



## PUBLIC NOTICE City Council Meeting

A regular meeting of the City Council of Falls City, OR will be held as follows:

**Posted:** 8/9/19- Frink's, City Hall, Community Center, Website

**Date:** Monday, August 12, 2019

**Time:** 6:00 pm

**Location:** Falls City Community Center

**Address:** 320 N Main Street, Falls City, Oregon 97344

### AGENDA

1. CALL TO ORDER

2. ROLL CALL

Jeremy Gordon, Mayor \_\_\_ Dennis Sickles \_\_\_ Lori Jean Sickles \_\_\_  
Jennifer Drill \_\_\_ Tony Meier \_\_\_ Cliff Lauder \_\_\_ David Radke \_\_\_

3. PLEDGE OF ALLEGIANCE

4. MOTION TO ADOPT THE ENTIRE AGENDA

5. ANNOUNCEMENTS, APPOINTMENTS, RECOGNITION & PROCLAMATIONS

Announcements

- a. **Polk Cemetery Savers** complete work on **Falls City Lower Cemetery!**-----pg. 1
- b. **Falls City Completes Paving Overlay** of 5<sup>th</sup> St., portions of Fairoaks St., and Boundary St.
- c. **Falls City awarded a RARE Participant!** William will work on Downtown beautification & development, planning handbook, City website, and committee tools and efficiency.
  - i. A Welcome for RARE Participant, William, will be held in early September. Please watch the newsletter, website, and digital reader board for details!
- d. **Falls City Pride!** August 17, 2019. Come join the festivities at an event where safety, inclusion, and fun are the main courses!
- e. Next City Council Meetings:
  - i. Special/Work Meeting, August 26, 2019 at 6pm in the Community Center;
  - ii. Regular Session, September 9, 2019 at 6pm in the Community Center.

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

Proclamations: None

Appointments: None

6. COMMUNITY & GOVERNMENT ORGANIZATIONS

- a. Falls City Public Works Report ----- pg. 54
- b. Polk County Sheriff's Report -----pg. 2
- c. Falls City Fire Report -----pg. 3-4

7. REPORTS

- a. Mayor's Report
- b. Council Reports
- c. Manager's Report-----pg. 55-56

8. PUBLIC COMMUNICATIONS

- a. None.

9. CONSENT AGENDA

- a. Approval of the Bills ----- pg. 5-9
- b. Approval of Council Meeting Minutes:
  - i. 6/10/19 Regular Meeting -----pg. 10-14
  - ii. 6/24/19 Special/Work Meeting-----pg. 15-17
  - iii. 7/8/19 Regular Meeting -----pg. 18-29
  - iv. 7/22/19 Special/Work Meeting-----pg. 30-33

10. PUBLIC COMMENTS

This is the time set for Citizens to address the Council regarding items not already on the agenda.

- Please limit your commentary to five (3) minutes or less.
- Please state your name and city of residence for the record.

11. CITIZEN COMMITTEES

Parks & Recreation

- a. PR Meetings 3rd Wednesday, 11am, in the Community Center.
- b. Solve/Arbor Day, dead Maple Tree, Little Library, Meeting day/time

Public Works

- c. PW Meetings 4<sup>th</sup> Thursday, 6pm, in the Community Center.
- d. Summary Report from **Dan's Leak Detection** ----- pg. 34-36

Historic Landmarks

- e. At least 4 meetings per year, no meeting this month.

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i. **Women's Vote Centennial Celebration!** ----- pg. 37-40

**12. NEW BUSINESS**

a. **Noise Permit 20190817Richardson**

- i. Application-----pg. 41-42
- ii. **Proposed Motion:** I move the City Council of Falls City grant noise permit 20190817Richardson, subject to the standards and conditions contained therein.

b. **Resolution 22-2019 Noise Permits Policy**

- i. Staff Report -----pg. 43-44
- ii. Resolution 22-2019 -----pg. 45-48
- iii. Noise Permit Forms -----pg. 49-53

**ADJOURN**



CITY OF FALLS CITY  
CERTIFICATE OF APPRECIATION

AWARDED TO

**Polk County Cemetery Savers**

The City of Falls City would like to extend its most sincere gratitude to all of the Polk Cemetery Savers Volunteers, especially Loyd Collins. The work they performed in the Falls City Lower Cemetery has transformed the area, but more than that it has honored our Community History and beautified the final resting place of our loved ones. Thank you all for your gracious gifts; you are true friends of Falls City!

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Jeremy Gordon, Mayor of Falls City

### July 2019 Falls City Stats

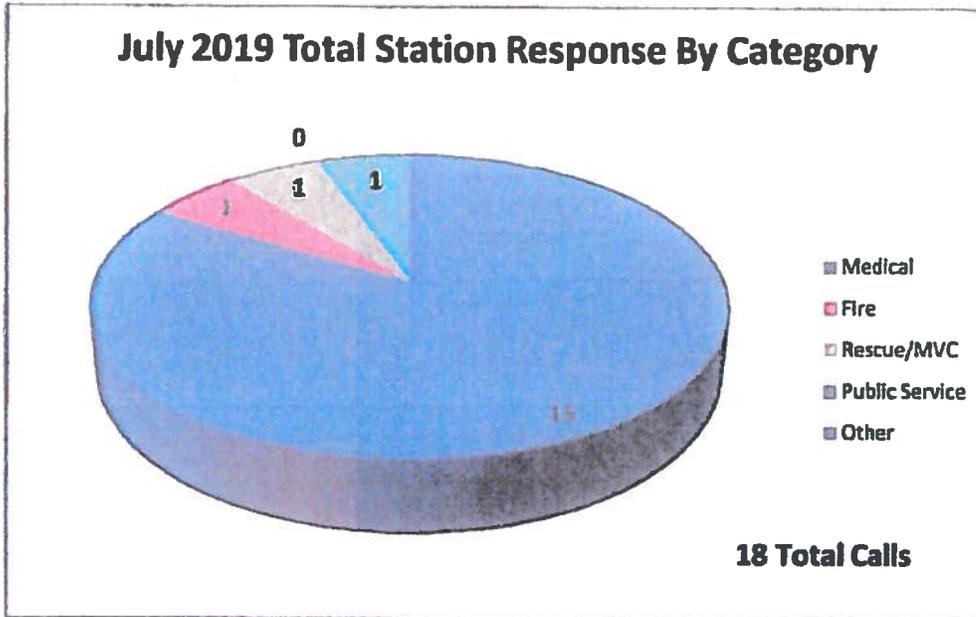
Falls City Calls for Service							
Animal	4	Harassment		Misc Crime		Susp Activity	4
Area Chk		Drug		Miss Person	1	Susp Person	2
DlsCon		Domestic Dist	4	Noise	2	Susp Vehicle	2
911 Hangup	2	fraud		EDP	3	Theft	
Burglary		FIR	2	Prowl	1	Warrants	
Assist Other Agency	3	Fire/EMS		Overdose		traffic assist	
ATL (attempt to locate)		Follow up	4	prelimeter check		Wire	
Check Welfare	6	Uncon	1	runaway		Trespass	3
Citizen Contact	5	Hit and Run		sex offense	1	Vandalism	
Civil Paper Service	8	Gen Disturb		Shots Fired	1	Welfare Check	
Criminal Misch	2	Comm Event		Stolen Veh	1	RO Violations	

Falls City Calls for Service	79	Of the FC Calls for Service	6	involved crimes	
Total Calls for Service (county wide)	2096	FC Cases Cleared by Arrest	5	83.3%	clearance
Falls City % of Total Calls	3.8%	Total Arrests in Falls City	6	5.9%	of total arrests

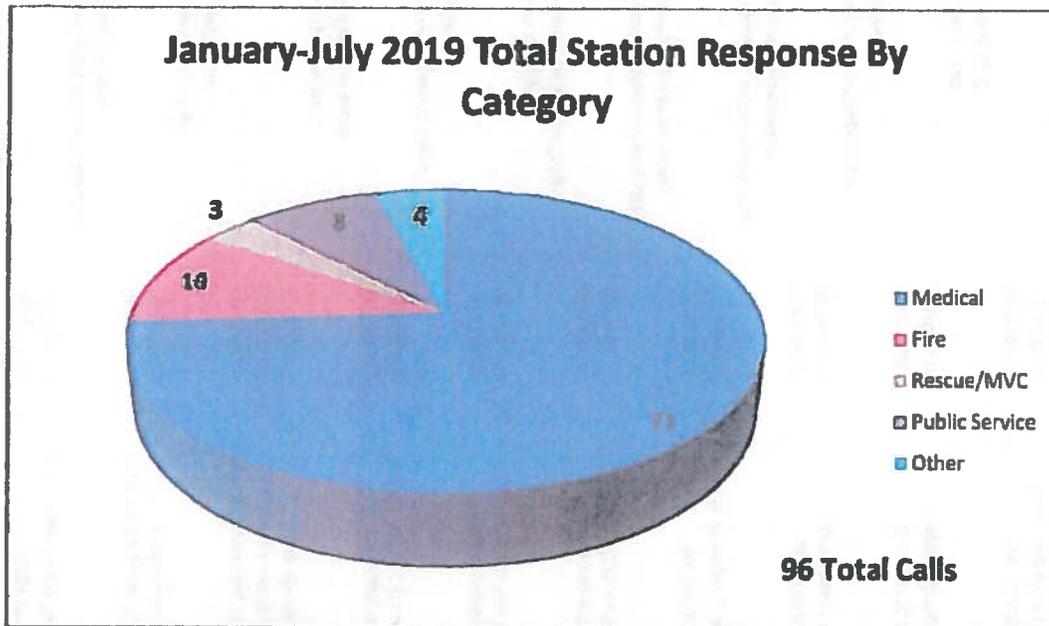
Total Service Calls (Polk County)	2096	Crimes Occ		Juvenile Arrests	0	(county wide)
Cases Cleared by arrest	91	56.5%		Juvenile Arrests	0	(Falls City)
Total Arrests (county wide)	101			(only true crimes reported here)		

## Falls City Fire Department July Activity

Month	Medical	Fire	Rescue/MVC	Public Service	Other	Total	YTD Totals
January	11	0	0	2	2	15	15
February	9	0	0	1	0	10	25
March	9	3	0	1	0	13	38
April	11	3	1	0	0	15	53
May	8	3	1	1	0	13	66
June	8	0	0	3	1	12	78
July	15	1	1	0	1	18	96
<b>Totals</b>	<b>71</b>	<b>10</b>	<b>3</b>	<b>8</b>	<b>4</b>	<b>96</b>	<b>96</b>



\*All raw response data is from our Active911 dispatch system software.\*



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**Total July Membership: 23 volunteers**

**July Community Activities:**

- 2019-07-06 Falls City Summer Celebration Parade
- 2019-07-27 Dallas Krazy Dayz Parade
- 2019-07-31 Brush 123 Push-In Ceremony and Open House

**July Media Coverage:**

2019-07-31 Itemizer-Observer: Events Calendar

Name	Date	Memo	Line	Fund	Amount
Complete Wireless Solutions	06/30/2019	592717	Accounts Payable		-600.48
Total Complete Wireless Solutions	06/30/2019	Fire Truck Radio Replacement	Materials & Services	01 GENERAL FUND:01 07 Fire Department	600.48
Dallas Auto Parts	06/30/2019	Acct #3020 June '19 Statement	Accounts Payable		-29.98
Total Dallas Auto Parts	06/30/2019	Nitrile Gloves	Equipment O&M	20 WATER OPERATING FUND	29.98
Edge Analytical	06/30/2019	June '19 Statement: Cust ID: FAL02	Accounts Payable		0.00
Total Edge Analytical	06/30/2019	Labs 19-17818, 19963	Lab Analysis Services	13 SEWER FUND	-354.00
Frnk's General Store	06/30/2019	Labs 19-19954	Lab Analysis Services	20 WATER OPERATING FUND	321.00
Total Frnk's General Store	06/30/2019	06282019	Accounts Payable		33.00
Les Schwab	06/30/2019	PVC Glue	Operational Supplies	20 WATER OPERATING FUND	0.00
Total Les Schwab	06/30/2019	Inv 2160036685	Accounts Payable		-5.99
Mid Willametta Valley COG	06/30/2019	Dump Truck Tire Replace	Equipment Maintenance/Repair	20 WATER OPERATING FUND	5.99
Total Mid Willametta Valley COG	06/30/2019	Inv 1920013	Accounts Payable		0.00
Mountain Valley Monitoring	07/08/2019	MWVCOG Dues FY 19-20	Professional Services	SHARED SERVICES	-1,226.00
Total Mountain Valley Monitoring	07/08/2019	Inv 2573	Accounts Payable		1,226.00
Not Assets Corporation	07/08/2019	Security Monitoring July-Sep '19	Professional Services	82 FIRE EQUIPMENT/OP LEVY	0.00
Total Not Assets Corporation	07/08/2019	66-201906	Accounts Payable		-96.00
Office Craft	07/08/2019	Lian Search x 2	Professional Services	SHARED SERVICES	86.00
Total Office Craft	07/08/2019	Inv: AR11677	Accounts Payable		26.00
Speer Hoyt LLC	06/30/2019	Copies, June 19	Copier Leases/Maintenance	01 GENERAL FUND:01 Administrative	0.00
Total Speer Hoyt LLC	06/30/2019	Inv: 52235	Accounts Payable		-70.74
US Bank Visa	06/30/2019	Ethics Complaint Conter	Attorney/Special Council	01 GENERAL FUND:01 City Council	70.74
Total US Bank Visa	06/30/2019	Lagoon Site P.O. Draft/Conter	Grant Project	13 SEWER FUND	0.00
					-684.00
					171.00
					513.00
					0.00

