Gordon Hanson arrived at 6:10 pm.

2) Pledge of Allegiance

Vice Chair McConnell led committee in the Pledge of Allegiance.

3) Motion to Adopt the entire agenda

Vice Chair McConnell requested that Water Billing Policy be added to the agenda for Public Works Committee review.

A motion was made by Vice Chair McConnell and seconded by Member Mack: To adopt the entire Agenda with addition of Water Billing Policy Review. Motion carried 5-0-0 Ayes. Tony Meier, Mike McConnell, Cliff Lauder, Jeff Propp, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

A. Public Works Committee Minutes March 21, 2019.

B. Public Works Committee Minutes April 25, 2019.

A motion was made by Committee Member Mack and seconded by Committee Member Meier approving Consent Agenda items A and B. Motion carried 3-0-0 Ayes. Tony Meier, Gordon Hanson, Guy Mack.

5) Public Comments

None

6) Old Business

None

7) New Business

A. Memorandum: Lagoon Opposition Terry Jordan, Polk County Resident
Committee Member Lauder stated that this is primarily a "Perception" or "Misperception" problem of the type of Lagoon system proposed. Along with Committee Member Hanson, they suggested that the City inform residents and affected nonresidents of the type of system envisioned and the pluses/minuses of said system. Vice Chair McConnell suggested an Action Item: Public Works Committee requests any information or documentation pertaining to similar "sewer/lagoon" systems that the City has obtained. Committee members agreed.

B. Shared Sewer Tanks

Committee recognized the major obstacle in achieving equity in billing for shared tanks and the fiscal stability of the Wastewater System is that the number of users is insufficient to produce the income needed to cover maintenance and pumping charges. Committee Member Meier commented that thought has been given to basing a fee on water usage, but that may penalize those with extensive garden or lawn watering use. Vice Chair McConnell mentioned the possibility of basing the fee on metering water flowing into tanks. Committee Member Hanson mentioned raising rates to meet system operating and maintenance needs. Committee Member Mack questioned charging Commercial Business users the same as Residential

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: FALLS CITY PRIDE
DATE: JULY 8, 2019

SUMMARY

Sanctioning and City Support of a “Community Event” celebrating Community, the beauty of Falls City, equality around the LGBTQ and allies community, and rejecting violence and discrimination against the LGBTQ and allies community, while celebrating the progress achieved in these areas.

DETAIL

Resolution 07-2019 defines **Community Events** as, “those to which the City provides some type of support (typically non-monetary), but is not responsible for event management duties.”

For 5 years now, a group of Falls City Community members have thrown a Pride Celebration which attracts people from all over the world and all over the community to Falls City for a celebration of equality, a rejection of prejudice, and an opportunity to experience both the natural and interpersonal beauty our community has to offer.

With the advent of the Falls City Events Policy contained in resolution 07-2019, events now go through a more formal sanctioning process before receiving City support (or in the case of a “City Event,” before the city fully manages and hosts the event).

The event proposal and timelines are attached to this report, but the request for City Support is outlined below:

1. Use of Mill Lot for out of town vehicle parking beginning Friday, August 16th around 3pm, and concluding Sunday, August 18th at dusk.
2. Community Center use & fee waiver from 8/16/19-8/18/19 as a cooling station, and/or shower facility for visitors.
 - a. Mayor Gordon will commit to oversight on use of the facility, and will control access directly, or by appointment.

3. Issuance of Camping Permits for Upper Park:
City Staff recommends issuing an event camping permit to the event organizers, subject to some rules (see resolution).

4. Granting a noise permit & fee waiver (there is no current fee structure) for live music and speeches on 8/17/19, from 1pm-5pm, at 180 Dayton St., the Gordon residence.
5. Granting a noise permit & fee waiver (there is no current fee structure) for live music, and dance celebration on 8/17/19 (Saturday), from 8pm-10pm, at the Bread Board.

RELEVANT PRIOR ACTION

The city council passed ordinance 99-475 codifying the following:

§ 130.053 Public Park Hours.

(A) No person shall go upon or be in any city park between the period of dusk to dawn the following day.

(B) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

Dawn. Thirty minutes before official sunrise.

Dusk. Thirty minutes after official sunset.

Official sunset and official sunrise. Those times as established for civil aviation at the Independence, Oregon, State Airport.

(C) This provision shall not apply to public employees or public officials while carrying out, or on their way to or from, their official duties, or persons or groups to whom a park use permit has been issued by the city. Permit requirements and fees for use of city parks and for consumption of alcoholic beverages in city parks shall be set by resolution of the Council, as may be amended from time to time. The existing lease with the Epworth League for use of the Upper Park shall constitute a permit for park use for the purposes of this section. (Ord. 366, passed 3-3-1975; Ord. 99-475, passed 10-25-1999) Penalty, see § 130.999

2. The City Council adopted resolution 7-2019 which created an event planning policy and procedure calling for an event proposal, containing a minimum set of information, presented first to Parks and Recreation Committee, then to City Staff, and finally to the City Council with accompanying recommendations relevant to the event.

3. The Parks and Recreation Committee reviewed the event proposal attached hereto on 6/19/19 and recommend adopting the “Falls City Pride Celebration” event as presented.

RESOURCE IMPACT ANALYSIS

Monetary Outputs:

- None.

Non-Monetary Outputs:

- Issuance of a group camping permit (45 minutes)
- Issuance of noise permits (45 minutes)
- Community Center fee waiver (\$100)
- Community Center water & utilities (\$10 approximately)
- PW time for Mill lot setup and post-use park/Mill lot inspections (1 hour)

ALTERNATIVES

Decline to adopt the event and/or associated permits (noise, camping).

Issue individual camping permits instead of group (not favorable due to additional administration requirements).

EXHIBITS

1. Resolution 19-2019.

STAFF RECOMMENDATION

This event has been ongoing for 5 years, has a great deal of local support, and is one of the few (if not the only) goings-on here in Falls City that draws patrons internationally, as well as right here in our community.

There community support for this event is substantial, and the organizers are extremely experienced in planning and executing community events. This is due in no small part to the fact that the planning committee, collectively, is behind the Easter Egg Hunt, the Summer Celebration, the Christmas Cheer event, and many other small events in/at our local feeding and watering holes. They have already arranged to have a cleanup crew at each event, and camping (if adopted).

There are almost no detrimental financial impacts to the City, and City Staff is excited at the prospect of being part of a Community that embraces our Veterans to kick off the Summer, and our Diversity to conclude it!

City Staff recommends adopting the “Falls City Pride Celebration” as proposed.

Proposed Motion

I move the City Council of Falls City, Oregon adopt resolution 19-2019, A RESOLUTION SANCTIONING THE “FALLS CITY PRIDE CELEBRATION” EVENT AS PROPOSED IN ATTACHMENT A.

RESOLUTION 19-2019

A RESOLUTION SANCTIONING THE 'FALLS CITY PRIDE CELEBRATION', AND APPROVING SUPPORT THEREOF.

Whereas:

1. Resolution 07-2019 prescribes the process for gaining City Support, or City Hosting of events held in Falls City; and
2. In accordance with the process, a group of Falls City citizens has prepared a proposal that conforms to the requirements therein; and
3. In accordance with the process, the group of citizens has taken the proposal before the Parks & Recreation Committee, and received a recommendation to adopt the event; and
4. In accordance with the process, City Staff has reviewed the Parks and Recreation Committee recommendation and the event proposal, and has prepared a Staff Report; and
5. The final step in this process is for the City Council to decide whether to adopt the event based on a review of the event proposal, the Parks & Recreation Committee's recommendation, and City Staff's recommendation; and
6. Recreational events supported or hosted by a City are a crucial part of Community Development and Health; and
7. Recreational events supported or hosted by a City carry resource impacts that must be balanced; and
8. A group of citizens would like to plan, prepare, coordinate, and execute this event, with City support.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FALLS CITY RESOLVES AS FOLLOWS:

Section 1. Event Sanctioning

- 1) The City Council of Falls City sanctions the "Falls City Pride Celebration" event, as proposed in Attachment A to this resolution.
 - a) The event is sanctioned as a Community Event, supported by the City of Falls City.
 - b) The event will be held Annually, on the 3rd weekend in August (or a more advantageous date reviewed and approved by City Staff).
 - c) Any and all significant additions, or modifications to the event must be reviewed by the Parks and Rec Committee, and City Staff, then approved by the City Council.