Total US Bank Visa	06/30/2019	FY 18-19 Closeout	Accounts Payable	01 GENERAL FUND:01.01 Administrative	-6,112.25
Valley Electric Company, LLC	06/30/2019	H/S Pharmacy- Intern Photos	Operational Supplies	20 WATER OPERATING FUND	2.35
	06/30/2019	Rickraai Farm Store- Mower	Capital Outlay	01 GENERAL FUND:01.01 Administrative	6,098.00
	06/30/2019	Personnel Concepts- HR Poster	Operational Supplies		10.90
					0.00
Total Valley Electric Company, LLC	06/30/2018	1-190380, 1-190375	Accounts Payable	13 SEWER FUND	-674.07
Verizon Wireless	06/30/2018	P/W Shop & CC Uprn Ballasts	Operational Supplies		674.07
					0.00
Total Verizon Wireless	06/30/2019	Inv 9832761167	Accounts Payable	13 SEWER FUND	-59.05
West Coast Cross Connection	06/30/2019	June '19 Utility Duty Phone	Telephone	20 WATER OPERATING FUND	29.55
	06/30/2019	June '19 Utility Duty Phone	Telephone		29.50
					0.00
Total West Coast Cross Connection	07/08/2019	Inv #7	Accounts Payable	20 WATER OPERATING FUND	-900.00
Xerox Financial Services	07/08/2019	FY 19-20 Backlogs (40)	Professional Services		900.00
					0.00
Total Xerox Financial Services	07/08/2019	Inv 1666260	Accounts Payable	SHARED SERVICES	-180.76
CenturyLink	07/08/2019	7556 Lease - Reimbursable by Office Craft	Equipment O&M		180.75
					0.00
Total CenturyLink	06/30/2019	Accl 50376737679658; 50376747195628	Accounts Payable	82 FIRE EQUIPMENT/OP LEVY	-235.97
Complete Wireless Solutions	06/30/2019	6/19 Telephone- Fire	Utilities	20 WATER OPERATING FUND	156.82
	06/30/2019	6/19 Telephone- WTP	Utilities		80.05
					0.00
Total Complete Wireless Solutions	07/15/2019	94237, 94279	Accounts Payable	82 FIRE EQUIPMENT/OP LEVY	-375.00
Consumers Power Inc	07/15/2019	Station Siren Repair- Fire	Building Maintenance & Repair	82 FIRE EQUIPMENT/OP LEVY	312.50
	07/15/2019	Service Radio Signal- Fire	Professional Services	82 FIRE EQUIPMENT/OP LEVY	82.50
					0.00
Total Consumers Power Inc	06/30/2019	Account # 1155301; June '19	Accounts Payable	20 WATER OPERATING FUND	-158.46
Hach Company	06/30/2019	June '19 Power- WTP	Utilities		158.46
					0.00
Total Hach Company	08/30/2019	11483694	Accounts Payable	20 WATER OPERATING FUND	-6,827.00
North Santlam Paving Co.	08/30/2019	FY 18-19 Equipment Svc/Maint- WTP	Professional Services		6,827.00
					0.00
Total North Santlam Paving Co.	07/15/2019	18094	Accounts Payable	19 CITY UTILITY RESERVE FUND	-1,950.00
	07/15/2019	Paving- Mill Sl Overlay	Water Projects		1,950.00
					0.00

<b>Petro Card</b>									
	06/30/2019	C463854		Accounts Payable					-242.95
<b>Total Petro Card</b>	06/30/2019	6/19 Fuel- PW		Equipment O&M		20	WATER OPERATING FUND		242.95
<b>Valley Electric Company, LLC</b>									0.00
	07/15/2019	I-190457		Accounts Payable					-202.35
<b>Total Valley Electric Company, LLC</b>	07/15/2019	Troubleshoot- WWTP		Building Maintenance & Repair		13	SEWER FUND		202.35
<b>Westech Engineering</b>									0.00
	07/15/2019	244989, 245355, 245356		Accounts Payable					-2,354.33
<b>Total Westech Engineering</b>	07/15/2019	Engineering- 2018 & 2019 SCAG		SCA Grant		11	STREET FUND		1,894.33
<b>Williamson &amp; Aebi, LLP</b>									520.00
	07/15/2019	CDBG Project Engineering		Grant Project		13	SEWER FUND		0.00
<b>Total Williamson &amp; Aebi, LLP</b>									-486.40
<b>City of Dallas</b>									195.84
	06/30/2019	June '19		Accounts Payable		01	GENERAL FUND:01.01 Administrative		20.18
<b>Total City of Dallas</b>	06/30/2019	June '19 Accountant 42%		Professional Services		01	GENERAL FUND:01.04 Municipal Court		10.10
<b>City of Independence</b>									130.14
	06/30/2019	4% Gen- Muni CI		Professional Services		13	SEWER FUND		130.14
<b>Total City of Independence</b>	06/30/2019	2% Gen- Fire		Professional Services		20	WATER OPERATING FUND		0.00
<b>Total City of Independence</b>	06/30/2019	26% Se		Professional Services					-300.00
<b>Pacific Power</b>									300.00
	07/22/2019	Inv 2789		Accounts Payable		11	STREET FUND		0.00
<b>Total Pacific Power</b>	07/22/2019	July Street Sweeping		Professional Services					-1,140.00
<b>Total City of Independence</b>	06/30/2019	Inv 1134		Accounts Payable		01	GENERAL FUND:01.04 Municipal Court		1,140.00
<b>Total City of Independence</b>	06/30/2019	April-July Muni-Court Fees		Professional Services					0.00
<b>Royal Flush Portables, Inc</b>									-1,707.15
	06/30/2019	multiple accounts, 21091561-006 2		Accounts Payable		01	GENERAL FUND:01.03 Parks		107.33
<b>Total Royal Flush Portables, Inc</b>	06/30/2019	June Parks Power		Power/Heat		13	SEWER FUND		332.24
	06/30/2019	June Sewer Power		Power/Heat		01	GENERAL FUND:01.01 Administrative		208.73
	06/30/2019	June Admin Power		Power/Heat		01	GENERAL FUND:01.07 Fire Department		375.06
	06/30/2019	June Fire Power		Power/Heat		11	STREET FUND		617.00
	06/30/2019	June Water Power		Power/Heat		20	WATER OPERATING FUND		66.79
<b>Total Pacific Power</b>									0.00
<b>Royal Flush Portables, Inc</b>									-480.00
	07/22/2019	A-24294, A-24280, A-24263		Accounts Payable		01	GENERAL FUND:01.03 Parks		105.00
	07/22/2019	Toilet- Lower Park 7/16/19		3rd of July		01	GENERAL FUND:01.03 Parks		270.00
	07/22/2019	Toilet- ADA Falls Park 7/16/19		3rd of July		01	GENERAL FUND:01.03 Parks		105.00
	07/22/2019	Toilet- Cemetery 7/16/19		3rd of July					0.00

7



Total Westech Engineering									0.00
Xerox Financial Services	07/29/2019	In 1706008		Accounts Payable					-180.75
	07/29/2019	7556 Lease - Reimbursable 7/19-8/18		Equipment O&M	SHARED SERVICES				180.75
Total Xerox Financial Services									0.00
Dallas Auto Parts	08/05/2019	Acct #3020 July '19 Statement		Accounts Payable	82 FIRE EQUIPMENT/OP LEVY				-239.18
	08/05/2019	Air Compressor Shut OH & Consumables		Equipment O&M	SHARED SERVICES				67.88
	08/05/2019	PW Vehicle Maintenance		Equipment O&M					171.20
Total Dallas Auto Parts									0.00
Edge Analytical	08/05/2019	July '19 Statement; Cust ID: FAL02		Accounts Payable					-736.00
	08/05/2019	Water/Sewer Labs July '19		Professional Services	SHARED SERVICES				736.00
Total Edge Analytical									0.00
Net Assets Corporation	08/05/2019	66-201907		Accounts Payable					-13.00
	08/05/2019	Lien Saarchas July '19		Professional Services	SHARED SERVICES				13.00
Total Net Assets Corporation									0.00
One Call Concepts, Inc	08/05/2019	Acct #09-0001409, Inv #9070365		Accounts Payable					-60.00
	08/05/2019	Locates Jan-July '19		Professional Services	SHARED SERVICES				60.00
Total One Call Concepts, Inc									0.00
Van Well Building Supply	08/05/2019	Acct: 160503 July '19 Statement		Accounts Payable	11 STREET FUND				-53.45
	08/05/2019	Street Project Small Consumables		SCA Grants					8.98
	08/05/2019	City Hall Camera Install tools		Equipment O&M	SHARED SERVICES				54.47
Total Van Well Building Supply									0.00
Verizon Wireless	08/05/2019	Inv 9834743491		Accounts Payable					-51.31
	08/05/2019	July '19 PW Duty Phone		Utilities	SHARED SERVICES				61.31
Total Verizon Wireless									0.00
West Coast Cross Connection	08/05/2019	Inv #8		Accounts Payable					-1,687.50
	08/05/2019	FY 19-20 Backflows (75)		Professional Services	20 WATER OPERATING FUND				1,687.50
Total West Coast Cross Connection									0.00

City of Falls City  
City Council Regular Meeting Minutes  
June 10, 2019 6:00 PM  
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

**Council Present:** Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

**Staff Present:** Mac Corthell, City Manager; Jamie Ward, Assistant City Clerk

**1. Call to Order**

Mayor Gordon called the meeting to order at 5:08 pm.

**2. Roll Call**

Asst. Clerk Ward took roll call.

**3. Pledge of Allegiance**

Mayor Gordon led the pledge.

**4. Motion to adopt the entire Agenda**

A motion was made by Councilor Meier and seconded by Councilor L. Sickles to adopt the entire agenda. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

**5. Announcements**

a. Utility Payments can now be made using Credit cards online or at City Hall. City Manager Corthell stated that we have already seen an increase in usage and believes it will be a huge help to our community.

b. City Manager Corthell presented Amara Houghtaling and Wyatt Weems with a picture and letter of recommendation for their hard work with the Intern program. Ms. Houghtaling arrived at 6:40 pm. Mr. Weems was not in attendance.

**Appointments**

a. City Council Appointment

Council accepted applications for those running for the vacant council seat; Mayor Gordon asked applicants to sit in the two chairs in front of Council and explained the interview process for the Vacant Council seat. Two applications were submitted. Ms. Bailey arrived at 4:50 pm. Councilor Drill phoned Mr. Radke who later arrived at 5:07 pm. Council was delayed.

b. Interview of Council Candidate

The interview was held in "Candidate forum" fashion. The Candidates were asked a variety of preselected questions in random order.

**City Council Interview Questions**

1) Why do you want to be a City of Falls City Councilor?

Lynn Sampson Bailey- Said she's been with the school district twelve (12) years and it has driven her down this path.

David Radke- Said he moved here over three (3) years ago and wants to stay here. He would like to get more involved with the community. He then referred to two quotes from his father: "Never judge a book by its cover" and "watch your back".

2) What do you believe, in your back round training and experience qualifies you to help govern the affairs of a city of 1000 people?

David Radke- Your only as good as your last gig. He needed to change his business from a B & B to a boarding house and move on. He said he has experience managing over 250 people.

Lynn Sampson Bailey- A long experience in marketing and public relations has given her a great skill set for shaping deep roots, relationships and trust. She has a strong footing within the community.

3) What experience related to city government would you bring to the Councilor Position.

Lynn Sampson-Bailey- Is a member of the school board, Budget committee and working closely with the RDI project. She would like to get kids involved in local government at a younger age. She works with a kids' focus group with RDI and wants to address their worries about our community. They feel there are not enough houses and jobs.

David Radke- Said he doesn't really have any experience but wants to go after Al Harrington for money from his "grow" operation on the hill.

4) What do you believe are the major issues, priorities, needs and concerns of particular importance to the city and how would out address them?

David Radke- Responded the sewer system needs updated and in compliance needs to be a priority and tied in somehow. He added his street is much quieter now.

Lynn Sampson-Bailey- Agrees with Dave on the updating the sewer and compliance but also feels that she would like a better City image, more economic devolvement and wants to look into how we become more self-sustaining, drive people in and wants kids to be proud to live here.

5) To the best of your knowledge, describe the functions of City Council versus the functions of City's appointed administration?

Lynn Sampson-Bailey- City council makes decisions as a whole, Jeremy is the face of the council.

David Radke- City administrations are employees while Council is volunteer.

6) What can the City do to help local businesses address their major concerns?

David Radke- He stated he wasn't sure what they need. He went to the Valley of the Giants. He can't believe people don't know where it is. He feels we need to do more promoting.

Lynn Sampson-Bailey- felt having the existing businesses work on what the city looks like and having an open, transparent process for that.

7) What are your ideas for improving the livability for the citizens of Falls City?

Lynn Sampson-Bailey- said she would like to see more housing options for all levels of income, increased family based activities and hopes for hiking trails in the future to improve quality of life.

David Radke- stated he would invest in better housing options.

8) What do you feel is the biggest strength of the community?

David Radke- He feels it is a hidden gem with so many good people in it.

Lynn Sampson-Bailey- Said it is the people who live here. She said seeing the seeing the community turnout for the RDI process was amazing and she enjoys seeing how the community came together.

- 9) Do you have the available time to perform the duties of a City Councilor such as attend multiple meetings per month?

Lynn Sampson-Bailey- Replied yes and doesn't have any conflicts. She also would like to be a model of community service to her children.

David Radke- Said he was usually in bed by 8 pm and doesn't have anything else to do.

- 10) One indicator of an effective municipal government is the ability of elected officials to place the well-being of the community above their own. If you were selected, how would you engage the community to serve in their interests and what if the community vision contradicts with your own?

David Radke- Said he would get them involved and show up.

Lynn Sampson-Bailey- Would ask questions, listen and is guided. She added transparency and consistency are key.

Councilor questions:

- 11) How would you respond to people being negative about Falls City?

Lynn Sampson-Bailey- She said she takes those comments personally and would challenge them. She would invite them into the community and show them. If they still believe something is lacking she would challenge them to change it.

David Radke- He feels heated with negative comments. He would tell them they were wrong, show them the beauty in the river as well as the people. He added that he would like to see more people from California show interest in Falls City. He would like to see them want to build houses here.

- 12) How would you get something done on Council and would you quit if you couldn't?

David Radke- Said he would get frustrated and find out why then be more driven but not quit.

Lynn Sampson-Bailey- Responded that she would be driven by her stubborn nature to try harder. She would use her grit to learn how and grow. Quitting would not be an option.

After brief discussion each Council member voted for their top candidate. Mr. Radke received three votes (Councilors Drill, Lauder, and Meier) and Ms. Sampson-Bailey received two votes (Councilors L. Sickles and D. Sickles). Mr. Radke was sworn in by City Manager Corthell at 5:56 pm

Councilor D. Sickles excused himself from the remainder of the meeting and left at 5:56 pm. Council took a recess at this time and reconvened at 6:00 pm.

## 6. Communications

- a. Jim Graham gave a U.S. Census presentation explaining the upcoming 2020 Census and what the City can do to help ensure everyone is counted. He said many people tend to shy away from being counted in the census and talked about ways to ease those household's minds. Mr. Graham reminded those present that federal funding is granted using Census calculations. The higher the population, the better for our community. Flyers were distributed to post advertising Census workers needed. He requested Council to adopt a proclamation at the July meeting to secure the City's help in the 2020 count.

There were no comments on departmental reports.

**7. Communications**

None

**8. Consent Agenda**

A motion made by Councilor T. Meier and Seconded by Councilor D. Sickles to adopt the consent agenda. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke

**9. Public Comments**

None

**10. Citizen Committees**

Mayor Gordon resigned from the Public works Committee as of May 23, 2019

**11. Budget Hearing**

Mayor Gordon opened the Budget Hearing at 6:50 pm.

There were no comments from the public.

Mayor Gordon closed the Budget Hearing at 6:51 pm.

A motion made by Councilor D. Sickles and Seconded by Councilor L. Sickles that the City Council of the City of Falls City adopt RESOLUTION 17-2019, A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, LEVYING TAXES AND ELECTING TO RECEIVE STATE REVENUES FOR FISCAL YEAR 2019-2020. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke

Council recessed at 7:09 pm. Council reconvened at 7:11 pm.

**12. Old Business**

MWVCOG – CDBG Contract Amendment

A motion was made by Councilor T. Meier and seconded by Councilor L. Sickles that the City of Falls City amend the contract with MWVCOG – CDBG An amendment to add an additional \$5,000.00 to the Mid- Willamette Valley Council of Governments CDBG administration contract.

Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke

**13. Executive Session**

Council went into Executive Session at 8:00 pm and closed at 8:33 pm.

The regular Council meeting re-opened at 8:34 pm. After extensive deliberation a motion was made by Councilor D. Radke and seconded by Councilor T. Meier to vote on the amended price of the wastewater pond location with a cap to not exceed \$175,000. Motion carried. 5-1-0. Ayes: Lori Jean Sickles, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke, Nays: Jennifer Drill

**14. Reports**

**a. City Manager's Report**

City Manager Corthell addressed council about a spending freeze till the end of the fiscal year. He brought up many concerns he has that need to start being addressed now. Those being

Lack of Organization, Lack of understanding Job descriptions, a high employee turnover rate, and not enough money being brought in from franchise funding. Council decided to do multiple work sessions over the next three months in order to have a better understanding of what we need and what we can do to accomplish it. Council will meet the forth Monday of each month until September.

b. Mayor and Council Reports

Mayor Gordon wanted to let everyone know that Polk County is in the process of appealing the Cherriots board of director's decision to not continue funding of Polk County direct connect program.

Councilor C. Lauder made the suggestion that the City develop some camping spots open for public use at the George Kitchin Memorial Park ideally before the end of the summer. Councilor L. Sickles stated that there was already camping allowed up there but they needed to check in with City Hall.

15. Adjourn

The meeting adjourned at 8:41 pm.

\_\_\_\_\_ Mayor, Jeremy Gordon

Attested: \_\_\_\_\_ City Clerk, Jamie Ward

City of Falls City  
City Council Special Meeting Minutes  
June 24, 2019 6:00 PM  
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

**Council Present:** Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Lori Jean Sickles arrived at 6:05 PM

**Staff Present:** Mac Corthell, City Manager; Jamie Ward, City Clerk.

**1) Call to Order**

Mayor Gordon called the meeting to order at 6:00 pm.

**2) Roll Call**

Clerk Ward took roll call. Councilor Radke was absent.

**3) Pledge of Allegiance**

Mayor Gordon led the pledge.

**4) Motion to adopt the entire Agenda**

A motion was made by Councilor D. Sickles and seconded by Councilor Meier to adopt the entire agenda. Motion carried 4-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

**5) Work Session**

a. Revenue Project

City Manager Corthell read a staff report explaining Franchise agreements the City currently has and what percentage of Incumbent Local Exchange Carrier (ILEC) we currently receive from them. The maximum a company can pay is 7% (seven percent), the minimum is 3% (three percent). Corthell went in to further detail regarding the City's franchise agreement with Century Link stating that it expired in 2014, but the company has continued to pay 5% (five percent), while adding on DSL services in Falls City. Corthell felt that it would best suit the City for City Council Adopt a Master Utility Right of Way Ordinance. A Master Utility Right of Way Ordinance would establish clear guidelines, standards and requirements for all utilities that request to operate within the community, excluding cable because they are mandated with federal law to have their own franchise agreement. Although there would be an increase in initial cost for pursuing this ordinance, in the end the City will see increased revenues allowing itself to charge fees on unknown services. This ordinance will also help because it forces utilities to pay the required license requirements rather than city administrators having to negotiating with each company. This would ease administrative burden, which in turn will save the City money. City Council decided to table until the July 22, 2019 work session, to allow council a better understanding of what would be the best option for Falls City.

Councilor Lauder asked if Corthell knew what the financial implications for the City could look like. Corthell stated that it is hard to quantify right now, but that it would require City Staff time and City Attorney fees. He estimates it would be around 5 (five) to 7 (seven) hours of the City Attorney's time and that he is already doing the work to get us squared away financially.

A motion was made by Councilor Drill and seconded by Councilor Lauder to the recommend tabling the decision until the next City Council meeting. Motion carried 4-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

b. Intro to System Development Charges

Corthell gave a quick introduction into System Development Charges, explaining that you can apply those charges on roads, parks, sewer and water. Corthell went on to say that those systems must grow and/or modernize to support that growth or the city could be left with overburdened, underfunded infrastructure and no way to repair it. Due to the complex, nature of System Development Charges Corthell included a PowerPoint presentation for Council to go over and develop questions for the next work session. Corthell thought it was important to mention that the City would likely need to pursue a Department of Land Conservation and Development Grant (DLCD.) The positive is that the DLCD grant cycle resets this year. There was much discussion on the various facets of SDC's and will continue the conversation will continue at the next work session.

c. Sewer Rate Level and Rate Structure Discussion

Public works is discussing fair sewer rates and structure for both residential and commercial users.

d. Public Safety/Code Enforcement Fee Discussion

Former Code Enforcement Officer, Steve Birr will attend the next Council Meeting and give his insight on challenges and suggestions for moving forward with the program. In the meantime, Clerk Ward is working on indexing new complaints. Staff is starting a process of sending letters of acknowledgement to the complainant as well as a cease and desist letter to residents out of compliance.

Corthell pointed out that many Cities have a fee for law enforcement on their utility bills. The City of Newburg has a \$4.00 (four dollar) fee on their utility bill to provide for law enforcement funding

6) **New Business**

a. Direct City Staff to engage City Attorney

Council tabled until the July 22, 2019 Work Session meeting.

7) **Late Additions**

a. Street Closure Request: July 6, 2019, Summer Celebration

Mayor Gordon put together a last minute street closure request form for Laura Britton, and stated that it is the same route as usual. He delivered notices to residents affected by the closure.

Corthell wanted to mention that as an event comes into fruition we are creating a systematic guideline of how each event is run. In the case someone new joins our team there is a system already in place for him/ her to know what to do, the costs and will have a successful event. This is a part of our organizational development program.

Corthell stated that the city is insuring the Summer Celebration and waiving the fee for the street closure.

A motion was made by Councilor Drill and seconded by Councilor L. Sickles to allow the street closure for the July 6, 2019 parade. Motion carried 4-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

b. Upper Park Campground

Councilor Lauder requested Council to discuss a free or fee based reservation camping system in the Judy Williams Upper Park [correction to staff report; The Upper Park is officially recognized as the George Kitchin Memorial Park]. In hopes to encourage BRMBA mountain bikers to stay in Falls City as there are currently no temporary lodging accommodations. Our partners with Rural Development Initiatives identified mountain biking tourism as an income opportunity. If it is set up with a fee-based system, the city could use that money for future developments, a shower for example. Councilor Lauder would like to have the camp host issue camping permits, monitor and regulate campers.

Councilor Drill asked if the Parks and Recreations Committee would create rules and regulations for them to follow. Councilor Lauder agreed that someone would need to create those guidelines for everyone to follow.

Councilor Lauder would like this to have very low impact for the City. Councilor D. Sickles would like to invite the park host to the Parks and Recreations meeting. Councilor L. Sickles' main concern is where the campfires would be placed. Councilor Lauder and Mayor Gordon will discuss details prepare a formal report for the next Parks and Recreations meeting.

8) **Adjourn**

The meeting adjourned at 7:18 pm.

\_\_\_\_\_ Mayor, Jeremy Gordon

Attested: \_\_\_\_\_ City Clerk, Jamie Ward

City of Falls City  
City Council Regular Meeting Minutes  
July 8, 2019 6:00 PM  
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

**Council Present:** Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke

**Staff Present:** Mac Corthell, City Manager; Jamie Ward, City Clerk

**1. Call to Order**

Mayor Gordon called the meeting to order at 6:01 pm.

**2. Roll Call**

Clerk Ward took roll call.

**3. Pledge of Allegiance**

Mayor Gordon led the pledge.

**4. Motion to adopt the entire Agenda**

A motion was made by Councilor Meier and seconded by Councilor D. Sickles to adopt the entire agenda Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke

**5. Announcements, Proclamations, Appointments**

- a. Mayor Gordon read and presented a Proclamation to express gratitude to Polk County, the Board of Commissioners, and Commissioner Pope in particular for partnership, support and funding of the Falls City direct Connect and other public transportation related efforts.

**6. Community & Government Organizations**

- a. Polk County Sheriff's Office Report  
No comments
- b. Falls City Public Works Report  
No comments.
- c. Falls City Fire Report  
No comments.

**7. Reports**

**a. Mayor's Report**

Mayor Gordon acknowledged the Breadboard and the Luckiamute Watershed Council for hosting the "Sip N Science" event. The event covered the geological history of the Little Luckiamute Falls. Mayor Gordon would like everyone to know the Falls City Facebook page is up and running and would welcome community input in form of pictures, stories and feedback to help keep it fresh.

**b. Council Reports**

Councilor C. Lauder- Has had multiple people ask when the sewer system study will be done for the new wastewater lagoon. Manager Corthell stated that it was a part of the first leg but was unsure when exactly that would be done. Councilor Lauder would like to acknowledge that numerous community members have made the suggestion to turn the old Clinic into City Hall. He believes it could be beneficial for the community and if we invested a little money into the small apartment next door the RARE applicant could use that as housing quarters. Manager Corthell stated that he would follow up with Don and Sara and is if it looks like the October occupying date may be pushed out longer. Manager Corthell wanted to make it clear that although there has been extensive talk with Don and Sara there has not been a lease signed and he is more than willing to except other suggestions and or offers.