Section 2. City Support

- 1) As resources allow, the City pledges the following support:

Resolution 19-2019 Falls City Pride Celebration event.

- a) Use of the **Mill Lot** for out of town vehicle parking starting 8/16/19 around 3pm, and concluding 8/18/19 at dusk.
- b) Use of and fee waiver for the **Community Center** from 8/16/19-8/18/19 as a cooling shelter and/or restroom facility.
 - i) Mayor Gordon to provide and oversee access to, and use of the facility during this timeframe.
- c) Issuance of a **Group Camping Permit** for Falls City Pride to utilize the upper park for overnight camping from 8/16/19-8/18/19, subject to the following conditions.
 - i) The Camp Host may require anyone violating any law, rule, ordinance, policy, or any term of this resolution, to vacate the premises immediately.
 - ii) Quiet hours will be observed in accordance with the Falls City Noise ordinance (10pm-7am);
 - iii) All other portions of the Falls City Noise ordinance and all other ordinances, laws, and rules must be complied with at all times;
 - iv) All Campers must be friendly and courteous to all other users, campers, and City Staff;
 - v) All Campers must maintain a tidy campsite during use (e.g. no loose garbage, food stuffs, wastewater, or the like allowed in the campsite);
 - vi) All Campers must leave their campsite in a clean and natural state upon leaving (no later than 8/18/19);
 - vii) This permit is issued to the Falls City Pride Celebration, use of this permit will be at the organizing committee's discretion, campers must have their permission to camp under the permit;
 - viii) The Falls City Pride Celebration planning committee will submit a list of authorized campers to the park host on 8/16/19, and may update it as needed. Only campers on the list will be authorized to camp in the upper park;
 - ix) This permit does not open camping to any other persons, or on any other terms;
- d) Issuance of and fee waiver for the following **noise permits**, subject to all noise permit regulations in the Falls City noise permit policy:
 - i) 8/17/19, 1pm-5pm, 180 Dayton St., music and speeches;
 - ii) 8/17/19, 8pm-10pm, Bread Board, music and dancing.

Section 3. ATTACHMENTS.

- 1) Attachment A, included with this resolution, is hereby incorporated and made a part of this resolution.

Continued next page...

Section 4. EFFECTIVE DATE.

1) This resolution is effective immediately upon passage.

ADOPTED BY THE FALLS CITY COUNCIL ON THIS 8th day of July, 2019.

Vote: AYE _____ NAY _____ ABSTAIN _____ ABSENT _____

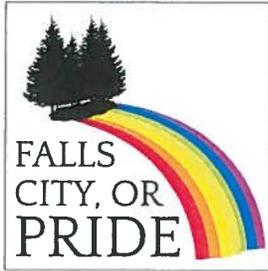
Date

Jeremy Gordon, Mayor

Attest:

Date

Jamie Ward, City Clerk



Falls City Pride Celebration

August 17, 2019

Event proposal for consideration by the Falls City Parks and Recreation Committee,
City Manager, and City Council

*"That's what I loved about this, it was a truly community event... It really changed my mind about small
Towns. Falls City is great." (past attendee as quoted in the IO)*

Item 2.1 Name and Logo for the Event

The name of the event is, "Falls City Pride." The logo for the event can be viewed at the top of this page.

Item 2.2 The Nature of all Activities:

Now in its fifth year, Falls City Pride is an all-inclusive, community weekend event that has historically attracted hundreds of visitors, from Falls City to Italy, in order to celebrate community, the beauty of Falls City, and equality around the LGBTQ and allies community; and to reject violence and discrimination toward LGBTQ people and allies while celebrating the progress achieved against these threats. The event organizers wish to dedicate Saturday, August 17, 2019 as the official Falls City Community event. The schedule of events is as follows:

A) 11am – 1pm: Sip 'n Sashay walkabout. Participants will gather at the Lower Falls then embark on a mapped stroll to various Falls City residents' homes who have registered as hosts with the organizers. Anyone within walking distance may register as a host. Each host will offer refreshments to participants and are encouraged to provide an activity (chalk drawing, lawn games, live unamplified music, Pride-themed trivia, etc.). Residents and neighbors who have offered to host include, Amy and Art Houghtaling, Lynn and TJ Bailey, Janet and Jeff Propp, and Victoria Avery and Mike Atherton (Atherton Farms).

B) 1pm – 5pm: Mayor Gordon and his family will host an open-to-the-public, all-inclusive celebration on their property (180 Dayton Street) along the Little Luckiaumte River with access to historic Rock Ledge, an open community swimming hole. Activities will include lawn games, a bounce house for the kids, live acoustic music, a welcome and other speeches by the Mayor and co-organizers, A Skype address by U.S. Senator Jeff Merkely and other political and community

published an article entitled, "Polk's First Pride Day a Success"² In that article, an attendee from Corvallis was quoted as saying in response to the strong turnout of straight people, "That's what I loved about this, it was a truly community event... It really changed my mind about small Towns. Falls City is great."

Community and Economic Benefit:

The potential for **economic** benefits to Falls City and the region are vast. Currently, there is no Pride Celebration in Polk County, with Albany's being the closest. This fact alone presents a unique opportunity for Falls City to consider establishing a niche event that (already) attracts visitors from all over and a real economic boost for our local Main street and home-based businesses. Though the 2019 event retains its grass roots flavor, future Falls City Pride events could include opening even more public space for local and regional vendors and sponsors, fundraising opportunities, and other much needed economic benefits to the City's General Fund. Organizers would like to include a 5k race in the future to help raise money for nonprofit causes and to bolster the City's Parks fund to be used toward matching funds. Of course, all future potential changes would be presented to Council for approval.

The **community** benefits are deeply established and the potential to build more community capacity is embraced by organizers and past attendees. The heart of Falls City Pride is that all people should be included in our civic, public, and institutional lives. Our arms are open to all, especially those who feel marginalized within any arena and for any reason. In addition to the general community building benefits of any City sponsored event and the great expressed need for more community/social opportunities by the public, Pride celebrations hold special meaning for groups who have historically been targeted by discrimination and violence.

According to the largest survey of its kind (12,000 youth surveyed between 13-17), only 26 percent say they always feel safe in their school classrooms, 95% of LGBTQ youth report they have trouble getting to sleep at night, 67% report that family members make negative comments about LGBTQ people, resulting in 67% of LGBTQ teenagers suffering from depression, anxiety and suicidal thoughts.³ Research supports that community events like Pride reduce mental health disparities in youth and adults. These statistics are especially salient in light of a recent threat of violence directed toward a trans Falls City High School student on social media.

Item 2.5 Itemized list of City resources and tasks needed for event:

Past City Resources expended for previous Falls City Pride events: The City has allowed free use of park space behind City Hall and Lower Park, the option for camping access in the upper park, and other contributions. This was approved directly with City Hall in the past and, at the time, Council approval was not required as it is now under Resolution 07-2019.

² https://www.polkio.com/news/local/polk-s-first-pride-day-a-success/article_a2f1a34f-2b32-58a8-89a3-f98945170046.html

³ 2018 LGBTQ Youth Report, Human Rights Campaign

The aforementioned Falls City businesses hold a pizza fundraiser each year on the Sunday after Falls City Pride to raise funds for event costs in proceeding years. Funds are administered and kept with the Falls City Alliance. As such, resources required of the City are quite low but will be very much appreciated and will help ensure a successful event.

- A) Allow use of Mill lot for parking of vehicles for visitors coming from out of town.
- B) Use of the Community Center August 16-18 to be used as a cooling space and option for visitors to use the shower. This request includes a rental fee waiver. Mayor Gordon or a volunteer will facilitate shower and Community Center access and coordinate with the fire department to ensure access to showers are uninhibited for our fire volunteers.
- C) Staff time to process overflow camping permits in the Upper Park. Free permit camping was previously approved by the City Council during the June 2013 Council meeting.
- D) A noise permit fee waiver for amplified acoustic live music, speeches, and pre-recorded music from 1-5pm (if required) at Mayor Gordon's home, 180 Dayton Street.
- E) A noise permit fee waiver for the Bread Board on Saturday, August 17 from 8-10pm for amplified pre-recorded music and dance celebration.

leaders who wish to speak, potluck snacks/refreshments, a food truck, face painting, and river swimming. Organizers will also welcome any Falls City-based vendors space free of charge. For folks interested in learning about the history of Pride celebrations, an informational poster and banner exhibit will be displayed at the entrance of the property. Mayor Gordon and his partner, Dana Schowalter, assume all liability via their home owners insurance.

Item 2.3 Date, Time and Location of Event:

This event will occur on August 17, 2019 from 11am – 5pm and will take place at various residential properties in Falls City (full list and map will be provided) for the Sip ‘n Sashay, and the Mayor’s property on 180 Dayton Street for the Pride celebration.

Item 2.4 Narrative on Community support for and community benefit of event:

Community Support:

Two of Falls City’s anchor businesses, The Bread Board (John Volkmann and Keith Zinn) and The Boondocks (Laura Britton and Councilor L. Sickles) launched Falls City Pride five years ago and have been the core organizers ever since. This year, Mayor Gordon and his wife, Dana Schowalter, Norah Owings from Travel Salem, local volunteers, as well as Western Oregon University students enrolled in a special projects course, all helped contribute toward organizing the 2019 event, promoting the event, and recruiting volunteers. Affiliated organizations who will have a presence include SafeZone and the Stonewall Center at Western Oregon University, Turning Earth Farms, etc.

Community support for Falls City Pride is already well established as evidenced by the large number of Falls City residents and tourists who have participated and thoroughly enjoyed past Falls City Pride events and activities. Organizers have reported no negative responses about Falls City Pride in all the years that it has been a Falls City Community event (this is the first Falls City Pride since passage of Resolution 07-2019, which requires Council approval to continue as a Falls City Community Event – past City resources expended are listed under Item 2.5).

In addition, The Falls City Community Visioning Project, in partnership with Rural Development Initiatives, uncovered a general and strong desire for more community events and other ways to bolster social interaction and connections. It is imperative that the City support, within budgetary and resource constraints, organized efforts to meet this need and offer a wide variety of options for folks to choose from in order to participate in social opportunities that are best suited to meet those needs. Members of the Steering Committee that formed as a result of the Visioning Project have voiced support for and willingness to volunteer on behalf of Falls City Pride 2019.

There is also a lot of regional community support for Falls City Pride. On March 15, 2019, Travel Salem published “A guide to LGBTQ travel in Oregon’s Mid-Willamette Valley”¹ that included Falls City Pride On August 5, 2015, the Polk County Itemizer Observer’s Jolene Guzman

¹ www.travelsalem.com/blog/tags/polk-county-pride

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: ROW ACCEPTANCE
DATE: JULY 8, 2019

SUMMARY

Acceptance of ROW to bring Chamberlain Rd. into compliance with the Transportation System Master Plan, relevant to BP 19-12.

BACKGROUND

Falls City Zoning and Development Ordinance (FCZDO) requires the dedication of Right of Way, as needed, at the time of development or division, to comply with the City's Transportation System Master Plan. FCZDO 2.211.03(F).

This dedication will bring the Right of Way into compliance, adjacent to 649 Chamberlain Rd., with the Transportation System Plan which requires 60 feet of ROW for Chamberlain Rd.

PREVIOUS COUNCIL ACTION

N/A

FINANCIAL IMPLICATIONS

Failure to accept the ROW now, could lead to a need to purchase it later.

STAFF RECOMMENDATION

Accept the ROW Dedication.

EXHIBIT

A-ROW Dedication for 649 Chamberlain Rd.

PROPOSED MOTION

I move the City Council of the City of Falls City ACCEPT THE ATTACHED RIGHT OF WAY DEDICATION.

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, MANUEL CAUDILLO, JR., MIKE McCONNELL and MARGARITA McCONNELL, residents of Falls City, Oregon, do hereby grant and dedicate, as Grantor, to the City of Falls City, a political corporation of the State of Oregon, Grantee, for use as public roads the real property described in the attached Exhibit A.

TO HAVE AND TO HOLD the above described and granted premises unto said City of Falls City, a political subdivision of the State of Oregon, its successors and assigns forever.

IN WITNESS WHEREOF, we have hereunto set our hand and seal this 24 day of June, 2019.

[Signature]
Manuel Caudillo, Jr., Owner

[Signature]
Mike McConnell, Owner

[Signature]
Margarita McConnell, Owner

STATE OF OREGON)
County of Polk) ss.

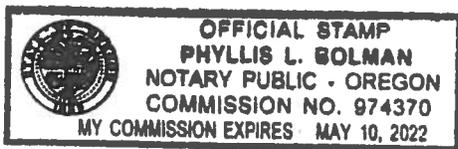
This record was acknowledged before me on this 24th day of June, 2019, by Manuel Caudillo, Jr. who appeared personally.

[Signature]
Notary Public for Oregon
My Commission Expires: May 10, 2022

STATE OF OREGON)
County of Polk)

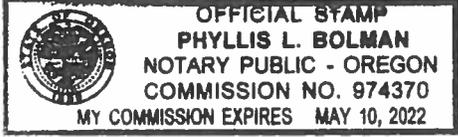
This record was acknowledged before me on this 24th day of June, 2019, by Mike McConnell who appeared personally.

[Signature]
Notary Public for Oregon
My Commission Expires:



STATE OF OREGON)
) ss.
County of Polk)

This record was acknowledged before me on this 24th day of June, 2019, by Margarita McConnell who appeared personally.



Phyllis L. Bolman
Notary Public for Oregon
My Commission Expires: May 10, 2022

CITY:
This dedication is hereby accepted.

Manager

Dated: _____

Approved as to form:

City Counsel

Dated: _____

Ex: A



ROBERT COOK - REGISTERED SURVEYOR

720 NW 4th Street, Corvallis, Oregon 97330 Phone 541-757-9050; FAX 541-757-7578

JUNE 26, 2019

**PROPERTY DESCRIPTIONS FOR MANUEL CAUDILLO
FOR ROAD DEDICATION**

A portion of "PARCEL 1" of that tract described in Document 2014-009635, Polk County Records, a Contract for Deed between Michael Hunter McConnell and Margarita McConnell and Manuel Caudillo, Jr., lying in the Southeast Quarter of Section 20, Township 8 South, Range 6 West, W.M., Polk County, Oregon, being more particularly described as follows:

Beginning at a 5/8" iron rod at the Southeast Corner of Parcel 2, Partition Plat No. 1998-0030, Polk County, Oregon, said rod being on the northerly, 60.00 foot right-of-way line of Chamberlain Road, said rod also being on the Westerly line of said "PARCEL 1" of the McConnell-Caudillo tract;

THENCE along said northerly right-of-way line as shown on said Partition Plat No. 1998-0030, along the arc of a 495.00 foot radius curve right (Long Chord = N 27°00'24"E 107.11 feet) 107.32 feet to a 5/8" iron rod;

THENCE continuing along said "as shown" right-of-way line, along the arc of a 960.00 foot radius curve left (Long Chord = N 27°12'55"E 200.78 feet) 201.15 feet to the Easterly line of said "PARCEL 1" of the McConnell-Caudillo tract;

THENCE leaving said "as shown" right-of-way line, along said McConnell-Caudillo Easterly line, S 12°01'13"E 73.34 feet to the Southeast corner thereof;

THENCE along the McConnell-Caudillo Southeasterly line, S 24°58'47"W 323.09 feet to the McConnell-Caudillo Southwest corner;

THENCE N 12°01'13"W 92.65 feet to the Point of Beginning; containing 0.36 acres, more or less.