Councilor L. Sickles acknowledged the great turnout at the Summer Celebration. She was thankful for the help and support from all the volunteers.

**c. Manager Report**

Councilor J. Drill asked what the odds were in receiving the Special City Allotment Grant for 2020. Manager Corthell felt that he believes we have very high odds for receiving this grant. Applications are due in August. Manager Corthell acknowledged all the hard work Polk Cemetery Savers have been doing. He encouraged everyone to stop by, say hello and check it out.

**8. Public Communications**

None

**9. Consent Agenda**

A motion made by Councilor Meier and Seconded by Councilor L. Sickles to adopt the consent agenda excluding the minute's draft. Motion carried 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke

**10. Public Comments**

Lisa Johnstone of Falls City stated a slight concern of an incident that began outside of City Hall and then continued inside the building. She drove her vehicle down the gravel walking path towards the 3<sup>rd</sup> St. Footbridge. She stated that the path was not marked for pedestrian traffic only. She heard talking and realized it was coming from inside the City Hall building. Manager Corthell told her to move her car and that she could not park there. Ms. Johnstone exited the park and came inside to speak with him. The situation escalated. Manager Corthell asked if she had any business to take care of inside City Hall and if not she needed to leave. After multiple requests for her to leave the building, Manager Corthell instructed Assistant City Clerk Ward to call the Sheriff's Office. Ms. Johnstone still refused to leave and waited for the Officer to arrive. Upon arrival of the Deputy from the Polk County Sheriff's Office, Ms. Johnstone was escorted out of the building. She feels that this issue needs to be addressed. Mayor Gordon recommend against any action by Council. Mayor Gordon agreed to set up a meeting time via email to discuss this situation with her.

Commissioner Pope spoke about his is appreciation for the recognition and proclamation. He is happy to help and is committed to roll up his sleeves to help this community. Commissioner Pope also praised Council and staff for doing an outstanding job. He is very pleased with the positive working relationship

the City has with the County Commissioners. He added that this community is out of the mainstream of Polk County and he advocates for Falls City a lot. Commissioner Pope has also encouraged joining forces on Public Works projects for the past eight and one half years as they benefit the County as a whole whether the project is within Falls City limits or not. He offered open contact if there were ever anything he or the other two Commissioner's Offices could assist with. Commissioner Pope then praised Mayor Gordon for attending Commission meetings and his engagement in other areas of County government.

#### 11. Citizen Committees

No Comments

#### 12. New Business

- a. Councilor Drill noted page 22 items 12 in the packet regarding June minutes. She brought attention to an error on a motion with no recorded votes. Mayor Gordon asked that in the future items such as this should be addressed to city Manager Corthell in an email in advance of the meeting. He added that we will run into typos and these should be handled appropriately.

A motion was made by Councilor D. Sickles and seconded by Councilor L. Sickles to accept the Consent Agenda with minute corrections. Motion carried. 6-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke

- b. Resolution 19-2019 Community Event Sanctioning, Falls City Pride

City Manager Corthell read his staff report addressing the sanctioning of the event. Mayor Gordon announced scheduling and activities. (Exhibit A) He added that 99% of the funds are either provided or raised by the organizers of the event. Mayor Gordon then opened the floor to public comments. [The following are somewhat paraphrased and not verbatim.]

Dana Schowalter, resident of Falls City addressed Council in support of Falls City Pride. She went on to describe her experience moving to Falls City: "When Jeremy and I first purchased our home in Falls City, residents came to our home quite often to introduce themselves. The love we've received in this town, the love we've quickly developed for this place, this forever home we found whereas was also dotted with people making disparaging comments about the business owners in town based on their sexual orientation. These business owners quickly became our best friends. We love and appreciate them not because they make the best pizza in the world even though they do, or not because they have a great space for us to unwind or let our son dance and ride his bike indoors, because they do provide that space for us and many others. And not because they are members of the LGBT community though they are and we love them just as we love anyone else. They became our friends because they share the same values, love, care, compassion for those less fortunate and a drive to make this community the best version of itself it can be. A dedication to serving that community that gave them so much. In short, we value them not because of the service they provide to us, but because of who they are as cool people and how much they have contribute to our lives and to this town. When we were first asked to help organize Falls City Pride, we were so excited to see what this quirky town's Pride Festival might be. My first year attending the festivities was quite magical. We saw Harley riders hanging out with hipsters. Loggers sharing stories with drag queens and staple town residents mingling with international tourists. We have the pleasure of being more involved in this event each year. And year after year we hear the same thing: What a gem of a

town we have, how much people felt welcomed and included here. That no matter where they came from or what their identity, they value the diversity that each person brought to this event whether local or not, whether a member of the LGBTQ community or just someone here from this town to see what it was all about. Like other pride festivals this event also brings money into our community with people spending money on lodging and camping which could bring monetary benefits for our city. As a member of the Budget Committee, I can attest that would be welcomed. People traveling purchase meals and supplies from our local businesses, those businesses contribute to our school fundraisers, they help cover costs for local events and employ our local residents. We see and will continue to see economic benefits of this event as it grows. The inclusive vision of Falls City Pride is perhaps the most beautiful result of pride festivals that began fifty years ago. In case you are unaware of that history, Pride began as a protest of violence happening to LGBTQ people; harassment, physical violence, sexual assault and other forms of dehumanizing humiliation. Pride festivals represent not a quest to attain some special treatment but instead an effort to live safely and peacefully. The ability to live life just as anyone else with love, openness and community. In short, people are fighting for the basic chance to be themselves. In my experience, Falls City Pride has been that space. This event has created community for a diverse group of LGBTQ people young and old. (inaudible wording) Studies consistently show that this type of support are vital to LGBTQ people of all ages and backgrounds, this form of community support can reduce rates of suicide among LGBTQ youth by 40 to 70% depending on the study. This form of community can connect aging LGBTQ residents with vital resources ranging from finding a friend who understands their living experience to providing knowledge of health and wellness resources that increase life expectancy and decrease overall health expenditures. As a study on LGBTQ people who live in rural areas shows, this sense of community is vital to health and well-being. I also want to be clear that being a member of the LGBTQ community does not make someone more happy or depressed or attempt suicide. When members of this community receive the same regular support granted straight people there is no statistical difference what so ever in rates of depression and self-harm. This community only suffers when their larger community sees them less than fully human and we have a chance today to show people that we see them. We see them as full people. Full people who deserve to live their lives and live their lives as themselves. We all have parts of our identity that make us different, make us feel alienated from our environment. Falls City Pride welcomes everyone wherever they are in their life's journey and aims to create a safe space for everyone to be themselves. Unapologetically themselves no matter what that looks like, you're always welcome here. I understand that talking about and voting on these issues can be challenging, but I also know that accepting this proposal as a community event will send a message that our town welcomes people just as they are and values their contributions they make here. It is for those reasons I wholeheartedly recommend voting in favor of Falls City Pride making it a community event. Thank you."

Michael Burton of Dallas addressed Council. "My wife and I live at the other end of Frost Road and we get into town often. We spend about \$100.00 in the various businesses here, more so now that we are retired from our jobs in Salem. I used to be the Assistant Director of the Oregon Economic Department and after I got tired of working for the state governments I went to work for a tribal group, I was Executive Director of the Economic Development Corporation (inaudible wording). I spent over thirty years as an economic development professional. He has probably been to 100 city council and planning commission meetings and I can tell you without exception, every community is trying to figure out how to get people to come to town and drop some bucks so that people who painstakingly run their businesses can make some money,

employ people and pay some taxes in the community. In my argument, bottom level is that businesses pay the taxes. Business pays the bills. We sat in on one of the visioning sessions for the community vision process and I mostly kept my mouth shut because it's my work to me and I don't have to do that anymore, I'm retired. But I do think the best thing you can do for economic growth is to take care of what you've already got. We have participated in the Pride event for four years, including one of us had an active role as a presenter. I strongly encourage you to support what we understand is one of the only events of its kind taking place in town, the kind of event that every community that I've ever worked in would like to see happen in theirs. Unless somebody has questions, I'm done."

Lynn Bailey of Falls City addressed Council. "So it should be no surprise I've come to talk about kids, because that's what I do. I want you to consider what you're voting for today could possibly be saving the lives of the kids in our community. There are some dark statistics that exist around suicide and self-harm amongst LGBTQ youth. As Dana said, when there is someone there to support them they are happy just like anyone else. Suicide is the second leading cause of death among young people ages 10 to 24 years old. LGBT youth are almost five times as likely to attempt suicide (inaudible). There is a lot more and the Trevor Project is a great place to go and educate yourself about what these youth are facing. Having just one positive support person in their life can reduce the incidents of suicide by between 40 and 70%. Your support of this event builds an entire community around these kids and I want you to really consider the impact that might have on their lives and their happiness and their feeling accepted. I urge you to be inclusive, empathetic, accepting and I urge you to fully support this event and build a community that allows everyone to feel welcome and accepted in our town.

John Volkmann of Falls City addressed Council. "When I think of Falls City Pride, it goes way back to when Keith and I first moved here thirteen or fourteen years ago. I think it's more about being proud of Falls City. We didn't know anyone when we moved here. We didn't even know much about Falls City, we were just looking for a nice little place for our lives and figure out what our future looked like. I think that in maybe just three weeks of us just being on the ground and working on our old house, two citizens of town were walking by. They walked onto our property and wanted to know who we were and get to know these people who moved to town. As we went on talking and must have chit chatted for an hour and half, at the end, one of the women said 'Hey, why don't we go down to the Boondocks and have a beer sometime?' And I said really? And she said 'Yeah.' I said, but it kind of seems like a hate crime waiting to happen to me from what I've heard about the Boondocks. She really sobered up and asked 'Why would you say that?' I said well, it's no secret. We're a couple of guys moving into town, you know small town America and I've experienced violence and harassment for being gay. She said 'No. You're wrong about Falls City. The people of Falls City would be way more concerned if you judged them for who they are than they are at all interested in judging you for who you are.' That's exactly the truth. We have never had trouble in this town at all. We've had love and support and from that moment, from then until now, I have been, I don't know that I am the biggest cheerleader for Falls City.... But I meet lots of people and I like to say things like (asked if Falls City is by Dallas) you know what? We like to think Dallas is by Falls City. I love this town. I am proud of this town. It has given us wonderful opportunities. We've met the best friends in our lives in this town. It is community at its best. So, that's what Falls City Pride means to me. I love this town, I'm proud of this town and proud of the people I love. Thank you, Falls City. If any of you have any questions about this stuff, I'm happy to answer.

Ervin Bathke of Falls City addressed Council. "I appreciate what you just said, because that is Falls City. It's community and always has been ever since I've lived here we've been community. Fighting fires together threatening our City, we've seen other things threaten individuals, house fires where the community came together and supported one another. I like that about Falls City. Falls City is a community. I'm not a gay person, I'm a straight person and that's my take but I still love every person in this community. Every single person. So thank you for what you said. This is a loving community and I've never heard of such a thing as people coming against other people. Most of us have grown up in this City; this is an awesome community and awesome City. I hate to see these schisms; I would not want to see any schisms. (inaudible wording) So, if this creates a schism, I'm sorry. I wish it didn't because we don't need any schisms. We are Falls City community that's all I'm saying."

Janet Propp of Falls City addressed Council. "I don't do well with speaking, but I want to say Jeff and I moved to this town twenty five years ago. We loved the town because it is a community. If there's something I can't stand, its intolerance. So yes, I'm very supportive of this."

Cori Brownell of Falls City addressed Council. "I really appreciate the opportunity to be here tonight. I've been a resident with my family here for twenty six years. My involvement with the community has been mostly on the County level. I've served on the Commission for Children and Families for eight years. I ran the first Child Development Center at the elementary school for the first few years (inaudible wording). When Dana alerted me to this recently, I wrote up something that only took about five minutes. It just came crying out and I thought I better make it quick. It's not too long. Posted on the outside of my office door at work is a quote by Martin Luther King Jr. It states 'our lives begin to end the day we become we become silent on the things that matter.' This is one of those times I see its time to speak up for a traditionally oppressed community. In this case the LGBT community. We are all part of the larger American culture; Beit a positive or negative experience. We all belong to committee subcultures. We have our family culture, work culture and often in family and friends we choose to spend time with on a regular basis. Because they all know the unique joys, hopes and challenges we face. The LGBT community is one of those unique cultures and/or communities. I am proud to live in a community that embraces diversity in its many forms. Especially, in a small town where traditionally, many, most small towns in America do not. Being who you are regardless of your income, color, religion ability or sexual orientation is what makes America great. Of course, that is still a dream for our country. Falls City can be a role model. We can be a role model by standing by our LGBT community and supporting Pride. So we want to open our doors to all people and show our humanity or do we want to shut them and become known for a city of hate? This is a rare opportunity to support one of the most oppressed communities in the history of our country. Let's show the rest of the country that Falls City sees people as people first and that labels don't have a place here. Please do the right thing by supporting Falls City Pride as a community event. Thank you."