PARTITION PLAT No. 1998-0030
 FOR
THE ESTATE OF CHARLOTTE DOWELL

IN THE
 JOHN SHELDON DLC 41
 SE 1/4 SECTION 20
 T 8 S, R 6 W, W.M.
 CITY OF FALLS CITY
 POLK COUNTY, OREGON

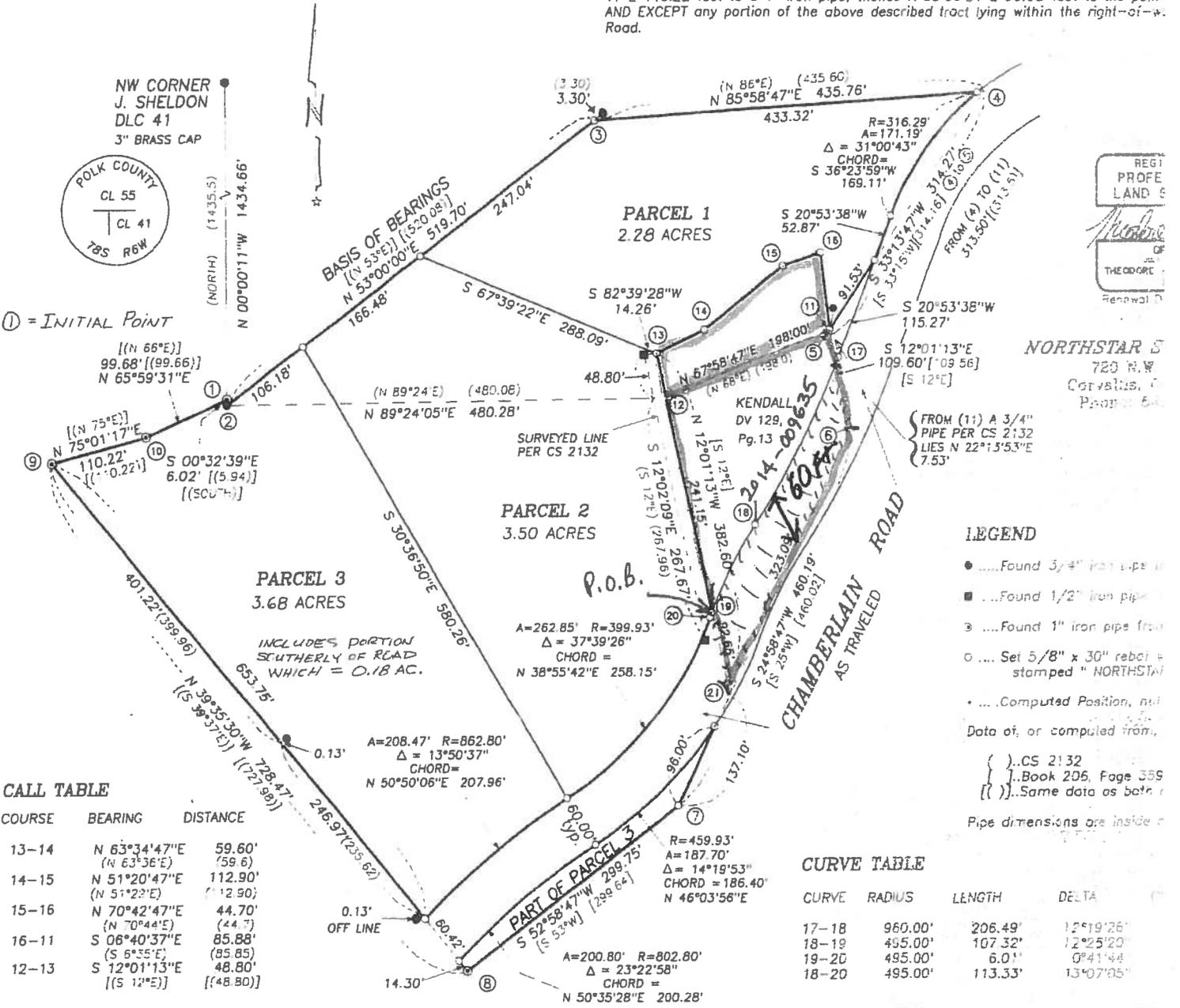
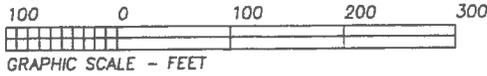
FEBRUARY 24, 1998

SURVEYOR'S CERTIFICATE

I, Theodore J. Langton, a Registered Professional Land Surveyor in the State of Or
 I have correctly surveyed and marked with proper monuments the land represente
 plat, the boundary of which is described as follows:

That tract of land conveyed to Raymond C. and Charlotte R. Dowell, per Book 205
 County Deed Records, lying partly in the John Sheldon DLC No. 41, and in the Sec
 Section 20, T 8 S, R 6 W, W.M., City of Falls City, Polk County, Oregon, being mor
 described as follows:

Beginning at a 1" iron pipe on the north line of said Dowell tract lying S 0°00'11"
 from a brass capped monument at the northwest corner of said Claim; thence al
 boundary S 0°32'39"E 6.02 feet to a 3/4" iron pipe; thence N 53°00'00"E 519.70
 rod; thence N 85°58'47"E 435.76 feet to the Dowell northeast corner, lying N 85°
 from a 5/8" iron rod; thence along the Dowell easterly line S 33°13'47"W 313.50
 iron rod at the northeast corner of that tract conveyed to C.W. Kendall et al. per
 13, said Deed Records; thence continuing along said Dowell boundary N 6°40'37"
 5/8" iron rod; thence S 70°42'47"W 44.70 feet to a 5/8" iron rod; thence S 51°
 to a 5/8" iron rod; thence S 63°34'47"W 59.60 feet to a 5/8" iron rod; thence
 feet to the northwest corner of said Kendall tract; thence along the west line of s
 tract and projection thereof S 12°01'13"E 333.80 feet to the intersection with line
 of said Dowell tract; thence along said easterly line S 24°58'47"W 137.10 feet to
 thence S 52°58'47"W 299.75 feet to a 1" iron pipe at the most southerly corner
 tract; thence along the Dowell westerly line N 39°35'30"W 728.47 feet to a 1"
 most westerly corner thereof; thence along the northwesterly line of said Dowell
 17"E 110.22 feet to a 1" iron pipe; thence N 65°59'31"E 99.68 feet to the point
 AND EXCEPT any portion of the above described tract lying within the right-of-way
 Road.



REGI
 PROFE
 LAND S
 THEODORE J. LANGTON
 Surveyor

NORTHSTAR S
 720 N.W.
 Corvallis, OR
 Phone: 541-325-6444

- LEGEND**
- Found 3/4" iron pipe
 - Found 1/2" iron pipe
 - Found 1" iron pipe from
 - Set 5/8" x 30" rebar + stamped "NORTHSTAR"
 - Computed Position, not
 - Date of, or computed from,
 - { } ...CS 2132
 - { } ...Book 206, Page 359
 - { } ...Same data as before
 - Pipe dimensions are inside

CALL TABLE

COURSE	BEARING	DISTANCE
13-14	N 63°34'47"E (N 63°36'E) (59.6)	59.60'
14-15	N 51°20'47"E (N 51°22'E) (112.90)	112.90'
15-16	N 70°42'47"E (N 70°44'E) (44.7)	44.70'
16-11	S 06°40'37"E (S 6°55'E) (85.85)	85.88'
12-13	S 12°01'13"E (S 12°E) (48.80)	48.80'

CURVE TABLE

CURVE	RADIUS	LENGTH	DELTA
17-18	960.00'	206.49'	12°19'26"
18-19	455.00'	107.32'	12°25'20"
19-20	495.00'	6.01'	0°41'44"
18-20	495.00'	113.33'	13°07'05"

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: DUTCH CREEK FEMA GRANT RIGHT OF WAY DEDICATION,
EASEMENTS, AND TRAFFIC PLAN
DATE: JULY 8, 2019

SUMMARY

A Right of Way dedication and Temporary Construction Easement from Falls City to Polk County, for the Dutch Creek Bridge project.