Ervin Bathke added a footnote. "The reason I said I don't like schisms, I see the pain because they are isolated and persecuted. The only thing I worry about in this whole thing is sitting inside our schism tree and making factions where maybe there aren't factions. Are we residents of Falls City and community members together. To build and love life here. Or are we creating schisms where we have one pitted against the other. That's the only thing I have cautions or fears about. Thank you."

Mayor Gordon then addressed Council and asked for thoughts and questions beginning with Councilor Radke. "The only thing I have is my spiritual side says God say's hey, love me with all thy strength and all thy mind and all thy soul. Secondly, is love thy neighbor as thy self. I'll never forget when you two guys brought all that food over [referring to John and Keith] when Cheryl and I came to town. It spoke volumes as to the community. I think they've got this pretty organized.

Councilor Lauder spoke next. "I think it's a very positive thing for Falls City because it brings the community together. Maybe at least for a little while, we can quit worrying about drug dealers and the bad things that people like to talk about like small towns like ours and for a little while talk about the good things in a small town like ours.

Councilor Drill responded. "Uh yeah, actually I do. Um, my concern is um, first I want to say, I just want to say I so love the fact you all love one another. Your support for one another and other community members. You're um, words of encouragement and adaptation. I mean you guys are truly a phenomenal community and I like think that's phenomenal. Um, I appreciate just all the words of encouragement and positiveness of what you spoke forth for our community and I just want to say thank you. Because our community is a community of love and Falls City has an amazing purpose here more so than most of us know. And um, with that said, we also represent the city as a whole And so, my concern is that this represents a small portion of our community and whereas we still have the majority of community that has had no say or input into this because then we're identifying we support and we're an LGBT community. And not part of Ervin, as you were saying, schisms, uh creating conflict. You know, where there hasn't been that for quite a few years as so forth. There's really been a turn around the last I'd say five years since I've been on Council and so forth and we've overcome a lot. Um, so that's my concern is um identifying with that and being that community on the map that, that says this is who we are when that's not who we are as a whole. Um, we're a community that loves and I don't, I just, I just don't feel comfortable um, you know as far as saying yes on this fact representing the community as a whole. I think you guys did a phenomenal job creating the event and so forth. It looks great. I'm looking forward future wise and you know, what this could do and I just, I .. I see conflict."

Councilor L. Sickles gave input "I think it's a great thing. The funny thing I just heard is, this has been going on for five years and you just said in the last five years you haven't seen conflict, so it seems it's been bringing the town together. So, that's all I see, is that it's a positive thing.

A motion was made by Councilor Meier and seconded by Councilor L. Sickles the City Council of the City of Falls City, Oregon adopt resolution 19-2019, A RESOLUTION SANCTIONING THE "FALLS CITY PRIDE CELEBRATION" EVENT AS PROPOSED IN ATTACHMENT A.

Mayor Gordon opened the floor for discussion among Council. He stated he would adhere to Robert's Rules of Order for this portion.

Councilor D. Sickles spoke. "I just want to point out that we are sanctioning the Pride Celebration though a lot of people came and spoke in favor of us approving this that doesn't mean that voting in favor of it doesn't mean the other people don't matter. I think obviously they do, everyone here is in favor of the Pride celebration and it has been going on for five years and I just believe this needs to pass."

Mayor Gordon said his thoughts on community events are that no community event is going to appeal to everyone. "As Mayor, I have been involved in many events and I champion events of all kinds. I know how important it is for community building and community solidarity. I didn't especially like picking blackberry briars at the Solve/Arbor Day event. But I think the river looks great. I helped gather people together at the last minute because it's a community duty that I feel. So I think it's okay that not every event is going to appeal to everybody.

Councilor Drill had another question. "I just have one more thing. As far as opening you up sanctioning, saying we're going to sanction this event, um and other community leader's events and they come to us with events that maybe are... I don't know... sensitive? Um, does this open us up if we deny them?"

Mayor Gordon "No, Mac can tell you about 1<sup>st</sup> Amendment Rights and things like that. This Council can deny sanctioning any event it wants as far as I can tell. As far as access to public facilities we cannot discriminate based on certain protected classes and there are laws on the books for that." Mayor Gordon asked Councilor Drill to wait until he could finish answering present question. Mayor Gordon discussed the Oregon Equality Act. Example; a Neo Nazi group wants to use the park. We could deny sanctioning the event but could not deny them access to the facilities.

Councilor Drill continued. "So Mayor, I just want to make my concern clear on the liability aspect moving forward and so forth. Does this open us up being one of the first and so forth because I notice we're waving fees? Um is that correct Mac? We're going to go ahead and waive the fee for the Community Center (inaudible wording).

City Manager Corthell responded. "The noise permit doesn't actually have a fee yet. I put that on the original and we are getting to that one. As far as the fee for the use of the Community Center, yes, that would be waived as requested."

Councilor Drill asked "So is there a reason it's being waived? Does this open us up? I just want to make sure that moving forward that we're not opening ourselves up."

Mayor Gordon asked for clarification. "To what?"

Councilor Drill said "Liability."

Mayor Gordon responded "No."

City Manager Corthell addressed the issue. "No. There is no ripple effect from this. This is simply sanctioning an event. The City is allowed to sanction which events they want or don't want. I think that was a fitting example of what if a Neo Nazi group wanted to use the park. We would have no say, it's a community park and free speech is allowed there. Now if they wanted us to ensure an event they were having, reserve the park, of course that's something we wouldn't want."

Councilor Drill reiterated. "I know but my question and please don't get mad or upset, I just I'm just trying to understand here. If the Neo Nazis wanted to sanction an event and they found

out that we approved this event would you open your arms too, you love all, you embrace all and so forth and we deny them?"

Manager Corthell responded. "Cities have free speech rights too. As a collective thought to say hey, we don't want to sanction this. Now public place, is different alright? You as a body are the City of Falls City. You have their funds, you decide where those go, how they are used etcetera. In that way, you're able to say 'No. We're not going to pay for that.' However a public space that preexists that anyone can go at any time can't be cut off to something like that. It can have time management restrictions and I won't get too far into 1<sup>st</sup> Amendment law but the point is, no. There are no ill effects."

Mayor Gordon requested the question be brought to vote. Councilor Radke asked about the waived fee. Mayor Gordon explained the group is hiring three staff to clean-up and are spending thousands of dollars to put on this event and it is a good opportunity for the City. Mayor Gordon announced he was calling the question to vote unless there was a majority objection from Council.

A motion was made by Councilor Meier and seconded by Councilor L. Sickles the City Council of the City of Falls City, Oregon adopt resolution 19-2019, A RESOLUTION SANCTIONING THE "FALLS CITY PRIDE CELEBRATION" EVENT AS PROPOSED IN ATTACHMENT A. Motion carried 5-1-0 Ayes: Lori Jean Sickles, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke Nays: Jennifer Drill

### 13. Old Business

#### **Presentation by Retired Code Services Officer/Salem Police Lieutenant Birr**

Mayor Gordon thanked Lt. Birr for attending the meeting and all of the work he's done for the City as essentially a volunteer job and how appreciative the city is. Lt. Birr prepared a presentation on Code Enforcement in Falls City which will help inform Council discussions moving forward. Mr. Birr greeted Council.

"My name is Steve Birr; I was hired the first of August as a Code Compliance Officer here in Falls City. During the course of my employment over approximately 7 months and I appreciate the volunteer aspect but as many of you don't know, I was paid \$11.00 per hour which is \$0.25 cents over minimum wage. This is really an investment in my own safety in Falls City because you don't have a huge law enforcement presence here and in fact, there were times when I called for cover and it didn't arrive in a timely manner and in fact, got lost. So at the end of the day, I had to reassess how much my life was worth. There are some really nice people in town and then there are some really hateful people in town.

During the course of that employment, I issued eight (8) citations. Six (6) of which have been adjudicated with 100% conviction rate. I have two (2) more that are scheduled for trial next week. Unfortunately it was my observation that previous administrations have been really big on abatement and posting properties and warning people over, and over and over to the point where people didn't feel there were any teeth to anything the city had to say. In my background in law enforcement, I was taught: you ask somebody to do something. You tell them to do something. Then you make them do something. That was the philosophy we took here. We're not short on timelines, contracted with Independence municipal court, the judge over there especially lately said 'my gosh! The city has gone out of their way' and he full bailed people on their citations because we gave them 45 day or more to show they were making minimal steps or more to rectify their situation. And at the

end of the day, when they didn't, we didn't have a choice but to issue a citation. It is my observation, if the city wants to revisit this, you need to have a committed program, so eventually people get the understanding that there are teeth to the ordinances and that we're not just firing off certified letters that will never be followed up on."

Council thanked Lt. Birr. Mayor Gordon asked how Mr. Birr prioritized violations and how information came in and was processed. Mr. Birr responded "Yes. When I was initially hired, I suggested Council may want to rethink the complaint driven process. There were actually people I contacted that said 'Well, my place is bad but it not as bad as that persons' place. When you have a complaint driven process it's like, well, I don't disagree with you but I don't have a complaint on Jimmy Jones, until a month later when I did finally get one. Also, we had people that abused the municipal code as a means to piss back and forth at their neighbors. Frankly we had some really minor things arise and when you only work one day a week... We actually had people come in the next week and say well where is my complaint? Where are you with that? What's being done to resolve it? Well, that was last week; I haven't even worked a full day. So, you really need some discretion in how you manage those things.

Mayor Gordon asked if he found himself spending a lot of time individually with complaints and said he would want the most bang for his \$11.00 per hour, or how long were you in the field processing and of course there will be some public interaction, but did you find yourself spending a lot of time talking to folks like that?

Mr. Birr responded "Some. And I got chewed out by some." So at the end of the day, it doesn't become very powerful for \$11.00 per hour.

Councilor Drill addressed Mr. Birr. "I know before you left the city, right? It's already happened, your last day?" Mr. Birr said "Well, it will probably be next week when they go to trial." She said "Is there any way that we can get some bullet points from you of what you're bringing tonight?"

Mr. Birr said "I believe I've already expressed that with him." I understand the economics of Falls City, I just tell you, it's going to be a real challenge to find somebody else to do code for \$11.00 per hour."

Mayor Gordon replied "Just funding out of our general fund will be difficult enough so when brainstorming our revenue generating options we may have to include that. I'm hearing lack of funding, lack of pay to get someone qualified. You're so over qualified its laughable, you're the retired Lieutenant of the Salem Police Department. So safety concerns, no teeth behind ordinance enforcements, people (not audible) with abatement warnings and problems with a complaint driven process.

Councilor D. Sickles presented his question. "My question is, you had eight citations. How many success stories did you have where it didn't reach the point of a citation?"

Mr. Birr answered "That is a good question! Several."

Councilor D. Sickles " So we weren't wasting our time necessarily in doing this, and I understand your bullet points but obviously it was advantageous having you around do the things that you did and I think I speak for Falls City, I appreciate you doing what you did and your willingness to do it."

Mr. Birr "Thank you Councilor, and your absolutely right though. In my eyes a citation is a failure to communicate. Albeit, it's hard as we tried, my phone calls, certified letters and everything else at the point of citation, it really is a failure of somebody to do what they needed to do to resolve the problem without being cited."

Councilor Lauder said "Take the scenario where you cited someone because they needed to cleanup and they went all the way to court. And I guess the phrase would be 'we won', do you know if after court did the people clean the place up?"

Mr. Birr "My fear is that will never happen unless you have a continuous program. Some of those people got \$500.00 citations and ended up fined \$500.00 but unless you have a continuous program where someone goes back a month from now... because under the ordinance, every single day is a new violation. So you can pound somebody into the ground if you want to. But, if there isn't me, or somebody else doing my job, they're going to go 'Oh well. It cost me \$500.00 bucks '

Councilor Radke asked what Mr. Birr thought the money number would be to keep someone in that spot. Mr. Birr "I wouldn't even put even put a wage, that's out of my wheelhouse! I'm sorry Councilor.

One of the greatest difficulties here in Falls City is lack of law enforcement. The one trooper one fight doesn't exactly get it here, whereas in the City of Salem where I worked before, when a code services officer calls for cover, they can get it within two minutes. Here, I generally had to call ahead and say 'Hey, can I get somebody about 1 O'clock today to cover me because I want to go to this drug house?'"

Mayor Gordon said it's tough and the city has to do its part. "I think the County Sheriff's Department has been a good partner with us and we can look for ways to maximize that partnership too through an IGA agreement perhaps. Are there any other questions for Steve?" Councilor Drill thanked Mr. Birr.

Mr. Birr said "Thank you, I just feel like I'm letting everybody down. I can just no longer continue to do it."

Mayor Gordon "This gives us a good baseline to assess needs for a sustainable program."

#### **14. Late Additions**

- a A noise permit was issued for Dani Haviland and Mountain Gospel Fellowship Church for an outdoor public event they are hosting on July 26, 2019 from six (6) to ten (10) pm in the Church Parking lot. There will be live music and an Action Sports Tour demonstration.

A motion made by Councilor D. Sickles and Seconded by Councilor L. Sickles that the City Council of the City of Falls City grant the noise permit to Dani Haviland and Mountain Gospel Fellowship Church and is subject to all conditions therein. Motion carried 6-0-0. Ayes: Lori Jean Sickles Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, David Radke

**15. Adjourn**

The meeting adjourned at 7:55 pm.

\_\_\_\_\_ Mayor, Jeremy Gordon

Attested: \_\_\_\_\_ City Clerk, Jamie Ward

City of Falls City  
City Council Special Meeting Minutes  
July 22, 2019 6:00 PM  
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

**Council Present:** Jennifer Drill, Tony Meier, Cliff Lauder, David Radke. Councilor Lori Jean Sickles arrived at 6:10 PM.

**Staff Present:** Mac Corthell, City Manager; Jamie Ward, City Clerk.

**1) Call to Order**

Mayor Gordon called the meeting to order at 6:02 pm.

**2) Roll Call**

Clerk Ward took roll call. Councilor Dennis Sickles was absent

**3) Pledge of Allegiance**

Mayor Gordon led the pledge.

**4) Motion to adopt the entire Agenda**

A motion was made by Councilor Radke and seconded by Councilor Drill to adopt the entire agenda with the amendment, that New Business item a. to be moved to the front of the agenda. Motion carried 5-0-0-1 Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Laude, David Radke

**5) Recognition**

**a. City of Albany and the Albany fire department**

The City of Falls city sent a certificate of appreciation to the City of Albany and the Albany Fire Department. More specifically, Shane Castle a former Falls City Firefighter and Paramedic. It was with Shane's guidance that Falls City was granted ten (10) "Life Saving" air packs. The air packs cost approximately \$2,500.00 apiece when new for a total cost savings of approximately \$25,000.00.

**b. North Santiam Paving Co.**

The City of Falls City gave a Certificate of appreciation to North Santiam Paving Co. for work beyond the call of duty, while performing paving overlays of multiple streets in Falls City.

**6) New Business**

**a. Public Hearing: Resolution 20-2019 CBDG Housing Rehabilitation Grant**

City Manager Corthell introduced Diana Cvitanovich and her role with Polk CDC. City Manager Corthell explained what CDC does and how it will work for our Community and surrounding areas. Polk CDC is a non-profit HUD that provides different kinds of resources to the community that helped develop it, such as housing rehab grants. They also manage a Fall City specific fund that is strictly for Falls City residents. We have been a consistent sider in memorandum of understanding surrounding this and each time an individual City takes the reins they serve as the grantee. With all of the changes in the way things are being run in our city government and because of well defended guiding and nurturing our partnership with Polk CDC, Falls City has been asked to take the lead as Grantee for the upcoming CBDG Housing Rehabilitation Grant. City Manager Corthell explained that these grants would be assessable to lower Income, owner occupied, single-family homes for all of Polk County. The output for this is about an hour of City Manager Corthell's time each month. All other resource implications would be that in doing this it would cost the City two preference points for our next CBG Grant however; those two points

would be recouped in experience points by managing the Grant so Falls City would have the same amount of preference points in the end.

**Public Hearing opened at 6:18PM**

MS. Cvitanovich read the public notice into the record and provided a brief explanation regarding the CBDG housing rehabilitation (HR) Program (*see attached Notice*).

Public comments

Steve and Peggy Carter, Waymire Rd. Dallas are very interested in applying for a grant to bring their septic tank up to standard when funds are available. Ms. Cvitanovich responded that grant funds are still available through the 2018/2019 CBDG grant fund housed out of the City of Independence.

Wes Richardson of Falls City wanted to know when the deadline is for this Grant. Ms. Cvitanovich answered that after this meeting if there is a Resolution passed by council that the application is due by the end of September. The program will begin in 2020. Mr. Richardson said that he knew many people that could benefit from this grant and was excited about sharing the news to them.

Mayor Gordon disclosed that he is on the Polk CDC board and that he will not be involved in oversight of the project, will not benefit from it, and will not sign disbursement requests or invoices. He will serve on the Board as a public service. He will also recuse himself from vote on whether or not to apply.

**The Public Hearing closed at 6:28PM**

Councilor Drill asked Cvitanovich how much of the \$400,000 goes to Polk CDC? Ms. Cvitanovich answered that an award to Falls City and prior to any HR activity Polk CDC will enter into a sub-grant agreement (contract) with Falls City (the grantee) wherein Polk CDC will administer the grant, prepare the Environmental Assessment and Review Record (ERR) which is approved by the Certifying Officer (CO) prior to submittal to IFA and manage the program over the two-year period of housing rehabilitation activity. Polk CDC receives \$25,000 for Administration, \$15,000 for preparing the ERR and conducting the environmental assessment throughout the two year period, and \$75,000 for managing the program which includes working with program applicants through the entire process.

A motion made by Councilor Lauder and Seconded by Councilor Meier that the City Council of the City of Falls City adopt Resolution 20-2019, A RESOLUTION AUTHORIZING THE CITY MANAGER TO: APPLY FOR THE 2019 CBDG HOUSING REHABILITATION GRANT, PARTNER WITH POLK CDC AS SUBGRANTEE, AND SERVE AS THE CERTIFYING OFFICER FOR THE GRANT. Motion carried 5-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, David Radke.

- b. Resolution 21-2019; A Resolution authorizing the City manager to Apply for the 2020 special city allotment grant to fund improvement of bridge street and chamberlain street. This Resolution was moved to the end of the meeting after the work session.

**7) Work Session**

- a. Revenue Project

i. Revenue shortfalls

The one hundred and fifty thousand dollar (\$150,000.00) gap in revenues is due in large part to the passage of Property Tax Measure's five (5) and fifty (50), and the loss of timber revenues due to a series of measures. Those included with our 2.92 frozen tax rate has not helped the City's financial situation. City Manager Corthell brought in a chart from the City of Salem Alternate Revenue Options to show how shortfalls are in every city and to give a bigger picture of more options we could use for our advantage.

Councilor Drill asked what kind of revenue we could gather from Weyerhaeuser for driving through our streets. City Manager Corthell said that is a great idea to look in to and they should be paying for the use of our two major access roads.

Councilor Radke asked about any available grant funds. City Manager Corthell said that there are a few for law enforcement for instance but because of a legal matter, those have been put on hold. Mayor Gordon added that we are already supplementing with Grants a lot and that we need to find a more permanent solution.

Councilor Lauder asked are most of these additional taxes or fees, to help gap this short fall. In addition, if so do we ask the Community to take the added tax or do we as a Council make the added tax mandatory? How much thought has been put into our fire department joining Southwest Polk, dollar wise not management wise? City Manager Corthell answered from dollars prospective it would be a benefit for the department but that it is hard to say management wise. Dollar wise it would be additional funding. The problem is that there is a lot of change going on and that creates a lot of turmoil now. City Manager Corthell stated that would be a long conversation that takes years to develop Mayor Gordon suggested we table the discussion on fire for now and talk more on the City operation fee. City Manager Corthell explained that a City operating fee is a general fund fee used for City operations and that It would come as a tax to the residents. Other fees such as transportation fees, stone water, and public safety fees are commonly on utility bills. Those are for a specific purpose. Councilor Lauder asked how the City would get that money. City Manager Corthell stated that is something Council would enact but Council needs to keep in mind that many people could see this as taxation without representation. Council decided to continue discussion on this in the next couple of meetings along with bringing the budget committee in with comments and or suggestions

ii. Sewer Rate Discussion

City Manager Corthell is only that we have a \$50 K deficit there and eventually the rest of the city will have to foot that bill. As of now, what we would need is a twenty dollar and fifty cent (\$20.50) monthly increase to close that gap. City manager Corthell is hoping council will direct him to a rate structure analysis, so he can do some research with surrounding Cities. City Manager Corthell also stated that we need to look into how septic pumping is being billed and grasp a better process on that.

A motion made by Councilor Drill and Seconded by Councilor L. Sickles that the City Council of the City of Falls City direct City Staff to conduct a rate adjustment study related to pumping costs. Motion carried 5-0-0-1 Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, David Radke

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**iii. System Development Charge Reminder**

City manager Corthell asked council to Preview the SDC material and develop questions, comments for the next meeting.

- b. Resolution 21-2019; A Resolution authorizing the City Manager to Apply for the 2020 special city allotment grant to fund improvement of bridge street and chamberlain street.

City Manager Corthell explained that it is next year's allotment grant for one hundred thousand dollars (\$100,000.00). The PW committee and Don Poe, Public Works Supervisor spoke about repaving Bridge Street and Chamberlain Street. A brief explanation of why we keep paving already paved streets is that it costs more to replace a street that has been paved rather than to just do an overlay on a gravel St. An already paved street has to be ripped out and repaved.

A motion made by Councilor Drill and Seconded by Councilor L. Sickles that the City Council of the City of Falls City adopt Resolution 21-2019, A RESOLUTION AUTHORIZING THE CITY MANAGER TO: APPLY FOR AND ACCEPT THE 2020 SPECIAL CITY ALLOTMENT GRANT TO FUND IMPROVEMENT OF BRIDGE STREET AND CHAMBERLAIN STREET.

Motion carried 5-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, David Radke

**8) Old Business**

- a. Franchise & Right of Way Ordinance Development

City Manager Corthell suggests that we should go with a Master Utility Right of Way Ordinance and the reason for that are that it is a much more user-friendly policy for staff.

A motion made by Councilor Drill and Seconded by Councilor Meier that the City Council of the City of Falls City directs City Staff to work with the City Attorney to draft a Master Utility Right of Way Ordinance and develop policy and procedure to administer it. Motion carried 5-0-0-1. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, David Radke

**9) Late Additions**

None

**10) Adjourn**

The meeting adjourned at 7:40 pm.

\_\_\_\_\_ Mayor, Jeremy Gordon

Attested: \_\_\_\_\_ City Clerk, Jamie Ward

## AGENDA REPORT

**TO:** All Falls City Public Bodies  
**FROM:** JoHanna Birr, City Clerk  
**SUBJECT:** 1920- 2020 Women's Vote Centennial  
**DATE:** 7/24/2019

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### SUMMARY

The 2020 centennial presents a unique opportunity to expand the narrative of women's suffrage and women's history by sharing the stories of women who have persevered, and made strides in our community. Finding and telling these stories inserts more voices into our community's history, engages more community members and recognizes an important piece of not only local, but American history.

To participate in this celebration, the City of Falls City will need a champion (individual or group) to help create, coordinate, and place exhibits/events, as well as to liaison between contributors and potential exhibitors. PLEASE CONTACT CITY HALL IF YOU ARE INTERESTED IN HELPING MAKE THIS OPPORTUNITY A REALITY!

### BACKGROUND

Oregon was one of several western states that saw early victories approving women's voting rights in 1912, and by 1920, all American Women gained the right to vote with the passage of the 19<sup>th</sup> Amendment to the US Constitution. The attached guide is designed to help heritage organizations in Oregon plan ahead to incorporate stories and programming related to the women's vote and women's history into their 2020 activities.

Celebration of the Centennial planning should start now for events in our community to commemorate and share stories of women who have changed history. Because women were historically denied full participation in mainstream cultural, social, political and economic activities, many of their stories have been marginalized or gone unrecorded.

Falls City has a surprising heritage in own right. **Florence Wolfe [1850-1939]** came to Oregon in 1853, crossing the plains with her parents William and Ruth Ruble. They settled in the Eola Hills where her father founded mills and worked as a horticulturist. Wolfe came to the Falls City area in 1888 and established a flourishing farm on Tater Hill southeast of town and developed property within the town. During her long residence, she worked for the good of the community and was among those who unsuccessfully promoted a highway from Falls City to the coast. She handled exhibits at the county and state fairs with great success. She was in charge of the Polk County exhibit at the Lewis & Clark Exposition in Portland in 1905 and won a number of blue ribbons for the county.

**Abigail W. Watt** is the first woman mentioned in the Falls City minutes having a position with the City. An excerpt from January 2, 1923 adopted Falls City Council minutes reads; "Abigail W. Watt presented her official bond as Auditor and Police Judge signed by H.E. Starr and W. L. Russell as sureties. On motion of Roy McDonald seconded by D. J. Grant the bond of Abigail W. Watts was accepted. Motion carried unanimously."

**Fanny Lamberson Branson** had the first Roquefort cheese factory in the entire United States in 1919 located in Falls City on the Teal farm she and her husband Jay purchased. It was reported to be superior to anything imported from France. At one point, the entire finished products produced were shipped to Portland. Its hay-day ended with the crash of the stock market and Great Depression.

**Faye Wilson [1909-1989]** was born in St. Johns and educated in Newberg and Portland. She came to Falls City in the 1930s and worked tirelessly for the City as its Recorder, Police Judge and School District Secretary. She was also a member of the City Council. In her role as municipal judge, it was said that she "treats them fair and hits them hard." Wilson worked for the Polk County Health Association and for juvenile betterment programs. She was organist for the United Methodist Church and was active as pianist for her husband's dance orchestra which played often at Wagner Hall from 1938 to 1943.