A traffic plan negotiated as part of the Right of Way acquisition/formalization required for the Dutch Creek Bridge project.

BACKGROUND

The actions outlined in this report are necessities to continue the Dutch Creek Bridge project. The City of Falls City, in partnership with Polk County, is in the process of replacing the Mitchell St-Dutch Creek Culvert with a new bridge. The project is funded using federal grant funds from FEMA, and BLM with a follow-on Federal Lands Access Program (FLAP) grant to finalize the improvements.

The project has been underway since 2016, and has expended over \$200,000 of the approximately \$1.4 million estimated total project cost. The project is in the final stages of pre-construction and will likely break ground next summer (2020). Polk County has been the primary administrator of this project and the associated grants.

The following actions are requested:

1. Dedicate City ROW to Polk County- This dedication is really a formalization of the existing roadway, and contains just 213 square feet.
2. Grant a Temporary Construction Easement- This is 143 square feet adjacent to the ROW dedication mentioned above. It allows access to the edge of the roadway for work purposes and expires in 3 years.
3. Approve Traffic Control Plan- Part of this project requires formalization of the current ROW upon which Mitchell St. travels and across which the bridge will be built. Some of the needed ROW was actually located on private property due to years of conflicting surveys.
 - a. As such, the City/County entered negotiations with the relevant private property owners for acquisition of the required ROW.

- b. One private property owner expressed concerns about current excessive vehicle speeds becoming even worse with a hard top roadway and refused to grant the ROW unless speed bumps were placed.
 - i. Due to the cost of speed bumps, the City and County attempted, and were successful, in developing an alternative plan that would phase traffic control measures, as needed, over 6 month intervals.
 - ii. That plan is attached for approval.

PREVIOUS COUNCIL ACTION

Approved Dutch Creek Bridge project, FEMA Grant, BLM Grant, and FLAP Grant.

FINANCIAL IMPLICATIONS

Failure to grant the required ROW or easements will halt the project, and would likely leave the City liable for all expenditures made to this point.

Failure to obtain the required ROW will halt the project, and would likely leave the City liable for all expenditures made to this point.

Expenditures to this point > \$200,000.

STAFF RECOMMENDATION

Grant ROW Dedication, Temporary Construction Easement, and agree to proposed traffic control plan/Private Citizen Agreement.

EXHIBIT

A-ROW Dedication

B- Temporary Construction Easement

C-Traffic Control Plan/Private Citizen Agreement

PROPOSED MOTION

I move the City Council of the City of Falls City GRANT THE ATTACHED ROW DEDICATION, GRANT THE ATTACHED TEMPORARY CONSTRUCTION EASEMENT, AND AGREE TO THE TERMS OF THE ATTACHED PRIVATE CITIZEN AGREEMENT-TRAFFIC CONTROL PLAN.

RIGHT OF WAY DEDICATION

KNOW ALL BY THESE PRESENTS, that **The City of Falls City**, does hereby grant and dedicate, as grantors, to **Polk County**, a political subdivision of the State of Oregon, Grantee, for use as public roads forever the real property described in Exhibit "A" and shown in Exhibit "B", both attached and made part of this document.

TO HAVE AND TO HOLD the above described and granted premises unto said **Polk County**, a political subdivision of the State of Oregon, its successors and assigns forever.

The true consideration of this conveyance is for other value given, the receipt of which is hereby acknowledged by GRANTOR

IN WITNESS WHEREOF, We have hereunto set our hand and seal this _____ day of _____, 2019.

Jeremy Gordon
Mayor, City of Falls City

STATE OF OREGON)
) ss
COUNTY OF POLK)

This instrument was acknowledged before me on the _____ day of _____ 2019.

Notary Public for Oregon
My Commission Expires: _____

POLK COUNTY ACCEPTANCE:

Board of Commissioners

Date

Approved as to form:

County Counsel

Date

EXHIBIT "A"

TRACT 1

A tract of land lying in the southeast and southwest one-quarters of Section 17, Township 8 South, Range 6 West of the Willamette Meridian, Polk County, Oregon and being a portion of that tract of land conveyed to the City of Falls City and being recorded in Polk County as deed Volume 140 page 398, this dedication being a tract of land south of Black Rock Road and being further described as follows;

Black Rock Road centerline description (CS 16421)

Beginning on the centerline of Black Rock Road at station 0+00 being 20.57 feet South 6°15'40" West of the terminus of Mitchell Street on the west line on west line of the First addition to Falls City, thence;

Along the arc of a 914.22 foot radius curve right (the long chord of which bears North 80°36'22" West 189.15 feet) a distance of 189.46 feet to station 1+49.89, thence;

North 74°40'06" West 391.64 feet to station 5+81.14, thence;

Along the arc of a 348.77 foot radius curve left (the long chord of which bears South 88°26'36" West 202.64 feet) a distance of 205.61 feet to station 7+86.73, thence;

South 71°33'18" West 309.91 feet to station 10+96.65 and the termination of this centerline description.

Description of right of way dedication

Beginning at a point on the southerly right of way line of Black Rock Road at its intersection with the north line of document number 2001-15087 and being Black Rock Road station 8+70.55 30' LT, thence;

North 81°57'54" East 33.39 feet to station 8+37.71 36.03' LT, thence;

North 62°27'53" East 38.19 feet to the southerly right of way line of Black Rock Road at station 8+00 30' LT, thence;

South 71°33'18" West along the said southerly line 70.55 feet to the point of beginning.

Dedication contains 213 square feet, more or less.

Bearings, distances, stations and offsets contained herein are from or derived from CS16421.

TEMPORARY CONSTRUCTION EASEMENT

KNOW ALL BY THESE PRESENTS, that **The City of Falls City**, hereinafter called the GRANTOR, do hereby grant unto **Polk County** a political subdivision of the state of Oregon, hereinafter called the County, its successors in interest and assigns, a temporary construction easement, including the right to construct drainage facilities and stream channel improvements on the real property described in Exhibit "A" and shown in Exhibit "B", both attached and made part of this document.

GRANTOR does hereby bargain, sell, convey, transfer, and deliver unto County a temporary construction easement and right-of-way upon, across, and under so much of the aforesaid land as described in Exhibit "A".

It being understood that said temporary easement is only for the excavation, placement and construction of said drainage facilities and stream channel improvements for the period of three (3) years from the date of grantor signature hereon.

Uses undertaken by the GRANTOR shall not be inconsistent or interfere with the use of the subject easement area by the County. No building or utility shall be placed upon, under, or within the property subject to the foregoing easement during the term thereof, however, without the written permission of the County.

Upon completion of the construction, the County shall restore the surface of the property to its original condition and shall indemnify and hold the GRANTOR harmless against any and all loss, cost, or damage arising out of the exercise of the rights granted herein.

The true consideration of this conveyance is for other value given, the receipt of which is hereby acknowledged by GRANTOR.

In construing this deed and where the context so requires, the singular includes the plural and all grammatical changes shall be implied to make the provisions hereof apply equally to corporations and to individuals.

IN WITNESS WHEREOF, We have hereunto set our hand and seal this _____ day of _____, 2019.

Jeremy Gordon

Mayor, City of Falls City

STATE OF OREGON)
) ss
COUNTY OF POLK)

This instrument was acknowledged before me on the _____ day of _____, 2019.

Notary Public for Oregon

My Commission Expires: _____

POLK COUNTY ACCEPTANCE:

Board of Commissioners

Date

Approved as to form:

County Counsel

Date

EXHIBIT "A"

TRACT 1

A tract of land lying in the southeast and southwest one-quarters of Section 17, Township 8 South, Range 6 West of the Willamette Meridian, Polk County, Oregon and being a portion of that tract of land conveyed to the City of Falls City and being recorded in Polk County as deed Volume 140 page 398, this dedication being a tract of land south of Black Rock Road and being further described as follows;

Black Rock Road centerline description (CS 16421)

Beginning on the centerline of Black Rock Road at station 0+00 being 20.57 feet South 6°15'40" West of the terminus of Mitchell Street on the west line on west line of the First addition to Falls City, thence;

Along the arc of a 914.22 foot radius curve right (the long chord of which bears North 80°36'22" West 189.15 feet) a distance of 189.46 feet to station 1+49.89, thence;

North 74°40'06" West 391.64 feet to station 5+81.14, thence;

Along the arc of a 348.77 foot radius curve left (the long chord of which bears South 88°26'36" West 202.64 feet) a distance of 205.61 feet to station 7+86.74, thence;

South 71°33'18" West 309.91 feet to station 10+96.65 and the termination of this centerline description.

Description of temporary construction easement

Beginning at a point on the northerly line of document number 2001-15087 and being Black Rock Road station 8+37.71 36.03' LT, thence;

North 81°57'54" East along the north line of said document number 2001-15087 13.54 feet to station 8+24.40 38.48' LT, thence;

North 58°52'54" East 38.61 feet to the southerly right of way line of Black Rock Road at station 7+86.73 30' LT PT, thence;

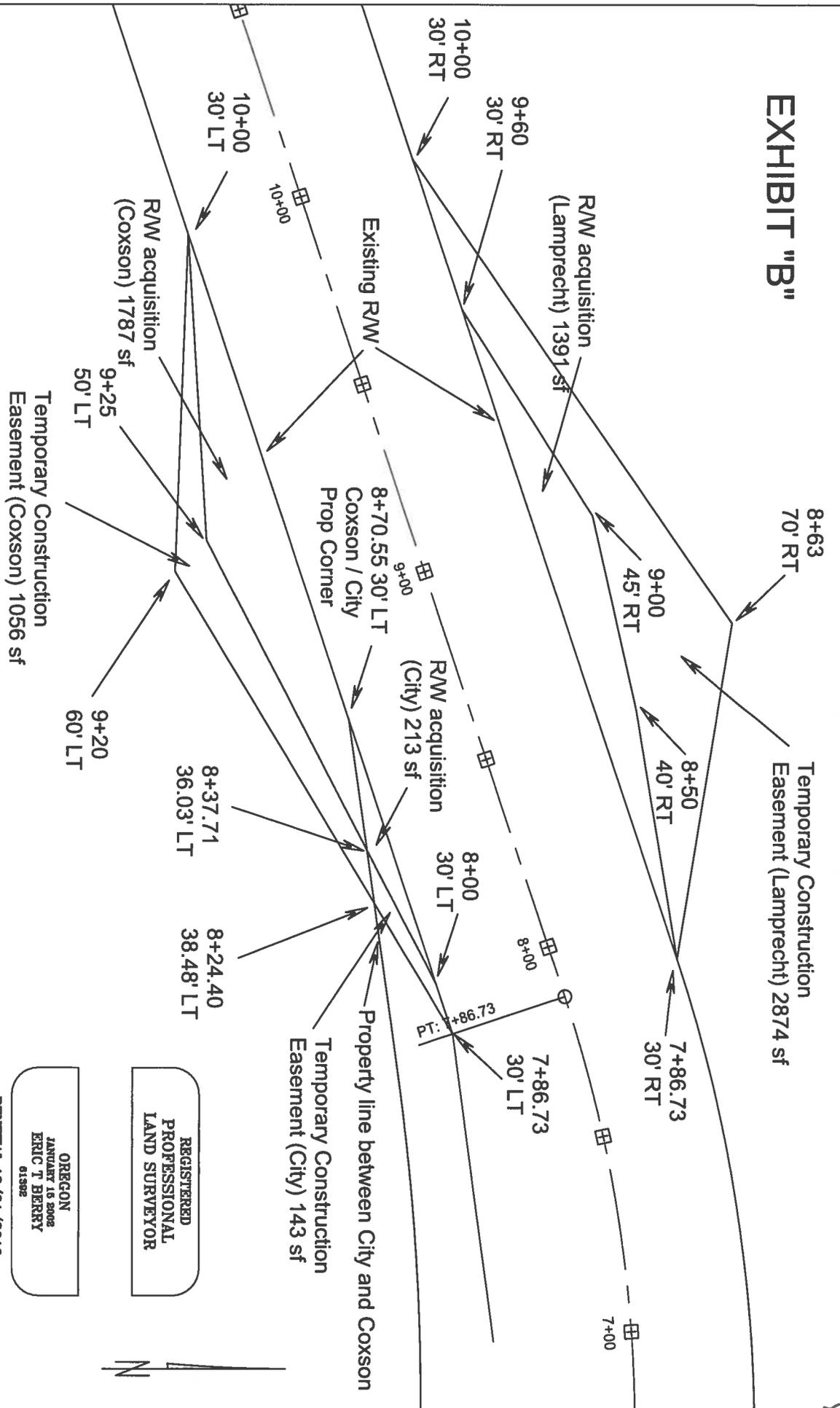
South 71°33'18" West along the said southerly right of way line 13.27 feet to station 8+00 30' LT, thence;

South 62°27'53" West 38.19 feet to the point of beginning.

Temporary construction easement contains 143 square feet, more or less.

Bearings, distances, stations and offsets contained herein are from or derived from CS16421.

EXHIBIT "B"



POLK COUNTY SURVEYOR
 820 S.W. ASH ST. DALLAS OREGON 97338
 (503) 623-1887

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR

OREGON
 JANUARY 15 2008
 ERIC T BERRY
 61592

RENEWAL 12/31/2019



DRAWN BY: ETB	DATE DRAWN: 6/5/2019	PROJECT NO. BLACK ROCK/DUTCH
CHECKED BY: ETB	SURVEY DATE: N/A	SCALE: NTS

PRIVATE CITIZEN AGREEMENT

Mitchell Street at Dutch Creek Bridge construction

THIS AGREEMENT is made and entered into by and between THE CITY OF FALLS CITY, hereinafter referred to as the "City" and BOYD B LAMPRECHT, owner of those lands described in BOR 309 page 965 and being known as 970 Mitchell St in Falls City OR, hereinafter referred to as "Owner", both herein referred to individually or collectively as "Party" or "Parties".

RECITALS

- 1) Owner believes vehicle speeds are currently excessive and may be exacerbated by the paving of Mitchell St.
- 2) A project to replace the culverts at Dutch Creek with a bridge is anticipated for 2019.
- 3) A project to pave Mitchell St and Black Rd is in the design stage and construction is anticipated in 2021.
- 4) Mitchell St is a part of the City street system under the control and jurisdiction of the City. The City TSP (transportation system plan) lists the functional classification of Mitchell St as an Arterial.
- 5) Mitchell St currently has a posted speed limit of 25 miles per hour.

NOW THEREFORE, the conditions being in general as stated in the foregoing recitals, it is agreed by and between the Parties hereto as follows:

TERMS OF AGREEMENT

- 1) Owner and City agree to the following speed control measures to be made in the listed order if the previous measure fails to achieve reasonable speed control within a three month period of each step.
 - a. The design of the upcoming Mitchell St paving project will incorporate design measures to control speeds.
 - b. The Polk County Sheriff's office "radar trailer" will be placed onsite.
 - c. Enhanced speed enforcement patrol will be provided by the Sheriff's office.
 - d. Rumble strips will be placed in the vicinity of engineer's station 29+00.
 - e. A traffic calming device (i.e. speed hump, speed bump, etc.) will be constructed in place of the rumble strips at station 29+00. The City shall continue to maintain the calming device.