#### **FIANCIAL IMPLICATIONS**

There are multiple funding opportunities to assist with this project which include; County Cultural Coalitions, Oregon Cultural Trust, Oregon Museums Grant, Oregon Heritage grant (due fall of 2019), Travel Oregon Mini Grant and Oregon Humanities Responsive Grant, amongst others.

Additionally, there are limited funds available in events and/or Council approved projects, as well as the Revolving loan fund.

#### **STAFF RECOMMENDATIONS**

Staff would like to share this opportunity with the community in order to determine whether any citizen or group of citizens would like to take the lead in engaging various community groups and/or organizations to facilitate researching, creating, and placing exhibits for this amazing Centennial!

#### **WE'LL NEED COMMUNITY SUPPORT AND ASSISTANCE TO TAKE THIS ON!**

Additionally, staff would like to solicit input from throughout the community, regarding women who contributed to Falls City and the surrounding community, from past to present. Staff encourages submission of inputs before November 15, 2019.

#### **ATTACHMENTS:**

Votes for Women

# VOTES FOR WOMEN

Votes for Women Ribbon, Library of Congress

## Plan Ahead for the Women's Vote Centennial

In 1920, women gained the right to vote with the passage of the 19th Amendment to the US Constitution. One hundred years later, communities across the nation will celebrate the Centennial. This guide is designed to help heritage organizations in Oregon plan ahead to incorporate stories and programming related to the women's vote and women's history into their 2020 activities.

### Historic Background:

The year 2020 marks the 100th anniversary of the ratification of the Nineteenth Amendment, which placed women's voting rights in the United States Constitution. Oregon was one of several western states that saw early victories in this area. In November 1912, Oregon men approved woman suffrage after voting "no" five times between 1884 and 1910. While most Oregon women achieved the right to vote in 1912, race and ethnicity remained barriers for others to vote. After 1912, women in Oregon continued suffrage work by assisting other state campaigns and pushing for a federal suffrage amendment. On June 4, 1919, the US Congress passed the 19th Amendment. Oregon became the 25th state to ratify on January 12, 1920. By August 1920, 36 states had ratified the US Constitution removing sex as a barrier to voting rights. (Read more at Oregon Encyclopedia).

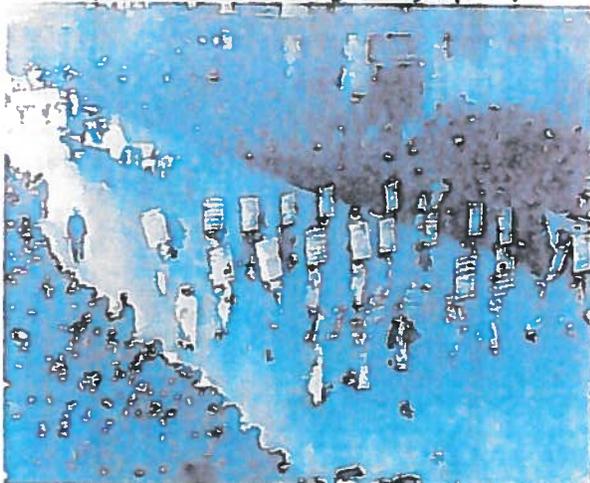


Image from Library of Congress

### START PLANNING NOW!

Now is the time to start planning for 2020 Centennial events in your community! Join organizations across Oregon and the United States in sharing and commemorating stories of women who have changed history.

You may have a good idea of who those women are in your community. But you might also be surprised by the stories you find when you start digging a little deeper. Because women were historically denied full participation in mainstream cultural, social, political, and economic activities, many of their stories have been marginalized or gone unrecorded. The 2020 Centennial presents an opportunity to expand the narrative of women's suffrage and women's history by sharing the stories of women who have made strides in your community. Finding and telling these stories inserts more voices into your community's history, engages more community members, and recognizes an important piece of American history.

### Where to start looking for local stories:

- Research who is buried in local cemeteries
- Research women who lived in local neighborhoods
- Don't limit yourself to the early 1900s-- expand your search to more recent decades
- Research women who held early positions in politics: mayor, city council members, etc...
- Research the first women in a variety of professions in your community
- Consider looking into organizations that have historically served women:
  - Women's Clubs
  - Libraries
  - Auxiliary Clubs
  - Activist Groups
  - Sororities

1920

2020



Woman Suffrage Wagon National Museum of American History

### Places to conduct research:

- Local library and/or historical society
- University archives
- Historic Oregon Newspapers  
<https://oregonnews.uoregon.edu/>
- Local League of Women's Voters chapters  
<http://lwv.or.org/>
- Oregon Historic Sites Database  
<http://heritagedata.prd.state.or.us/historic/>
- Oregon Historical Society  
<https://ohs.org/research-and-library/>
- Oregon Encyclopedia  
<https://oregonencyclopedia.org/>

### Types of programming to consider:

- Create a mini-exhibit in your library, city hall, shopping center, or local school
- Hold a history talk at your local library
- Expand a history talk to include a civics discussion about a present day issue
- Host a tour of sites associated with local women
- Recreate an historical event
- Present an award to a local civic organization
- Host an Equalitea- Tea has traditionally been a way for women to socialize and organize. An "equalitea" is a way to educate your community about the suffrage movement and/or honor local women leaders.
- Share social media messages. Consider sharing #2020Centennial, #SuffrageAt100, #RightToVote, #WomenDisobey, #GetRadical, #Vote100, #WomenInPolitics, #HerStory, #WomenVote
- Remember that March is Women's History Month!

### Funding Opportunities:

- County Cultural Coalitions- For projects that create, share, document, and develop the county's cultural identity. Learn what's available in your county.
- Oregon Cultural Trust- Funds support access, preservation, creativity, and capacity projects.
- Oregon Museum Grant (due spring 2020)- Funds support Oregon museums in projects related to collections, heritage tourism, and heritage education

and interpretation.

- Oregon Heritage Grant (due fall 2019) - Funds support projects that conserve, develop or interpret Oregon's heritage.
- Travel Oregon Mini Grant- Planning an event? Look into tourism grants.
- Oregon Humanities Responsive Grant- Funds bring people together to explore a timely issue.

### Additional Resources:

- Oregon History Resources:
  - Oregon 2020  
<http://www.oregonwomenshistory.org/oregon-2020>
  - Oregon Women's History Interviews  
<http://www.oregonwomenshistory.org/Interviews/>
  - Oregon Public Broadcasting: The Suffragists  
<https://www.opb.org/television/programs/oregonexperience/segment/the-suffragists/>
  - Oregon Encyclopedia  
[https://oregonencyclopedia.org/articles/woman\\_suffrage\\_in\\_oregon/#.XNMJgGN7lph](https://oregonencyclopedia.org/articles/woman_suffrage_in_oregon/#.XNMJgGN7lph)
- Links to National Resources:
  - 2020 Women's Vote Centennial Toolkit  
<https://www.2020centennial.org/>
  - AASLH 19th Amendment Centennial Value Statement  
<http://download.aaslh.org/AASLH+19th+Amendment+Centennial+Value+Statement.pdf>
  - Centennial of Women's Suffrage  
<http://www.suffragettes2020.com/>
- Research Tips
  - Heritage Bulletin 34: Researching Historically Marginalized Communities  
[https://www.oregon.gov/oprd/HCD/docs/HeritageBulletins/HB34\\_Researching\\_Historically\\_Marginalized\\_Communities.pdf](https://www.oregon.gov/oprd/HCD/docs/HeritageBulletins/HB34_Researching_Historically_Marginalized_Communities.pdf)



Image from Library of Congress



# NOISE Application & Permit

Staff Use Only	
Application/Permit Number (#)	20190817 Richardson
Complete Application Received (Date)	7/23/19

Nesley Rex Richardson  
Applicant Full Name

503-779-6306  
Phone Number

236 Fairview St Falls City OR  
Applicant Mailing Address

Modern Salvages@hotmail.com  
eMail

Falls City OR 97344  
City, State, Zip

August 17<sup>th</sup> 2019  
Is applicant at least 18 years old (circle)?  Yes  No

**Application Type (Check One):**

Class A- For a single day activity 24 hours or less in duration and taking place within the hours of 7am and 10pm.

- Complete application must be provided to City Hall at least 10 days prior to the date of the proposed noise permit including the application fee of \$50.
- Actual cost will be taken from application fee until depleted, additional charges are applicant's responsibility prior to issuance of permit.

Class B- For an activity lasting more than 24 hours in duration; OR an event taking place, in any part, between the hours of 10pm and 7am.

- Complete application must be provided to City Hall at least 45 days prior to the date of the proposed noise permit including the application fee of \$75.
- Actual cost will be taken from application fee until depleted, additional charges are applicant's responsibility prior to issuance of permit.
- Applicant must provide notice and proof of notice in accordance with Resolution 11-2019.

1. Type of event for which permit is sought?

Birthday Party BBQ

2. Anticipated duration of event or activity?

24 hr

3. The physical characteristics of the sound involved?

Possible Band.

4. The time(s) when sound will be emitted?

7-10 on 8/17/19.

5. The reason(s) why the permit is necessary?

Just to be safe.

6. Any other supporting information?

Have had one every year for the last 12 years.



## STAFF REPORT

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** CITY MANAGER, MAC CORTHELL  
**SUBJECT:** RESOLUTION 22-2019 NOISE PERMITS  
**DATE:** AUGUST 12, 2019

### SUMMARY

Second version of a policy and procedure to obtain noise permits for special events or special activities within Falls City limits.

### BODY

The City Council passed a new noise ordinance, 556-2019, in February 2019. The main reason for replacement of the ordinance was to make it practical and enforceable. With this new found enforceability comes a need to allow permits for special occasions which create more noise than is now allowed by the City Code.

The City Council considered a similar resolution, 10-2019, in April 2019 and directed staff to rework the ordinance in an effort to better account for the needs of local businesses, and financial limitations of the community.

This resolution is the second version of the noise permit policy and procedure. Notable items include:

- Price for A permit- \$20 or actual; Price for B permit- \$40 or actual.
- Council makes decision on permits
  - Staff created form provides all info
- Type B permit can be up to one season long, ending at the end of the season.
- Type B permits require notice and affidavit thereof so commentary on longer term, noise producing activities, can be heard.
- Criteria under which to consider approval/denial of permits is included in the resolution.

### PREVIOUS COUNCIL ACTION

02/14/2019 Council Approved ORD 556-2019 amending the City's Noise Ordinance.

04/11/2019 Council ordered staff to continued developing a noise permit policy and procedure.

### FINANCIAL IMPLICATIONS

The City will charge an approved administrative fee to recoup costs associated with processing noise permits.

### STAFF RECOMMENDATION

Adopt.

### EXHIBIT

A-Resolution 22-2019

B- Noise Permit Application/Permit

C-Class B permit notice form  
D-Class B permit notice affidavit

**PROPOSED MOTION**

I move the City Council of the City of Falls City adopt Resolution 22-2019, A RESOLUTION CREATING A POLICY & PROCEDURE FOR OBTAINING A NOISE PERMIT.

RESOLUTION 22-2019

A RESOLUTION CREATING A POLICY & PROCEDURE  
FOR OBTAINING A NOISE PERMIT

Whereas, loud noise exposure to humans carries with it the potential for harmful physiological and psychological effects; and

Whereas, loud noise exposure to property carries with it the potential for decreased property value, and interference with the quiet enjoyment of dwelling and business units; and

Whereas, the City Council has the responsibility and authority to protect the health and welfare of the Citizens of Falls City; and

Whereas, the reasonable regulation of noise is a necessity to ensuring health, safety, and the quiet enjoyment of property; and

Whereas, the Falls City noise ordinance was amended due to unenforceability; and

Whereas, the adoption of an amended noise ordinance has caused a need for a noise permit policy and procedure.

NOW THEREFORE, THE CITY COUNCIL OF FALLS CITY RESOLVES AS FOLLOWS:

**Section 1. Declaration of purpose.**

It is the intent of the Council to minimize potential negative effects of excessive noise, and to promote, protect, and preserve the public health. It is the intent of the Council to control the level of noise in a manner that promotes the use, value, and enjoyment of property.

**Section 2. Noise Permits; types.**

Any person who owns, operates, or controls a sound source that will produce sound in excess of that allowed in Falls City Ordinance 556-2019 shall first obtain the applicable event sound permit:

1. Class A Permit - For a single day activity, 24 hours or less in duration, and taking place within the hours of 7am and 10pm.
2. Class B Permit - For any activity, or series of activities, exceeding 24 hours in duration, and at regular or pre-planned intervals; or an event taking place, in any part, between the hours of 10pm and 7am.
  - a. Class B Permits have a maximum approval period of one season, and expire as the given season expires, in accordance with the following calendar:
    - i. Spring runs from March 1 to May 31; Summer runs from June 1 to August 31; Fall (autumn) runs from September 1 to November 30; and Winter runs from December 1 to February 28 (February 29 in a leap year).