CITY OBLIGATIONS

- 1) City will perform the work described in TERM OF AGREEMENT, Paragraphs 1.d and 1.e of this agreement.

The City of Falls City, by and through
It's elected official.

Jeremy Gordon

Mayor, City of Falls City

Date

Attest

Jamie Ward

City Clerk, City of Falls City

Date

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: POLK CDC & CDBG HOUSING REHABILITATION GRANT
DATE: JULY 8, 2019

SUMMARY

A proposal for Falls City to be the lead applicant for a Community Development Block Grant (CDBG) Housing Rehabilitation Program, benefitting residents of Falls City and Polk County. Upon award, the program and grant would be administered almost entirely by Polk CDC.

BACKGROUND

Polk CDC has consistently provided housing rehabilitation grants and low interest loans to owner-occupied, low to moderate income, single family households, in Polk County (including Falls City), since 1989.

Business Oregon IFA (BIZ) administers the grants that fund the mentioned programs for the federal Department of Housing and Urban Development (HUD), which is the funding agency. In the late 90's BIZ began requiring that jurisdictions partner with at least 2 other geographically contiguous jurisdictions, and a non-profit housing organization to be eligible for these funds.

In 2006 Polk CDC formed the Polk Regional Collaborative (PRC) with Polk County, Dallas, Independence, Monmouth, and Falls City, using a Memorandum of Understanding (MOU) to show qualification to apply for the grant.

The MOU shows Polk CDC as a sub-grantee which gives them the ability to administer and manage the program, the grant, and the funds related thereto on behalf of the City.

Polk CDC is currently working with Independence in the delivery of this program, and has asked Falls City to serve as lead applicant for the September 30, 2019 grant deadline.

In essence this would make Falls City the applicant for the grant, but Polk CDC would do all of the work related to it. The program will benefit Falls City residents and the greater Polk County community by providing access to housing rehab dollars for the most needy segments of the population.

PREVIOUS COUNCIL ACTION

The City has consistently been a signer on the Polk Regional Collaborative MOU's, but has not been asked to serve as lead applicant in the past. Those duties were typically performed by Polk County, or one of the larger cities.

FINANCIAL & RESOURCE IMPLICATIONS

Falls City residents will gain access to a large pool of housing rehabilitation funds in the form of grants and loans with very low, regulated interest.

A jurisdiction, such as Falls City, can only have 3 CDBG awards going at once. This rule will not affect us. We currently have 1 open, this would be 2. The first wastewater grant must be closed prior to the second being awarded, so we'll never even have the maximum open.

Having 2 CDBG grants in a 5 year window will cost approximately 2 preference points when applying for the sewer construction grant. However, these points will be made up in administrative experience points through management of 2 CDBG grants.

Additionally, Arthur Chaput, from BIZ (the funding agency) stated that our grant application for construction will be very strong due to our needs, the work we've done, and our ability to manage the large grants and projects.

STAFF RECOMMENDATION

City Staff was contacted by the current CDBG Wastewater Project Manager and Polk CDC, to advocate for Falls City's involvement as lead candidate for the CDBG Housing Rehab Program grant cycle.

This is an unprecedented show of good faith in City leadership from our Community Partners, including the State's largest funding agency, and the County's largest low-income housing provider.

I was originally concerned about the loss of preference points until I learned they would be made up by the gained experience points from managing the second CDBG grant with Polk CDC.

EXHIBIT

None.

PUBLIC HEARING

A public hearing must be held regarding the potential application. This hearing will take place at the next work session on 7/22/19.

PROPOSED MOTION

None. Due to CDBG notice and comment requirements, the City must post notice at least 7 days prior to the meeting, at which a public hearing must be held on the issue. The City will conduct that meeting and ask for Council's blessing to apply as lead applicant at the 7/22/19 meeting.

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: REPUBLIC SERVICES FRANCHISE RATE CHANGE
DATE: JULY 8, 2019

SUMMARY

Republic Services Solid Waste Franchise is requesting a 2.5% rate increase.

BACKGROUND

Ordinance 553-2013, the Franchise Agreement between the City of Falls City and Republic Services, for solid waste disposal in Falls City, allows for a yearly rate adjustment, not to exceed 4%.

Falls City Municipal Code (FCMC), section 53.01.070, states the following in relevant part:

53.01.070(C)

...the rates for collection service charges, as previously adjusted, shall be adjusted according to the change in the RRI for the immediately preceding calendar year, subject to Section 5 (typo in code, should say Section D below) below; provided, that the adjustment in collection service charges shall not exceed four percent (4%) in any calendar year.

53.01.070(D)

The Refuse Rate Index described in section (C), above, will be a weighted index based on the following: (1) The annual Consumer Price Index for Urban Wage Earners and Clerical Workers for the Portland-Salem Area, all items, not seasonally adjusted, or successor indices, which will have a weight of seventy-five percent (75%). (2) The annual adjustments for actual disposal fees and yard wasted processing fees charged to franchisee, which will have a weight of fifteen percent (15%) and ten percent (10%), respectively.

Republic Services is raising rates by 2.5%, effective August 1, 2019. Current customers will be notified on their invoice prior to the increase.

PREVIOUS COUNCIL ACTION

Ordinance 553-2013 setting a Franchise Agreement between the City of Falls City and Republic Services.

FINANCIAL IMPLICATIONS

Approximate rate increase of \$0.51 for a 32 gallon cart, and \$.084 for a 90 gallon cart.

STAFF RECOMMENDATION

None, this Staff Report is informational only. Ordinance 553-2013 authorizes the increase subject to certain conditions. Staff has reviewed the conditions and information provided and finds that it is compliant with the Franchise Agreement, and thus automatically authorized.

EXHIBIT

- A- Refuse Rate Index information for Falls City.
- B- Falls City Franchise numbers old rate/new rate
- C- Rate comparison sheet

PUBLIC HEARING

ORS 294.160 requires a public hearing to hear public comment on solid waste rate changes.

I will open the public hearing on solid waste disposal rate increase at _____ pm.

I will close the public hearing on solid waste disposal rate increase at _____ pm.

PROPOSED MOTION

None.

Republic Services - Falls City RRI

	Index: June 30, 2017	Index: June 30, 2018	% Change	Weight	Refuse Index
CPI - West Size Class B/C All Urban Consumers	147.98	152.094	2.8%	75%	2.1%
Coffin Butte Benton County Disposal Rate	\$ 41.50	\$ 42.00	1.2%	15%	0.2%
PRC Disposal Rate for RS of Corvallis	\$ 40.00	\$ 40.75	1.9%	10%	0.2%
Rate Adjustment %					2.5%
					100.0%
Adjustment Factor					102.5%

Rate Effective 8/1/19

RS of Corvallis

Residential	
Can, 35g, 90g, On Call, RC	
Service	Monthly
HRW Fee	NA
1 Can	\$21.02
2 Can	\$42.04
3 Can	\$63.06
32g bi-wk	\$125.88
20g cart	NA
35g cart	\$20.71
65g cart	NA
90g cart	\$34.43
64g cart Monthly	NA
90g cart Monthly	NA
On Call 35g	\$14.95
2nd Yr w/ Weekly or bi-weekly Trash	NA
2nd RC w/ Weekly or bi-weekly Trash	NA
YW w/ On Call or Monthly Trash	NA
RC w/ On Call or Monthly Trash	NA
RC Only	NA
Drive Up	\$18.02
Misc	\$36.04
Return Trip (In Area-On Services Day)-RTN	\$30.17
Residential Extra Pick Up - EXR	\$20.16
Residential Container Exchange (1yr charge)	\$42.99