**Section 3. Application for a permit.**

Resolution 22-2019 Noise Permits  
Effective August 12, 2019 until cancelled

1. An application for a noise permit shall be filed with Falls City Hall, on a form provided by the City. The City Council will determine whether the permit is granted or denied.
2. An application for a Class A permit must be submitted at least 7 calendar days prior to the regular City Council Meeting at which it will be heard.
3. An application for a Class B permit must be submitted at least 7 calendar days prior to the regular City Council Meeting at which it will be heard. A class B permit application will not be complete until notice is given in accordance with the provisions of Section 4 below.
4. An application for a noise permit shall be accompanied by the appropriate fee and include at least the following:
  - a. Name of the applicant;
  - b. The type of event or activity for which the permit is sought;
  - c. The anticipated duration of the event or activity;
  - d. The physical characteristics of the sound involved;
  - e. The date(s) and time(s) when the sound will be emitted;
  - f. The reason or reasons why the permit is necessary;
  - g. Any other relevant supporting information;

#### **Section 4. Notice.**

1. Class A permits- No notice is required.
2. Class B permits- Notice and Affidavit Required.
  - a. The applicant shall provide written notice to neighbors of the proposed noise:
    - i. On a form provided by the City;
      1. Fully filled out by the applicant;
    - ii. The notice may be mailed to the property address, or hand delivered;
      1. Mailed notices must be sent at least 10 days prior to the City Council Meeting at which the application will be heard;
      2. Hand delivered notices must be delivered at least 7 days prior to the City Council Meeting at which the noise permit will be heard.
    - iii. Notice must be provided to any person residing, or any owner of a business, within 400 feet of the property line of the location where the sound will be emitted.
  - b. The applicant shall provide the City of Falls City with proof of the written notice:
    - i. On a form provided by the City;
    - ii. Fully filled out by the applicant;
    - iii. The applicant must sign and date the bottom of the list in the presence of City Hall Staff, or have it notarized.

#### **Section 5. Permit Criteria & Conditions**

1. Criteria. The City Council shall consider the application, any comments received on the application, and the following:
  - a. The public health and safety provisions of other chapters of the Falls City Code will not be violated if a permit is granted; and
  - b. Granting the permit will not be unreasonably detrimental to the public welfare.
    - i. In determining whether the permit would be "unreasonably detrimental to the public welfare," the City Council shall consider such factors as the potential impacts on businesses and noise sensitive properties within 150

feet of the planned source, the day of the week, time of day, proposed type and amount of amplification to be used, and any secondary noise consequences.

2. Conditions.
  - a. The following conditions shall be standard on all approved noise permits:
    - i. All noise in excess of the city noise ordinance must cease on the date, and at the time approved by the City Council.
    - ii. Maximum Decibel Levels:
      1. 100db in Commercial/Residential, Public Agency Institutional, Industrial, and Forestry Zones;
      2. 90db in the Residential Zone.
    - iii. No foul language, cursing, references to violence or abuse, sexual references, innuendo, and no discriminatory language is allowed under this permit.
  - b. The Council may implement/remove, or direct staff to implement, additional conditions as it sees fit to protect the public welfare and preserve the public health.
  - c. Permittees shall keep a copy of the permit at the event or activity for which the permit was sought.

#### **Section 6. Violations.**

1. Failure to comply:
  - a. Failure to comply with the terms of this chapter may result in denial of a noise permit, and/or void an existing noise permit; and
  - b. Failure to comply with any term or condition set forth in a noise permit renders said permit revoked.
2. When a permit is voided, or revoked, the permittee must immediately cease the permitted noise production. Additionally, the permittee's actions from the time of voidance or revocation are subject to Falls City Ordinance 556-2019, including the violation provisions therein.
3. When a permit is modified the permittee must immediately bring the noise production into compliance with the modification. Failure to do so results in a revoked permit and subjects the permittee to Falls City Ordinance 556-2019, including the violation provisions therein.

#### **Section 7. Initial Fee Structure.**

The Fees for Noise Permit Applications are as follows:

1. Class A Permit- \$20 or actual cost if greater;
2. Class B Permit- \$40 or actual cost if greater.

**Continued next page...**

**Section 8. Effective Date.**

This resolution is effective upon adoption.

ADOPTED BY THE FALLS CITY COUNCIL ON THIS 12<sup>th</sup> day of August, 2019.

Vote: AYE\_\_\_\_\_ NAY\_\_\_\_\_ ABSTAIN\_\_\_\_\_ ABSENT\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeremy Gordon, Mayor

Attest:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jamie Ward, City Clerk



## Class B Noise Permit Notice Form

\*This form must be mailed or delivered to all properties within 400 feet of the proposed noise permit prior to the noise permit application being deemed complete.

Dear Citizen,

You are receiving this letter because your property or business is located within 400 feet of the location for a proposed noise permit. The particulars of the event are laid out below. Please note that as an interested property or business owner you have the right to submit written comments, or be heard by the City Council regarding issuance or non-issuance of this permit.

This permit will be considered by the City Council at the regular City Council Meeting scheduled for (Date) \_\_\_\_\_ at 6pm, in the Falls City Community Center. Your comments must be received by City Hall at least 6 days prior to the meeting mentioned above. Alternatively, you may come to the City Council meeting and address your concerns in-person.

1. The nature of the event or activity for which the permit is sought:
  
2. The date and times of the event or activity for which the permit is sought:
  

  - Citizen Comments may be mailed, dropped off, or emailed to Falls City Hall at:
    - o 299 Mill St, Falls City, OR 97344; or
    - o [info@fallscityoregon.gov](mailto:info@fallscityoregon.gov).
  - All Noise Permits are subject to the following conditions (Resolution 22-2019):
    - a. The following conditions shall be standard on all approved noise permits:
      - i. All noise in excess of the city noise ordinance must cease on the date, and at the time approved by the City Council.
      - ii. Maximum Decibel Levels:
        1. 100db In Commercial/Residential, Public Agency Institutional, Industrial, and Forestry Zones;
        2. 90db in the Residential Zone.
      - iii. No foul language, cursing, references to violence or abuse, sexual references, innuendo, and no discriminatory language is allowed under this permit.
    - b. The Council may implement/remove, or direct staff to implement, additional conditions as it sees fit to protect the public welfare and preserve the public health.
    - c. Permittees shall keep a copy of the permit at the event or activity for which the permit was sought.

Thank You,

Falls City Council



Public Works Staff Report for July, 2019

Monday, 1 Sewer samples, pulled fire hydrants Valset Heights , did surface water report

Tuesday, 2 Shoulder work Bridge and Chamberlain.

Wednesday, 3 Shoulder work Bridge.

Thursday, 4 Routine water and sewer.

Friday, 5 Upper park maintenance.

Saturday, 6 & Sunday, 7 Routine water and sewer.

Monday, 8 Started paving project.

Tuesday, 9 Paving cancelled rain, started lead detection.

Wednesday, 10 Leak detection.

Thursday, 11 Finish paving.

Friday, 12 Started water service and fire hydrant install on Chamberlain.

Saturday, 13 & Sunday, 14 Routine water and sewer.

Monday, 15 Leak detection.

Tuesday, 16 Sewer samples, expose water main Chamberlain.

Wednesday, 17 Finish leak detection, will have a report for Public Works Committee.

Thursday, 18 Mowed Cities property.

Friday, 19 Started installing camera's City Hall, Pacific Power, drilled through water main on 6<sup>th</sup>.

Saturday, 20 & Sunday, 21 Routine water and sewer.

Monday, 22 Started working on three of the worst leaks, North Main and first, not in planter out in street have come back and cut asphalt.

Tuesday, 23 repaired one leak on Mitchell.

Wednesday, 24 Finish up the worst of the three, on Bridge, started reading meters.

Thursday, 25 Meter reading.

Friday, 26 Mowed city grounds.

Saturday, 27 & Sunday, 28 Routine water and Sewer.

Monday, 29 Vehicle maintenance, Salem parts for water service and hydrant installation.

Tuesday, 30 Locate on Parry for possible new water main, working on service.

Wednesday , 31 Service Chamberlain.



## CITY MANAGER'S REPORT AUGUST 12, 2019

CITY MANAGER'S  
OFFICE

Dear Reader,

To better communicate all that we have going on in the Community and here at City Hall, I tried a new format for the Manager's Report last month. After receiving positive reviews from Citizens and Council Members, I have decided to keep with the, "heading and bullet" format, making it simple for readers to scan to the items that interest them most!

### Budget & Finance:

- The Organizational Development & Revenue Optimization Project continues to progress. These are side by side optimization processes relating to staff workload/efficiency, and optimizing the sources/quantity of revenues taken in by the city. Ultimately, the product from these two projects will allow for an accurate and updated report on the Financial Condition of Falls City. From this, determinations on cuts and additions can be made in light of the actual financial picture.
  - **City Council** is holding monthly work sessions 2 weeks after the regular Council Meeting.
    - Thus far Council has directed, and Staff is in the process of developing a Master Utility Right of Way Ordinance that will ensure companies who use the City Rights of Way to generate profit (e.g. phone, internet, television), are paying their fair share to maintain those Rights of Way, rather than the taxpayers.
    - Next meeting on 8/26/19 will present the Financial Condition of the City and an overview of the process being used to cure it. Additionally, a guest speaker will be present to discuss system development charges for City Council consideration.
  - **The Public Works Committee** will be researching water and sewer rates and rate structures in order to determine the best path forward (until system expansion) to keep those systems working, compliant, and solvent.
  - **City Staff** on top of orchestrating this process, researching, delegating, compiling and organizing the information, is engaged in a workload/efficiency process that will provide an overview of all work performed by staff down to the activity level (one step above task level). From that, the local government can be optimized and new position descriptions created to best fill the needs of the City while accounting for financial limitations seen in the Financial Condition Document.

### Wastewater/Water

- CDBG Wastewater Project:
  - The City has added a "Project" tab to the City Website to help keep folks apprised of the goings on with this, and other projects.
    - There is nothing new to report on this, we are still awaiting DEQ for a potential mass load allocation increase.
- Water Leak Detection Project:
  - The leak detection project was completed and the leaks found are outlined in the report on pages 34-36 of the 8/12/19 City Council Packet.
    - Total leaks are estimated at 8-12 million gallons per year, or close to 30%. Typically, systems aspire to be at 10%, and 15% is still a very good number.
    - Public Works has already repaired three of the most significant leaks on Mitchell St., S. Main St., and Bridge St. that account for an estimated 2-6 million gallons of water loss per year.
    - Multiple small leaks, believed to be on the customer side of the meter as well. Those customers will get individual letters to notify them of this issue.
- Chamberlain Rd. Fire Protection Project:
  - Public works installed a new fire hydrant on Chamberlain Rd., near "Valsetz Heights."
  - Two hydrants were donated to the City by the owner and developer of Valsetz Heights.

- This is the only hydrant within 1,500 feet and brings approximately 10 more Falls City residences within reach of a hydrant!
- Parry Rd. 8" main extension Project:
  - The City Engineer is in the preliminary design phase with a survey having been conducted during the first week of August.
  - This will allow for placement of a fire hydrant in an area that was previously unprotected.
  - The developer is adding approximately 28% (27) to the existing residences, and thus will pay 28% of total cost to place the new main, the remaining costs will come from the City's Utility Reserve Fund.

**Streets**

- Dutch Creek Bridge Replacement/FEMA Grant Project:
  - All legal actions have been, or are being finalized. Preliminary construction activities have begun to place a bridge on Mitchell St. in place of the existing culvert.
- Special City Allotment Grants (2018 & 2019) paving project:
  - Overlay of 5<sup>th</sup> St. from Mitchell St. to Fair Oaks St., Fair Oaks St. from Wood to Ellis, and Boundary from Fair Oaks to Prospect is complete!
- Special City Allotment Grant 2020:
  - Application turned in on-time, awaiting potential award or denial.

**Community Development**

- Community Visioning/RDI/RARE/Steering Committee
  - Development of the City's comprehensive vision is continuing with RDI facilitating and the steering committee, well, steering! Soon RARE Participant William Sullivan will join the team to help implement the action plans developed by the steering committee.
- Polk Cemetery Savers Lower Cemetery Cleanup:
  - The cleanup of the lower cemetery is complete! It looks amazing, and these volunteers did it with little support.
- Dr. Clinic Project:
  - Action on this has stalled a bit with the busy summer season both for City Staff and for potential tenants.
  - Staff will look to rekindle negotiations to gauge continuing interest, and will keep the Council and Committees apprised.
- Code Services Project:
  - MWVCOG is currently conducting feasibility analysis to potentially provide co-op code services, similar to land use and planning services.
  - City Staff is engaging the COG and sharing the model that was being built here to help convince the COG to provide this service. Falls City would be a very likely customer!
- City Hall Security Project:
  - Due to multiple incidents in which individuals have heaped abuse on City Staff, the multiple incidents where that abuse has risen to the level of criminality, the impunity with which these individuals have been allowed to operate, and the duty of the City of Falls City to provide reasonable safety measures to protect its Staff, City Hall has been outfitted with security cameras.

As always, there's more that we could talk about, but this covers the large basics currently! Thank you.

Sincerely,



Mac Corthell  
City Manager