Mobile Home Pk Non-Standard Cart-(park pays for 35g)
Customer pays difference between larger cart and 35g

Special Pick Ups - RT 420 - Within 2 Days of Request	
FUR-Furniture	\$31.10
MAT-Mattress or bousing	\$26.76
BU1-Dead Deer	\$30.65
MIL-Dead Deer Mileage	\$1.48
Special Pick Ups - RT #14 - Serv Day	
APP-Appliance Without Freon	\$29.21
APP-Appliance With Freon	\$38.00
EXB-Extra 32 gal can/bag/box/heavy	\$9.05
Extra loose garbage per yard-EXY	\$21.02
Time per minute to put loose garbage (5minute min)	\$1.81
Each Extra Person Req To Put Loose Garbage Per Min	\$0.80
LIK-Locking Cart Set Up	NA
Labor Charges Per Hour (Calculation-Per Min X 60)	\$108.90

Supplemental Service Fees	
Commercial Delivery	\$31.83
Commercial Exchange-EXC	\$21.02
Commercial Dry Run-DRY	\$55.86
Commercial Extra LIR-EXT	See Below EXT
Commercial Extra Yardage-EXY	\$21.02
Commercial Relocate-REL	\$55.86
Commercial Removal	\$55.86
Industrial Delivery	\$55.86
Industrial Exchange-EXC	\$55.86
Industrial Exchange-Off Site	\$55.86
Industrial Dry Run-DRY	\$55.86
Industrial Relocate-REL	\$55.86
Industrial Removal	\$55.86
Residential Delivery	\$30.00
Residential Removal	NA
Life Fee	0.75%
Returned Check Fee	\$25.00
Service Interrupt Fee	\$30.00
Account Origination Fee	\$0.00
Commercial Container Recovery Fee	Actual Cost
Industrial Container Recovery Fee	Actual Cost
Bin Replacement	NA
32/35g Cart Recovery/Replacement	\$75.00
65G/RC Cart Recovery/Replacement	\$75.00
90g Yc Cart Recovery/Replacement	\$75.00
Monthly Recycle Processing Surcharge	\$2.00

Temp	
1st Dump	\$73.02
Extra Dump	\$65.00
EXR Rates	
Size	Rent
1 yd	NA
2 yd	NA
3 yd	NA
4 yd	NA
6 yd	NA
Mixed Organics	NA
1st Cart	NA
Extra Food Waste Cans	NA
Recycling	NA
RC	\$32.65/90g
RC	\$0.00

Commercial					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	NA	NA	NA	NA	NA
1.5 yd	NA	NA	NA	NA	NA
2 yd	NA	NA	NA	NA	NA
3 yd	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA
Size	1/week	2/week	3/week	4/week	5/week
1 yd	\$14.78	\$216.45	\$316.25	\$418.89	\$521.74
1.5 yd	\$148.54	\$278.81	\$412.91	\$545.38	\$678.48
2 yd	\$178.44	\$342.84	\$508.89	\$671.01	\$835.27
3 yd	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA

Customer Owned - Auto					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	NA	NA	NA	NA	NA
1.5 yd	NA	NA	NA	NA	NA
2 yd	NA	NA	NA	NA	NA
3 yd	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA
Size	1/week	2/week	3/week	4/week	5/week
1 yd	NA	NA	NA	NA	NA
1.5 yd	NA	NA	NA	NA	NA
2 yd	NA	NA	NA	NA	NA
3 yd	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA

Customer Owned - Manual					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	NA	NA	NA	NA	NA
1.5 yd	NA	NA	NA	NA	NA
2 yd	NA	NA	NA	NA	NA
3 yd	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA

Misc: EPI-Return Trip NA NA LOC-Lock & Key NA Do Not Provide \$53-Container Over Weight Charge per 500 lbs \$0.00 Bulk pick up same as residential

Temp	
Prepayment	\$315.19
30yd Haul	\$281.65
35yd Haul	\$281.65
40yd Haul	\$281.65
Rent Per Day	Pro Rated
Rent Per Month	\$448.98
Permi	
10yd Haul	\$281.65
20yd Haul	\$281.65
30yd Haul	\$281.65
Permi Rent Per Month 10yd	NA
Permi Rent Per Month 20yd	NA
Permi Rent Per Month 30yd	\$110.12
Permi Rent Per Month 40yd	\$110.15
Permi Industrial Rent Per Month 10yd RE (sidelo)	NA
Permi Industrial Rent Per Month 20yd RE (sidelo)	NA
Permi Industrial Rent Per Month 30yd RE (sidelo)	\$135.25
Permi Industrial Rent Per Month 40yd RE (sidelo)	\$135.25

Trash Compactors	
30yd Trash Compactor Haul Fee	\$75.85
35yd Trash Compactor Haul Fee	\$75.85
40yd Trash Compactor Haul Fee	\$75.85
Cardboard Compactors	
30yd OCC Compactor Haul Fee	\$75.85
35yd OCC Compactor Haul Fee	\$75.85
40yd OCC Compactor Haul Fee	\$75.85
Disposal - Fees Through Charges	
Trash - Per Ton	\$44.00
Wood - Per Ton	\$42.60
YW - Per Ton	\$42.60
Erw Fee - Trash/YW/Wood	\$18.25
Metal	\$0.00
Concrete	?

Security Box						
Rent	\$130.00					
Delivery	\$87.50					
Removal	\$87.50					
Compactors						
Size	On Call	1/week	2/week	3/week	4/week	5/week
4yd	NA	NA	NA	NA	NA	NA
6yd	NA	NA	NA	NA	NA	NA

Misc		
Added Ind. Cont. Add	Rental Fee per Month	NA
Compactor Cleaning	Per Hour	NA
Abestos Haul	HOURLY RATE	\$374.86
Metco City Metal Haul	HOURLY RATE	NA
WRI-Haul	HOURLY RATE	\$11.33
BU2-Truck with rim		\$17.00
BU3-Truck Tires		\$28.33
BU4-Truck Tires with rim		\$33.89

2019 Rate Comparisons

Company	Republic Services	Republic Services	Republic Services	Republic Services	Republic Services	Republic Services	Republic Services	Republic Services	All Salem Area Haulers	All Salem Area Haulers	Republic Services	Waste Connections	Waste Connections
Area Served	Falls City (Current)	Falls City (2.5%)	Polk Co.	Polk Co. Dist. Rural	Benton Co.	Linn County	Marion County Urban	Marion County Rural	Dallas	Sweet Home	Brownsville		
32-Gal Cart	\$20.20	\$20.71	\$17.84	\$17.84	\$28.48	23.19	\$25.28	\$28.52	\$19.05	\$26.84	\$29.65		
90-Gal Cart	\$33.59	\$34.43	\$32.42	\$32.42	\$43.60	30.99	NA	\$41.87	\$30.09	\$32.94	\$36.77		
2-Cu Yd 1 time per week	\$174.09	\$178.44	\$158.98	\$158.98	\$191.99	168.45	\$133.77	\$132.75	\$158.98	\$102.26	\$100.61		



June 17, 2019

Mac Corthell, City Administrator
Mayor Gordon and Members of the Falls City Council

This letter provides rates and calculations for the Refuse Rate Index rate increase of 2.5%. These rates will be effective August 1, 2019 for all customers. This represents an increase of \$0.51 for a customer with a 32-gallon cart and \$0.84 for a customer with a 90-gallon cart.

Customers will be notified prior to the effective dates on invoices.

We'd also like to keep the City up to date on recycling and would be happy to attend a City Council meeting to update the council. The cost of recycling continues to increase and we want to make sure that we are providing clear information to all of our service areas.

We are pleased to partner with the City of Falls City on events like the June Spring Cleanup. Feel free to contact me with any questions or comments as you review this document.

Best Regards,

Julie Jackson
Municipal Relations Manager
Republic Services
541-286-3313